

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** November 6, 2024
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed Blanket Purchase Agreement with JCR Mechanical Contractor, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – CRA
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Invitation to Bid No. IFB-222-24-GJ
- 4) Term of Contract:
 - a) initial – Two years
 - b) renewals (if any) – Two additional two-year periods
 - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – Up to \$109,560.00
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
- 8) Scope of Services – Contractor to provide splashpad and fountain maintenance services at Charnow Park and at the ArtsPark at Young Circle. Services include repairing the fountain and splashpads on an as needed basis and the Contractor is responsible for furnishing all materials, labor, equipment, incidentals and public safety equipment to perform maintenance on the fountain
- 9) Other Significant Provisions: n/a

cc: Jorge Camejo, Executive Director for the CRA