

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** June 20, 2017

**FROM:** Jeffrey P. Sheffel, City Attorney

**SUBJECT:** Proposed Agreement with Oracle Elevator Company

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parking Division
  - 2) Type of Agreement – Contract
  - 3) Method of Procurement (RFP, bid, etc.) – RFP-4545-17-JE
  - 4) Term of Contract
    - a) initial – One time purchase of services
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$91,200.00 (est.)
  - 6) Termination Rights – City reserves the right to cancel the agreement with or without cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide for the installation of equipment and services for a new engineered elevator system at the Garfield Parking Garage.
  - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager