



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Solicitation Request Form (Use for bids, RFPs, RLIs, RFQs)

CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION
2014 MAR 24 PM 5:25

Date 3/21/2014

Department/Office Community & Economic Development

Division/Area NA

Contact Person Clay Milan

Title Special Projects Manager

Phone 954-921-3271

Email cmilan@hollywoodfl.org

1. Product/Service being requested (be specific.) A list of general contractors to perform work in conjunction with the City's Housing Rehabilitation Program.

2. Detailed description of the products/services function and purpose. The service to be provided is general contracting services for residential rehabilitation and construction projects.

Are there alternative products/services capable of performing the required function? No

3. Has this product/service previously been formally solicited by the City of Hollywood?

☒ Yes ☐ No ☐ Unsure

If yes, please provide previous solicitation number. RFQ-4332-12-JE

4. Has this product/service previously been formally solicited by another government agency?

☐ Yes ☐ No ☒ Unsure

If yes, please provide details and copy if available. NA

5. Total estimated cost of the requested product/service? The estimated expenditure is \$500,000.00, which is paid back by program participants.

Has this cost been approved in your budget? ☒ Yes ☐ No

Procurement Service Division use only

Requisition # R
BPO
(As Applicable)

Purchase Order # P
(As Applicable)

Blanket Purchase Order #
(As Applicable)

If yes, provide Account Number (s.) NA

6. Formal Solicitations must be advertised for a minimum of 10 (ten) days and typically not more than 30 (thirty) days. How long is the Department/Office requesting to advertise this solicitation? 21 Days

7. Is a pre-bid meeting required? ☒ Yes ☐ No

If yes, are you requesting it to be mandatory? ☒ Yes ☐ No

8. Project location? Various locations city-wide.

9. Completion Time: Final completion of this project shall be in TBD calendar days once a Notice To Proceed (NTP) is given to the awarded vendor.

10. Are you requesting this formal solicitation require liquidated damages (liquidated damages are not penalties, they should represent the amount of monies the City will incur/lose if the project is not completed in require time?) ☐ Yes ☒ No

11. Please list any special licenses or certification require to bid. State of Florida General Contractor (GC or BC), Broward County Contractor Registration, Broward County and/or City of Hollywood Business Tax Receipt

12. Are there any outside entities assisting with this solicitation (i.e. Architect, Consultant, etc?) ☐ Yes ☒ No

If yes, please provide the information:

Entity NA Contact Person NA

Phone NA Email NA

13. Are there attachments associated with this request? ☐ Yes ☒ No

14. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

☐ Yes ☒ No

If yes, please describe the related products/services and estimated cost(s.)
NA

15. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

☐ Yes ☒ No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)
NA

16. Is this a grant related purchase? ☐ Yes ☒ No

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If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) NA

Will this require matching funds? ☐ Yes ☒ No

What is the grant source? NA

What is the grant (dollar) amount? NA

17. Does this solicitation for product/service work in conjunction with any other Department/Office or will it impact any other Department/Office? ☐ Yes ☒ No

If yes, please provide details on Department/Office and how. NA

Signature(s) below of other Department/Office Director(s) indicates they have reviewed and agree to this Request Form.

Signature _____	Department/Office _____
Signature _____	Department/Office _____

18. Please provide the names of suggested evaluations committee member:
(NOTE: Committee members should not be direct reports.)

<u>JITTA PATEL</u>	<u>WALTER WEINER</u>
<u>TERENCE COMISKY</u>	<u>CLAY MAN</u>
<u>REGGIE COX</u>	_____

19. Please provide any specific vendor(s) to be included in the notification of these solicitations.
A.T. Construction, Inc. - atavakoli@bellsouth.net
Building Express Co. - buildingexpressco@yahoo.com
DSG Construction - secu777@gmail.com
Gentile Corp. - gentile@comcast.net
MCQ Construction Services, Inc. - pablo@mcqgroup.com
Ziegler Builders, Inc. - zieglerbuilders@yahoo.com

To be completed by Procurement Services Division upon award recommendation

Advanced search of the vendor recommended for award on the Federal Government's Systems for Award Management at www.sam.gov.

Date of Advanced Search _____

Company Name(s) Searched	Search Results
_____	_____
_____	_____

Procurement Service Division use only

Requisition # <u>R</u> _____	Purchase Order # <u>P</u> _____	Blanket Purchase Order # _____
BPO _____	(As Applicable)	(As Applicable)
(As Applicable)		

[Signature]
Contact Person's Signature

[Signature]
Supervisor's Signature

Director's Signature

3/21/14
Date

3/21/2014
Date

Date

APPROVAL (Procurement Service Division Use Only)			
Verified By:		Date	
Approved By:		Date	

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

EVALUATION MATRIX

MEETING: WEDNESDAY, SEPTEMBER 10, 2014 AT 2:00 P.M.

RFQ-4420A-14-IS CONTRACTOR FOR HOUSING REHABILITATION PROGRAM

PROPOSERS: <u>EVALUATION</u> <u>COMMITTEE</u> <u>MEMBERS:</u>	Assured Contracting LLC	CBC Construction Services Inc.	Cosugas LLC	DSG Construction d/b/a Daniel Secu Corp.
Clay Milan	93	29	81	88
Walter Wernecke	85	17	100	88
Reginald Cox	90	45	95	85
SCORE	268	91	276	261
RANKINGS	3	8	2	5

EVALUATION MATRIX

MEETING: WEDNESDAY, SEPTEMBER 10, 2014 AT 2:00 P.M.

RFQ-4420A-14-IS CONTRACTOR FOR HOUSING REHABILITATION PROGRAM

PROPOSERS: <u>EVALUATION COMMITTEE</u> <u>MEMBERS:</u>	E.C. Eagles Construction Inc.	Fleming Executive Group Inc.	Gentile Corp	Nina & Co. G.C.
Clay Milan	2	45	98	53
Walter Wernecke	5	40	100	56
Reginald Cox	8	73	95	61
SCORE	15	158	293	170
RANKINGS	10	7	1	6

EVALUATION MATRIX

MEETING: WEDNESDAY, SEPTEMBER 10, 2014 AT 2:00 P.M.

RFQ-4420A-14-IS
CONTRACTOR FOR HOUSING REHABILITATION PROGRAM

PROPOSERS: <u>EVALUATION</u> <u>COMMITTEE</u> <u>MEMBERS:</u>	NYC Construction Group	Stacy Bomar Construction LLC		
Clay Milan	1	79		
Walter Wernecke	5	94		
Reginald Cox	12	90		
SCORE	18	263		
RANKINGS	9	4		