



O'Donnell Dannwolf & Partners Architects, Inc  
 2432 Hollywood Blvd  
 Hollywood FL 33020  
 (954) 518-0833

# Extra Services

Proposal #: 20

Proposal Date: 02/14/2025

T.954.518.0833 F.954.518.0131

**To:** City of Hollywood  
 Accounts Payable, Room 119  
 P.O. Box 229045  
 Hollywood FL 33022

**Project:** 536  
 Hollywood Police Dept.

The architect agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

**Ordered By:**

**Customer Order:**

Specifications Attached

Description of Work	Amount
ODP - Task #1 – Honor Wall Signage	5,650.00
ODP - Task #2 – Elevator Lobby	9,900.00
ODP - Task #2a – Add a Pedestrian Gate	12,500.00
ODP - Task #3 – Plunge Tub	7,000.00
ODP - Task #4 – Fire Suppression System	28,000.00
HOK - Task 1 – Honor Wall Signage Consultation	3,764.00
HOK - Task 2 – Elevator Lobbies Revisions	1,925.00
HOK - Pedestrian Gate Landscape Changes - Base Services	7,000.00
HOK - Pedestrian Gate Landscape Changes - Optional Services	5,250.00
OCI - IT/AV Systems	7,965.00
OCI - Plunge Tub	3,430.00
OCI - Fire Suppression System	17,105.00
Kimley Horn - Pedestrian Gate	9,750.00
SLS - Allowance	10,000.00
Optional Services Allowance	50,000.00

**Notes**

Please see attached proposal

Base Services \$113,989.00

Optional Services \$65,250.00

Negative changes will lower the overall contract price requiring no additional payment by owner.

**Requested Amount of Change**

<b>179,239.00</b>
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Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Architect: \_\_\_\_\_

Date: \_\_\_\_\_

**Heather Baburek Guenot, P.E.**  
City of Hollywood  
Design & Construction Management  
P.O. Box 229045  
Hollywood, FL 33022-9045

Sent Via Email: [hguenot@hollywoodfl.org](mailto:hguenot@hollywoodfl.org)

RE: Change Order No. 20 – **Additional Design Services**  
New Police Headquarters  
ODP Project No.: 536

**Dear Ms. Guenot.**

ODP Architects has been asked to provide a proposal for additional services to the City of Hollywood Design & Construction Management, referred to as the “Client,” for the project referenced above. The proposal covers the task detailed below, as well as the attached Additional Services Request from HOK.

### **Proposed Scope of Work**

The attached proposal outlines the scope of services and associated design costs required to modify the approved Construction Documents. These modifications are in response to the owner’s requests, as detailed below:

#### **Task #1 – Honor Wall Signage Consultation Services**

This task involves providing design assistance to review the GC and subcontractor mural suggestions. Both ODP and HOK will ensure that the suggested work aligns with the design intent for the Lobby.

#### **Task #2– Elevator Lobby – Additional Card Readers as per RFI request #35 & RFI #144**

As per RFI #35 and RFI #144, adjustments include the addition of Card Readers and the associated IT/AV work and the Elevator Lobby revisions.

#### **Task #2a – Add a Pedestrian Gate**

This task involves adding a Pedestrian Gate to one of the three entrances/exits of the property site as per the owner's request.

#### **Task #3 – Plunge**

Provide revisions to the approved and permitted 100 Construction Documents to modify the layout of the 2<sup>nd</sup> floor to include a new Plunge tub inside the Locker rooms.

#### **Task #4 - FS Pre-action System.**

These adjustments include additional work to install a pre-action system, which requires reducing the height of the property & evidence carriages to 10. Remove the Clean agent specified Server Room / Security / CID Tech Room #292 and Backup Server Room #293, as per the requests outlined in RFI #156 and Owner Directive dated 12/10/2024.

#### **ODP/HOK/OCI Proposed Additional Work:**

This is a lump sum proposal for revisions to the Contract documents to include the design of an FS Pre-action System work as described in the Proposal provided by OCI, and listed below.

#### **Task #1 – Honor Wall Signage Consultation Services**

- ODP Architects will coordinate the consultation work between HOK limited signage design consultation services, and the City and Moss teams.
  - Discuss overall strategies to design and attach the honor wall panels to the Lobby walls.
- ODP will review shop drawings or answer RFIs associated with this scope of work.
  - ODP will not provide drawings, specifications, or design details for this work.

#### **Task #2 – Elevator Lobby – Additional Card Readers as per RFI request #35 & RFI #144**

- ODP Architects will attend one (1) sub-consultant meeting with City representatives. We will facilitate the management of the additional scope of work related to the Elevator Lobby modifications, including additional Card Access controls in both the Headquarters building and the Parking Garage.
- ODP will track administrative items related to billing for the tasks outlined in this proposal, in accordance with HOK's ASP (attached).
- We will coordinate with stakeholders to review the additional services as detailed in this proposal.
- Internal coordination will occur within the Design Team to accommodate design options chosen by the client.
- We will provide 3D views for the PD's understanding of the space (note: these will not be rendered images).
- The proposed work includes coordination to issue an ASI update to the contractor.
- Coordination will be required for permitting revisions and approval from Agencies Having Jurisdiction, including any necessary meetings to obtain approvals.

#### **Task #2a – Add a Pedestrian Gate**

- **Kick-Off Meeting:**
  - ODP Architects will meet with HOK, Kimley Horn, OCI/CMAT, City, and Police stakeholders to discuss overall goals for this task in a virtual Kick-Off Meeting.

- **Design Coordination:**
  - ODP will meet with the Design team to coordinate the Site Plan changes with HOK-Landscape, the Civil Engineer, and OCI for the man-gate.
    -
  - It is anticipated that the new man-door footing will require coordination with the Structural Engineer, who may need to size a new footing.
  - ODP will coordinate with OCI for electronic security.
  - It is anticipated that the new man-door details and specifications will be included in the Architecture set and coordinated between ODP Architecture, HOK, Specs, and the Hardware sub-consultant.
- **ASI Update:**
  - The proposed work includes coordination to issue an ASI (Architect's Supplemental Instruction) update to the contractor.
- **Permitting and Approvals:**
  - Coordination will be required for permitting revisions and approval from Agencies Having Jurisdiction, including any necessary meetings to obtain approvals.
  - ODP anticipates emailing the Site Plan revisions to the Zoning Principal Planner for Administrative approval.

### **Task #3 – Plunge Tub**

- ODP Architects will participate in one (1) sub-consultant scheduled meetings with the City representatives and will facilitate the management of the additional scope of work described in OCI's Proposal.
- ODP will keep track of administrative items related to the billing process for the tasks mentioned in this proposal and the Consultants' proposals attached.
- Coordinate with stakeholders to review the additional services for the Sauna and the Plunge.
- Internal coordination with the Design Team to accommodate the design options selected by the client.
- ODP will update the Revit Model, integrate the Plunge Tub manufacturer's recommendations into the project, and provide them to ownership for review and approval.
- The work includes coordination with the CMAR (MOSS) to include the changes on an ASI.

### **Task 4 – FS Pre-action System as per RFI request #156**

- ODP Architects will attend two (2) sub-consultant meetings with City representatives.
- We will facilitate the management of the additional scope of work related to the FS Pre-action System at the following locations:
  - Evidence / Purging 136 – Pre-Action Required.
  - General Property & Evidence Vault 137 – Pre-Action Required.
  - Narcotics Vault 138 – Pre-Action Required.
  - Tower Radio Room 114 – Pre-Action Required

- Collaborate with MEPF engineers to remove from the plans the specified clean agents from the Contract Documents in the following locations:
  - Server Room / Security / CID Tech 292 – Pre-Action Not Required.
  - City Backup Server 293 – Pre-Action Not Required.
- ODP will track administrative items related to billing for the tasks outlined in this proposal, in accordance with OCI/CMTA Additional Services request (attached).
- Coordination will occur within the Design Team including MEPF to accommodate changes to FS Pre-action Design:
  - Update Revit Model
  - Update Property Evidence Elevations and callouts.
  - Update the affected spaces and coordinate material/finishes.
  - Coordinate specs updates.
- The proposed work includes coordination to issue an ASI update to the contractor.
- Coordination will be required for permitting revisions and approval from Agencies Having Jurisdiction, including any necessary meetings to obtain approvals. – Updates to the

### **Optional Services Allowance**

#### **Overall Optional Services Allowance:**

As part of the proposal, we are allocating an Optional Services Allowance of **\$50,000.00**. This allowance is intended to cover potential costs for any unforeseen design changes or adjustments that may arise during the construction phase of the project. Such changes could be prompted by site conditions, owner requests, or changes in the scope of work. This allowance gives flexibility to accommodate necessary modifications without impacting the overall project budget.

#### **SLS Consulting, LLC Additional Code Compliance Review:**

We are also including an additional optional service for SLS Consulting, LLC to provide extra code compliance review services during the closeout phase of the project. The total allocation for this service is **\$10,000.00**. This allowance will cover the costs of addressing any comments or requirements raised by the Hollywood Building or Fire Department inspectors during the closeout review process. These comments may involve clarifications, additional documentation, or minor adjustments to ensure compliance with local building codes and safety regulations. The review services provided by SLS Consulting will help facilitate a smooth transition through the final inspection and closeout procedures.

### **Compensation:**

ODP Architects agrees to perform the additional service tasks described below, and the owner agrees to pay an additional cost per approved option. The expected hourly rate is included.

ODP Architects — Hourly rates for additional services:

<b>Classification CO#20 – Task #1 – Honor Wall Signage Consultation Services</b>	<b>Hourly Rate</b>	<b>Hour</b>	<b>Estimated budget</b>
Principal	\$250.00		\$0.00
Director / Project Executive	\$225.00	2	\$450.00
Law Enforcement Operational Consultant	\$250.00		\$0.00
Sr. Associate / Job Captain / Project Manager	\$200.00	16	\$3,200.00
Associate	\$175.00		\$0.00
Draftsman	\$125.00	16	\$2,000.00
Clerical	\$45.00		\$0.00
	<b>Total</b>		<b>5,650.00</b>

<b>Classification CO#20 – Task #2 – Elevator Lobby /Additional Card Readers per RFI request #35 &amp; RFI #144</b>	<b>Hourly Rate</b>	<b>Hour</b>	<b>Estimated budget</b>
Principal	\$250.00	2	\$500.00
Director / Project Executive	\$225.00		\$0.00
Law Enforcement Operational Consultant	\$250.00		\$0.00
Sr. Associate / Job Captain / Project Manager	\$200.00	32	\$6,400.00
Associate	\$175.00		\$0.00
Draftsman	\$125.00	24	\$3,000.00
Clerical	\$45.00		\$0.00
	<b>Total</b>		<b>9,900.00</b>

<b>Classification CO#20 – Task #2a – Pedestrian Gate</b>	<b>Hourly Rate</b>	<b>Hour</b>	<b>Estimated budget</b>
Principal	\$250.00	2	\$500.00
Director / Project Executive	\$225.00		\$0.00
Law Enforcement Operational Consultant	\$250.00		\$0.00
Sr. Associate / Job Captain / Project Manager	\$200.00	40	\$8,000.00
Associate	\$175.00		\$0.00
Draftsman	\$125.00	32	\$4,000.00
Clerical	\$45.00		\$0.00
	<b>Total</b>		<b>12,500.00</b>

Classification CO#20 – Task #3 – Plunge Tub	Hourly Rate	Hour	Estimated budget
Principal	\$250.00	2	\$500.00
Director / Project Executive	\$225.00		\$0.00
Law Enforcement Operational Consultant	\$250.00		\$0.00
Sr. Associate / Job Captain / Project Manager	\$200.00	20	\$4,000.00
Associate	\$175.00		\$0.00
Draftsman	\$125.00	20	\$2,500.00
Clerical	\$45.00		\$0.00
<b>Total</b>			<b>7,000.00</b>

Classification CO#20 – Task #04 – FS Pre-Action System	Hourly Rate	Hour	Estimated budget
Principal	\$250.00	8	\$2,000.00
Director / Project Executive	\$225.00		\$0.00
Law Enforcement Operational Consultant	\$250.00		\$0.00
Sr. Associate / Job Captain / Project Manager	\$200.00	80	\$16,000.00
Associate	\$175.00		\$0.00
Draftsman	\$125.00	80	\$10,000.00
Clerical	\$45.00		\$0.00
<b>Total</b>			<b>28,000.00</b>

Other information requested and further revisions and options beyond the scope of work as described in the contract and this change order will be provided at an additional cost. The Additional Services Request herewith only includes efforts to make minor design revisions and excludes the cost of major design revisions. At the Consultant's discretion, additional minor changes may be welcome without incurring additional fees. However, if a requested revision at that point is considered by the Consultant to be significant, major, a new direction, etc., then the Consultant will discuss such with the Client, as this may incur additional fees, billed at the standard hourly rate defined in the Contract. The owner will be notified before executing any additional request.

Sincerely,

Marbella M. Raposo  
Project Manager

O'Donnell Dannwolf & Partners Architects Inc.  
2432 Hollywood Boulevard Hollywood Florida 33020



January 28, 2025

Edward A O'Donnell  
ODP Architecture and Design  
2432 Hollywood Boulevard  
Hollywood, Florida 33020

RE: Additional Service Request 07 (Revision 3)  
Lobby Honor Wall Consultation Services/Elevator Lobby Redesign  
Hollywood Police Headquarters

Dear Mr. O'Donnell,

Per our discussions with the City of Hollywood, we are pleased to submit the following proposal for limited signage consultation services, associated with the Lobby Honor Wall, and redesign services for the elevator lobbies. This proposal outlines the assumptions and services HOK will provide to complete this new scope of work.

**Additional Service Description:**

The City of Hollywood Police Department reviewed the approved 100% Construction Documents submitted by ODP on February 29, 2024, and has requested the following changes be implemented before construction begins. The following tasks are included in this additional services request:

- Task 1 - Honor Wall Signage Consultation Services (Additional Lump Sum Fee)
  - Provide limited signage design consultation services to assist the City and Moss Teams in developing overall strategies for the Honor Wall.
- Task 2 - Elevator Lobbies Revisions (Additional Lump Sum Fee)
  - Locate electronic monitors in the elevator lobbies and provide a revised elevation for these monitors.

**Additional Services Assumptions and Deliverables:**

The HOK Team will provide the following:

- Task 1 - Honor Wall Signage Consultation Services
  - HOK will provide limited signage design consultation services by answering questions, meeting with the City and Moss teams, and discussing overall strategies to design and attach the honor wall panels to the Lobby walls. HOK will not provide drawings, specifications, or design details, and it is not anticipated that HOK will review shop drawings or answer RFIs associated with this scope of work.





Hollywood Police Headquarters Add Service Request 07 (Revision 3)  
 Lobby Honor Wall Consultation Services/Elevator Lobby Redesign  
 January 28, 2025

- The following time is provided for this scope of work to consult with the City and Contractor Teams:
  - Twelve (12) hours for a Senior Designer - Signs
  - Four (4) hours for a Senior Project Designer
  - Four (4) hours for a Principal/Sr. Project Architect
- Task 2 - Elevator Lobbies Revisions
  - Elevator Lobby Revisions
    - HOK will provide sketches of interior elevations locating electronic monitors in the elevator lobbies. HOK will meet internally and with the City to present design strategies and sketches in (1) virtual meeting.

**Schedule:**

Upon Notice-To-Proceed (NTP) for these services, the HOK Team will provide limited signage consultation services to the City and Moss project teams.

**Fee:**

The HOK team will complete and proceed with the additional services described in this proposal for the following fees:

<b>ADDITIONAL SERVICES</b>	
Task 1 - Honor Wall Signage Consultation (Lump Sum)	\$3,764
Task 2 - Elevator Lobbies Revisions (Lump Sum)	\$1,925
<b>TOTAL</b>	<b>\$5,689</b>

We continue to work closely with you to make this project a success. Please do not hesitate to contact me if you have any questions or comments regarding this.

On behalf of HOK,

Eric Zeldis

[Eric.Zeldis@hok.com](mailto:Eric.Zeldis@hok.com)

Canal House, 3223 Grace Street NW | Washington, DC 20007 USA



February 25, 2025

Edward A O'Donnell  
ODP Architecture and Design  
2432 Hollywood Boulevard  
Hollywood, Florida 33020

RE: Additional Service Request 10  
Pedestrian Gate and Landscape Changes  
Hollywood Police Headquarters

Dear Mr. O'Donnell,

Per our discussions with the City of Hollywood, we are pleased to submit the following proposal to add a pedestrian gate at one of the vehicular gate locations. A sidewalk route to this new pedestrian gate will also be required for this work. This proposal outlines the assumptions and services HOK will provide to complete this new scope of work.

**Additional Service Description:**

The City of Hollywood Police Department has requested the following changes be implemented:

- Provide a pedestrian gate at one of the three vehicular gate locations on the site and provide sidewalks to this pedestrian gate.
- Amend the site plans and other landscape drawings to accommodate this new sidewalk route and pedestrian gate location.
- Coordinate these plan changes with ODP, HOK Design, the Structural Engineer, George F. Young, and the Civil Engineer, Kimley Horn.

**Additional Services Assumptions and Deliverables:**

These services are split into a BASE scope and an OPTIONAL scope. The City may exercise the BASE without the OPTIONAL scope, but not vice versa. The OPTIONAL scope provides additional services to the City that are anticipated by the Design Team, but not included in the BASE at the time of this proposal.

The HOK Team will provide the following:

- (BASE) HOK anticipates that ODP, HOK, and Kimley Horn will meet with City and Police stakeholders to discuss overall goals for this task in a virtual Kick-Off Meeting.
- (BASE) Based on this meeting, HOK Landscape will coordinate site plan changes with the Civil Engineer and ODP for one pedestrian gate. HOK Landscape to assess if these changes necessitate an ADA-accessible route to and from the new pedestrian gate from both sides of the security perimeter.



Hollywood Police Headquarters Add Service Request 10  
Pedestrian Gate and Landscape Changes  
February 25, 2025

- It is anticipated that the new pedestrian gate footing will require coordination with the Structural Engineer, who may need to size a new footing.
  - It is anticipated that ODP may need to coordinate with OCI for electronic security.
- (BASE) HOK to update the affected Landscape drawings including the overall site plans and hardscape plans to reflect the required changes.
  - It is anticipated that the new pedestrian gate details and specifications will be included in the Architecture set and coordinated between HOK Design and ODP Architecture.
- (BASE) HOK to provide new signed and sealed drawings with clouded revisions to ODP for consolidation and transmission to the City of Hollywood and Moss.
- (BASE) HOK anticipates that the City, Police, and Contractor may have minor changes and comments, so time to incorporate these minor changes has been included. Major changes to this scope of work may be subject to an additional service.
- (OPTIONAL) If an ADA-accessible route is not required by code, but desired by the City or Police Stakeholders, an additional fee will be required. This fee is included in the OPTIONAL scope fee.
- (OPTIONAL) If more than one pedestrian gate is required by the City or the Police, an additional fee will be required. This fee is included in the OPTIONAL scope fee.
- (OPTIONAL) If planting plans or planting schedules are affected, or if the new sidewalk routes necessitate the removal of trees, an additional fee will be required. This fee is included in the OPTIONAL scope fee.

**Schedule:**

Upon Notice-To-Proceed (NTP) for these services, the HOK Team anticipates these services will be complete in 7 weeks. The following schedule is anticipated, but will be coordinated with ODP upon approval:

- City accepts the additional services and provides NTP to the ODP|HOK Team.
- Week 1:
  - The Design Team attends a kick-off meeting with City and Police stakeholders to determine the location of the new pedestrian gate and any additional goals of this task.
- Weeks 2-3:
  - HOK Landscape coordinates the site plan changes with ODP and the Civil Engineer.
- Week 4:
  - HOK transmits new plans to ODP for inclusion in task submission to the City and Moss. It is anticipated that ODP will be responsible for consolidating all new information and transmitting the submittal to the City of Hollywood.



Hollywood Police Headquarters Add Service Request 10  
 Pedestrian Gate and Landscape Changes  
 February 25, 2025

- Week 5-6: The City, Police and Construction Manager (CM) review the drawings and provide comments to the Design Team. HOK anticipates virtually meeting with stakeholders to discuss these comments.
- Week 7: The Design Team incorporates these comments into the set and reissues the drawings for implementation by the Contractor.

**Fee:**

The HOK team will complete and proceed with the additional services described in this proposal for the following lump sum fees:

ADDITIONAL SERVICES	
BASE Scope Fee:	\$7,000.00
OPTIONAL Scope Fee:	\$5,250.00

We continue to work closely with you to make this project a success. Please do not hesitate to contact me if you have any questions or comments regarding this.

On behalf of HOK,

Eric Zeldis

[Eric.Zeldis@hok.com](mailto:Eric.Zeldis@hok.com)

Canal House, 3223 Grace Street NW | Washington, DC 20007 USA

**AMENDMENT NUMBER 4 TO THE AGREEMENT BETWEEN CLIENT AND KIMLEY-HORN AND ASSOCIATES, INC.**

This is Amendment number 4 dated February 12, 2025 to the agreement between **O'Donnell Dannwolf & Partners Architects, Inc.** ("Client") and **Kimley-Horn and Associates, Inc.** ("Consultant") dated January 15, 2020 ("the Agreement") concerning the police headquarters development known as Hollywood Police Headquarters to be located at 3250 Hollywood Boulevard, in the City of Hollywood (the "Project").

The Consultant has entered into the Agreement with Client for the furnishing of professional services, and the parties now desire to amend the Agreement.

The Agreement is amended to include services to be performed by Consultant for compensation as set forth below in accordance with the terms of the Agreement, which are incorporated by reference.

**Project Understanding**

This Amendment scope is for the additional services associated with the City's request for one (1) pedestrian gate and access path within the Project limits. The Consultant shall perform the following Additional Services:

**Task 5.1 – On-site Civil: Pedestrian Gate**

Consultant will provide additional on-site construction documents for the inclusion of one (1) pedestrian gate and access path at the mutually agreed upon location of the design team. The documents will be inclusive of site plan, signing and marking and grading revisions to the plans for the revision submission of the building permit (by others).

**Fee and Expenses**

Kimley-Horn will perform the services in **Task 5.1** or the total lump sum labor fee below, exclusive of expenses. Individual task amounts are informational only. All permitting, application, and similar project fees will be paid directly by the Client. Please refer to **Exhibit 1** for Hourly Rates from the original agreement, and **Exhibit 2** for Staff Hour Estimate for each task listed below.

<b>Task 5.1</b>	On-site Civil: Pedestrian Gate	\$9,750
<b>Total Estimated Labor Fee</b>		<b>\$9,750</b>

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

CLIENT:  
O'Donnell Dannwolf & Partners  
Architects, Inc.

CONSULTANT:  
Kimley-Horn and Associates, Inc.

By: \_\_\_\_\_

By: Stefano Viola 

Title: \_\_\_\_\_

Title: Vice President

Date: \_\_\_\_\_

Date: February 12, 2025

## Exhibit 1: KHA Hourly Rates from Original Agreement

Kimley Horn -

<b>Classification</b>	<b>Rate</b>
Support Staff / Clerical	\$93.00
Senior Support Staff	\$140.00
CADD Technician	\$115.00
Senior CADD Technician	\$180.00
Analyst	\$180.00
Professional	\$200.00
Senior Professional	\$235.00
Principal	\$250.00

**Exhibit 2: Staff Hour Estimate per Task**

<b>PROJECT:</b> Hollywood PD - Amendment #4									
<b>CLIENT:</b> City of Hollywood									
<b>ESTIMATOR:</b> Stefano Viola & Sebastian Vittorino									
<b>DESCRIPTION:</b>	<b>DIRECT LABOR ( MAN-HOURS )</b>								
	Principal	Senior Professional	Professional	Analyst	CADD Tech	Field Representative	Administrative/ Clerk	Expenses	Line Total
<b>Pedestrian Gate - Amendment #4</b>									
Task 5.1: On-site Civil: Pedestrian Gate	3		18	30					\$9,750.00
<b>TOTAL HOURS</b>	<b>3</b>	<b>0</b>	<b>18</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>	
<b>LABOR (\$/HOUR)</b>	<b>250.00</b>	<b>235.00</b>	<b>200.00</b>	<b>180.00</b>	<b>115.00</b>	<b>180.00</b>	<b>93.00</b>		
<b>SUBTOTAL</b>	<b>\$750.00</b>	<b>\$0.00</b>	<b>\$3,600.00</b>	<b>\$5,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>PAGE TOTAL</b>	<b>\$9,750.00</b>								<b>\$9,750.00</b>

February 13, 2025

Ms. **Marbella Raposo**  
MSCM LEED Associates  
O'Donnell Dannwolf & Partners  
Architects, Inc.  
2432 Hollywood Boulevard  
Hollywood, FL 33020

**RE: Professional Service Fee Proposal – Additional Services Fee Request  
IT/AV Engineering for Additional Design of TV, Card Access and AV Additions  
Hollywood Police Station, Hollywood, FL**

Dear Marbella:

CMTA has been asked to provide IT/AV design for Card Access locations, card access to pedestrian gates and associated A/V work. Most work is due to responses to RFI's #35 and #144. The following scope applies to the proposed design changes:

1. Update Revit Model. .
2. Design Additional Card Access points.
3. Design card access points at the added pedestrian gates.
4. Coordinate with other Trades and Architect.

Our fee for this effort will be the following, plus customary reimbursable expenses such as Printing, Reproduction and Methods of Delivery. See attached man hour break downs.

IT/AV Systems	\$7,965.00
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Services required beyond basic scope shall be negotiated on an as needed basis at which time a proposal for additional services will be provided.

If you find this proposal acceptable, please return to us one signed copy so we can schedule this project. Should you have any questions, please do not hesitate to give us a call.

**Accepted by:**



James Burchard, Partner, Senior Project Manager

**CMTA**

james.burchard@cmta.com | 772-519-1573

**Accepted by:**

**O'Donnell Dannwolf & Partners**

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Signature

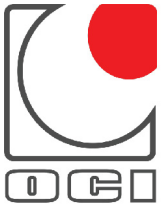
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Name (Print)

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Date

Cc: Randy Stewart



**Construction Administration**

Mechanical	Registered Professional Engineer	\$185 per hour	x	2 hours	=	\$370
Mechanical	Project Engineer	\$125 per hour	x	8 hours	=	\$1,000
Electrical / PM	Registered Professional Engineer	\$185 per hour	x	2 hours	=	\$370
Electrical	Project Engineer	\$125 per hour	x	8 hours	=	\$1,000
Fire Protection	Project Engineer	\$125 per hour	x	6 hours	=	\$750
Plumbing	Senior Designer	\$100 per hour	x	8 hours	=	\$800
CAD	CAD	\$75 per hour	x	0 hours	=	\$0
Clerical	Clerical	\$70 per hour	x	8 hours	=	\$560
				Task 4: Subtotal		\$4,850
				Total Monthly Cost Less Reimbursables		\$4,850



2025-01-15

Ms. Marbella Raposo  
O'Donnell Dannwolf & Partners Architects, Inc.  
2432 Hollywood Boulevard  
Hollywood, FL 33020

RE: Professional Service Fee Proposal – Additional Services Fee Request  
Electrical and Plumbing Engineering for Plunge Tub Design  
Hollywood Police Station, Hollywood, FL

Dear Marbella:

OCI has been asked to provide Electrical and Plumbing design for a new plunge tub. The following scope applies to the proposed design changes:

1. Update Revit Model.
2. Design Plumbing to plunge pool.
3. Design Electrical for plunge equipment.
4. Coordinate with other Trades and Architect.

Our fee for this effort will be \$3,430.00, plus customary reimbursable expenses such as Printing, Reproduction and Methods of Delivery.

Professional Engineer	6 Hours x \$185.00 = \$1,110.00
Project Engineer	12 Hours x \$125.00 = \$1,500.00
CAD	4 Hours x \$ 75.00 = \$ 300.00
Clerical	8 Hours x \$ 65.00 = \$ 520.00

Services required beyond basic scope shall be negotiated on an as needed basis at which time a proposal for additional services will be provided.

If you find this proposal acceptable, please return to us one signed copy so we can schedule this project. Should you have any question, please do not hesitate to give us a call.

**Accepted by:**  
**OCI Associates, Inc.**

Randy Stewart  
Principal

**Accepted by:**  
**O'Donnell Dannwolf & Partners**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

**OCI ASSOCIATES, INC.**

January 15, 2025

Ms. **Marbella Raposo**  
MSCM LEED Associates  
O'Donnell Dannwolf & Partners  
Architects, Inc.  
2432 Hollywood Boulevard  
Hollywood, FL 33020

**RE: Professional Service Fee Proposal – Additional Services Fee Request  
Fire, Plumbing and Electrical Engineering for Additional Design of Evidence and Tower Radio  
Room Pre-action Fire Suppression System  
Hollywood Police Station, Hollywood, FL**

Dear Marbella:

CMTA has been asked to provide Electrical and Fire Suppression design for a pre-action fire suppression system for both the evidence storage area and the tower radio room.

Install a pre-action system, which requires reducing the height of the property & evidence carriages to 10'.

- a. The pipes are dry, which eliminates the accidental discharge of water from either a leaking pipe or from a sprinkler head being knocked off
- b. There is a two-stage activation requirement – if a head were knocked off, this would trigger an alert in the system, but the system would not fill with water & activate unless heat were also detected.
- c. The cost is higher than the standard wet system, but less than options 2 & 3, and the system is the best design to achieve the goal of reducing the risk of accidental damage to evidence.

The reduction in height of the carriages is required because this decreases the demand for the overall system. This is needed due to the size of water main that feeds the property – a 6" main. The fire pump and generators have already been ordered, and any increase in the system beyond what is needed for 10' high carriages would impact these items as well (and at this point, we cannot change them.)

The following scope applies to the proposed design changes:

1. Update Revit Model.
2. Design pre-action fire suppression system.
3. Design sanitary drains for pre-action valve system.
4. Design Fire alarm release system and device layouts.
5. Design power for FACP and air compressor associated with pre-action system.
6. Coordinate with other Trades and Architect.

Our fee for this effort will be the following, plus customary reimbursable expenses such as Printing, Reproduction and Methods of Delivery. See attached man hour break downs.

Fire Suppression System	\$17,105.00
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Services required beyond basic scope shall be negotiated on an as needed basis at which time a proposal for additional services will be provided.

If you find this proposal acceptable, please return to us one signed copy so we can schedule this project. Should you have any questions, please do not hesitate to give us a call.

**Accepted by:**



James Burchard, Partner, Senior Project Manager

**CMTA**

james.burchard@cmta.com | 772-519-1573

**Accepted by:**

**O'Donnell Dannwolf & Partners**

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Signature

---

Name (Print)

---

Date

Cc: Randy Stewart



**Man-Hour Breakdown  
HPS Pre-action FS system**

1/15/2025

<b>Construction Documents</b>
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Mechanical	Registered Professional Engineer	\$185 per hour	x	0 hours	=	\$0
Mechanical	Project Engineer	\$125 per hour	x	0 hours	=	\$0
Electrical / PM	Registered Professional Engineer	\$185 per hour	x	6 hours	=	\$1,110
Electrical	Project Engineer	\$125 per hour	x	16 hours	=	\$2,000
Fire Protection	Project Engineer	\$125 per hour	x	66 hours	=	\$8,250
Plumbing	Senior Designer	\$100 per hour	x	12 hours	=	\$1,200
CAD	CAD	\$75 per hour	x	4 hours	=	\$300
Clerical	Clerical	\$65 per hour	x	4 hours	=	\$260
Task 1: Subtotal						\$13,120

<b>Permitting</b>
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Mechanical	Registered Professional Engineer	\$185 per hour	x	0 hours	=	\$0
Mechanical	Project Engineer	\$125 per hour	x	0 hours	=	\$0
Electrical / PM	Registered Professional Engineer	\$185 per hour	x	1 hours	=	\$185
Electrical	Project Engineer	\$125 per hour	x	2 hours	=	\$250
Fire Protection	Project Engineer	\$125 per hour	x	2 hours	=	\$250
Plumbing	Senior Designer	\$100 per hour	x	2 hours	=	\$200
CAD	CAD	\$75 per hour	x	0 hours	=	\$0
Clerical	Clerical	\$65 per hour	x	2 hours	=	\$130
Task 2: Subtotal						\$1,015



**Man-Hour Breakdown  
HPS Pre-action FS system**

1/15/2025

<b>Bidding</b>
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Mechanical	Registered Professional Engineer	\$185 per hour	x	0 hours	=	\$0
Mechanical	Project Engineer	\$125 per hour	x	0 hours	=	\$0
Electrical / PM	Registered Professional Engineer	\$185 per hour	x	2 hours	=	\$370
Electrical	Project Engineer	\$125 per hour	x	0 hours	=	\$0
Fire Protection	Project Engineer	\$125 per hour	x	0 hours	=	\$0
Plumbing	Senior Designer	\$100 per hour	x	0 hours	=	\$0
CAD	CAD	\$75 per hour	x	0 hours	=	\$0
Clerical	Clerical	\$65 per hour	x	0 hours	=	\$0
<b>Task 3: Subtotal</b>						<b>\$370</b>

<b>Construction Administration</b>
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Mechanical	Registered Professional Engineer	\$185 per hour	x	0 hours	=	\$0
Mechanical	Project Engineer	\$125 per hour	x	0 hours	=	\$0
Electrical / PM	Registered Professional Engineer	\$185 per hour	x	2 hours	=	\$370
Electrical	Project Engineer	\$125 per hour	x	6 hours	=	\$750
Fire Protection	Project Engineer	\$125 per hour	x	6 hours	=	\$750
Plumbing	Senior Designer	\$100 per hour	x	6 hours	=	\$600
CAD	CAD	\$75 per hour	x	0 hours	=	\$0
Clerical	Clerical	\$65 per hour	x	2 hours	=	\$130
<b>Task 4: Subtotal</b>						<b>\$2,600</b>



**Man-Hour Breakdown**  
**HPS Pre-action FS system**

1/15/2025

Total Project Cost Less Reimbursables      \$17,105