

**From:** [Abstein, Teri R.](#)  
**To:** [Joaquin Arellano](#)  
**Cc:** [Ricky Engle](#)  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program  
**Date:** Tuesday, June 24, 2025 2:06:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image005.png](#)  
[image007.png](#)  
[image011.png](#)  
[image016.png](#)  
[image017.png](#)  
[image018.png](#)

Hi Joaquin,

Piggyback contracts and sole source are fine as long as you are able to provide (if asked) documentation for the competitive solicitation for the original contract (piggybacks) or that the vendor is truly sole source.

--Teri

**Teri Abstein PhD., FCCM | Financial Administrator**  
**Florida Department of State | Division of Arts & Culture**  
[dos.fl.gov/cultural](https://dos.fl.gov/cultural) | 850.245.6299

**From:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Sent:** Tuesday, June 24, 2025 11:48 AM  
**To:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Cc:** Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

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Hi Teri,  
Are there any limitation on procurement methods; utilizing piggyback contracts or sole source?

**Joaquin Arellano**  
Special Projects and Administrative Manager  
Parks, Recreation and Cultural Arts | Administration

**Email:** [JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)  
**Telephone:** [754-329-0423](tel:754-329-0423)

**From:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Sent:** Tuesday, June 17, 2025 10:28 AM  
**To:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Cc:** Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>; Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

Thank you!.

Attached is the executed grant award agreement.

Best,  
Teri

**Teri Abstein PhD., FCCM | Financial Administrator**  
**Florida Department of State | Division of Arts & Culture**  
[dos.fl.gov/cultural](https://dos.fl.gov/cultural) | 850.245.6299

**From:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Sent:** Monday, June 16, 2025 4:43 PM  
**To:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Cc:** Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>; Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

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Hi Teri,  
Please see attached signed agreement. I uploaded the document on DOS Grant website as well.

**Joaquin Arellano**  
Special Projects and Administrative Manager  
Parks, Recreation and Cultural Arts | Administration

**Email:** [JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)  
**Telephone:** [754-329-0423](tel:754-329-0423)

**From:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Sent:** Tuesday, June 3, 2025 2:01 PM

**To:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Cc:** Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

Hi Joaquin,

The grant award agreement deadline for execution is January 31, 2026. So, you have some time.

Some of our projects do not require architectural services and that is fine. For the first deliverable you can submit instead quotes or draft contracts with your vendors in lieu of the draft contract with a professional architectural/engineering consultant. I would also include a work plan/timeline for completing the projects.

--Teri

**Teri Abstein PhD., FCCM | Financial Administrator**  
**Florida Department of State | Division of Arts & Culture**  
[dos.fl.gov/cultural](https://dos.fl.gov/cultural) | 850.245.6299

**From:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Sent:** Tuesday, June 3, 2025 1:14 PM  
**To:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Cc:** Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

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Good afternoon Teri,  
We have experience delays the signing of the agreement but hope to have the signed agreement emailed by next week. We have a couple of questions of this grant.

1. Is there an expected timeframe for full execution of the contract document and authorization to proceed with the grant funded activities?
2. We are planning to contract each element separately (where economical) in an effort to save and extend our dollars. We believe our elements do not require the need of Architectural Services. Can you provide guidance on the submittal of the waiver for this requirement.

**Joaquin Arellano**  
Special Projects and Administrative Manager  
Parks, Recreation and Cultural Arts | Administration

**Email:** [JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)  
**Telephone:** 754-329-0423

**From:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Sent:** Monday, March 3, 2025 9:52 AM  
**To:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Cc:** Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>; David Vazquez <[DVazquez@hollywoodfl.org](mailto:DVazquez@hollywoodfl.org)>; Jose Cortes <[JCORTES@hollywoodfl.org](mailto:JCORTES@hollywoodfl.org)>; Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

Thank you!

Attached please find the grant award agreement and the required Restrictive Covenant for the 2025 AACH grant for your signature.

The Restrictive Covenant refers to an Exhibit A. This is the property description that you will attach to the covenant when it is recorded with the county clerk.

Please let me know if you have any questions.

Best,  
Teri

**Teri Abstein PhD., FCCM | Financial Administrator**  
**Florida Department of State | Division of Arts & Culture**  
[dos.fl.gov/cultural](https://dos.fl.gov/cultural) | 850.245.6299

**From:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Sent:** Monday, March 3, 2025 8:52 AM  
**To:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Cc:** Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>; David Vazquez <[DVazquez@hollywoodfl.org](mailto:DVazquez@hollywoodfl.org)>; Jose Cortes <[JCORTES@hollywoodfl.org](mailto:JCORTES@hollywoodfl.org)>; Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

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Good morning Teri,  
I will be the point of contact.

**Joaquin Arellano**  
Special Projects and Administrative Manager  
Parks and Recreation and Cultural Arts

**Email:** [JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)  
**Telephone:** [954-921-3404](tel:954-921-3404)

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**From:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Sent:** Thursday, February 27, 2025 2:29 PM  
**To:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Cc:** Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>; David Vazquez <[DVazquez@hollywoodfl.org](mailto:DVazquez@hollywoodfl.org)>; Jose Cortes <[JCORTES@hollywoodfl.org](mailto:JCORTES@hollywoodfl.org)>; Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

This is perfect.

Who shall I list as the main grant contact?

--Teri

**Teri Abstein PhD., FCCM | Financial Administrator**  
**Florida Department of State | Division of Arts & Culture**  
[dos.fl.gov/cultural](https://dos.fl.gov/cultural) | 850.245.6299

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**From:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Sent:** Wednesday, February 26, 2025 5:11 PM  
**To:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Cc:** Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>; David Vazquez <[DVazquez@hollywoodfl.org](mailto:DVazquez@hollywoodfl.org)>; Jose Cortes <[JCORTES@hollywoodfl.org](mailto:JCORTES@hollywoodfl.org)>; Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

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Good Afternoon Teri,  
Please see attached revised work scope for the AACH Grant Program. Please advise if acceptable and any additional information required. Thank you once for this opportunity.

**Joaquin Arellano**  
Special Projects and Administrative Manager  
Parks and Recreation and Cultural Arts

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**Email:** [JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)  
**Telephone:** [954-921-3404](tel:954-921-3404)

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**From:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Sent:** Thursday, February 20, 2025 10:11 AM  
**To:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Cc:** Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>; David Vazquez <[DVazquez@hollywoodfl.org](mailto:DVazquez@hollywoodfl.org)>; Jose Cortes <[JCORTES@hollywoodfl.org](mailto:JCORTES@hollywoodfl.org)>; Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

Yes!

**Teri Abstein PhD., FCCM | Financial Administrator**  
**Florida Department of State | Division of Arts & Culture**  
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**From:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Sent:** Thursday, February 20, 2025 10:08 AM  
**To:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Cc:** Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>; David Vazquez <[DVazquez@hollywoodfl.org](mailto:DVazquez@hollywoodfl.org)>; Jose Cortes <[JCORTES@hollywoodfl.org](mailto:JCORTES@hollywoodfl.org)>; Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

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Hi Teri,  
Can I send you a teams meeting for 10:15am ?

**Joaquin Arellano**  
Special Projects and Administrative Manager  
Parks and Recreation and Cultural Arts

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**Email:** [JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)  
**Telephone:** [954-921-3404](tel:954-921-3404)

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**From:** Abstein, Teri R. <[Teri.Abstein@dos.fl.gov](mailto:Teri.Abstein@dos.fl.gov)>  
**Sent:** Thursday, February 20, 2025 9:10 AM  
**To:** Joaquin Arellano <[JARELLANO@hollywoodfl.org](mailto:JARELLANO@hollywoodfl.org)>  
**Cc:** Ricky Engle <[RENGLE@hollywoodfl.org](mailto:RENGLE@hollywoodfl.org)>; David Vazquez <[DVazquez@hollywoodfl.org](mailto:DVazquez@hollywoodfl.org)>; Jose Cortes <[JCORTES@hollywoodfl.org](mailto:JCORTES@hollywoodfl.org)>; Tymira Mack <[TMACK@hollywoodfl.org](mailto:TMACK@hollywoodfl.org)>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

Hi Joaquin,

I am happy to schedule a meeting. I am free today now until 12:30 and 3-4. Tomorrow I am available 7-10. Early next week, I am free Monday and Tuesday 7-4 and Wednesday 7-3.

Whatever works best for you.

--Teri

**Teri Abstein PhD., FCCM | Financial Administrator**  
**Florida Department of State | Division of Arts & Culture**  
dos.fl.gov/cultural | 850.245.6299

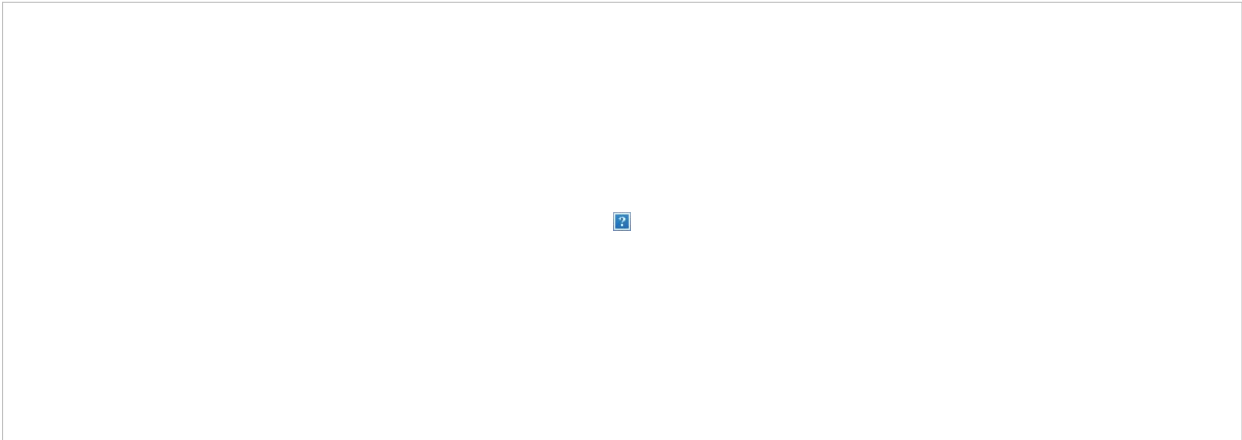
**From:** Joaquin Arellano <JARELLANO@hollywoodfl.org>  
**Sent:** Thursday, February 20, 2025 9:05 AM  
**To:** Abstein, Teri R. <Teri.Abstein@dos.fl.gov>  
**Cc:** Ricky Engle <RENGLE@hollywoodfl.org>; David Vazquez <DVazquez@hollywoodfl.org>; Jose Cortes <JCORTES@hollywoodfl.org>; Tymira Mack <TMACK@hollywoodfl.org>  
**Subject:** RE: [EXT]Additional State Funding for AACH Grant Program

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Good morning Teri,

We are definitely interested in this opportunity but have questions on what areas of the work scope we can modify to still meet the grant requirements and short timeline. As recommended, we would like to schedule a meeting with an advisor from your dept. to determine the best course of action. Please advise.



**Joaquin Arellano**  
Special Projects and Administrative Manager  
Parks and Recreation and Cultural Arts  
**P.O. Box 229045**  
**Hollywood, FL 33022**

**Email:** JARELLANO@hollywoodfl.org  
**Telephone:** 954-921-3404

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**From:** Abstein, Teri R. <Teri.Abstein@dos.fl.gov>  
**Sent:** Wednesday, February 19, 2025 2:49 PM  
**To:** Joaquin Arellano <JARELLANO@hollywoodfl.org>  
**Subject:** [EXT]Additional State Funding for AACH Grant Program

Hi Joaquin,

The Department of State has been awarded additional state funding in the FY2024-2025 budget (Line 3260C) for African-American Cultural and Historical grant projects on the ranked list published in February 2022 that have not already received funding. In your case, one of the grantees higher on the list is only able to use a small portion of their originally requested funds. The City of Hollywood is next on the list to receive funding. **The amount that is available is \$480,981.38.** In order for your proposed project to move forward, the Department would like to know if you are interested in pursuing the grant. Due to the passage of time, we understand that the status of the proposed project you applied for will likely have changed and that the original scope of work may need to be updated. The Department can work with you to make necessary adjustments to the original project scope and budget, but please be aware that the scope must still relate to the same property and any changes must comply with the requirements of the grant program in place at the time of application. In addition, the amount of the grant award will remain the same, and any required match will need to be reconfirmed.

Please respond to this email no later than March 3, 2025, so that we can proceed with the grant award agreement process or move forward to the next eligible organization on the list.

The grant period for this funding is 7/1/2024 - 6/30/2026. Only expenses incurred after 7/1/2024 will be allowed.

If the project contact you identified at the time of application has changed, please reply to this message so that we may update our files and ensure that all information is received by your organization. In the meantime, we wish to offer the following information and actions to help you get started, if you wish to move forward with the grant process:

- **Documentation** – If you have not yet done so, please provide a copy of your Florida Substitute W9 from the Department of Financial Services. This is different from the Federal W-9. If the State form was not provided in the application, it must be provided prior to GAA execution.
- **UEI Number.** If you have not already done so, register for a UEI number at [sam.gov](https://sam.gov) and add that number to your organization details page in [dosgrants.com](https://dosgrants.com). Reporting requirements require that you complete the full registration. If you have only received the number, but not completed the full registration, please do that as soon as possible.
- **Procurement** – Note that all services in these grants must be competitively procured in accordance with Chapter 287 of Florida Statute and Chapter 60A-1.002 of Florida Administrative Code. This includes the services of architects and engineers who may have been specifically identified in the application.
- **Draft contracts** – All contracts with service providers must be reviewed and approved by the Department in draft form prior to the solicitation of contacted services. Once you have successfully fulfilled your procurement requirements, you can prepare a draft contract for review and approval by our Division. However, please wait until the GAA for your project has been executed to submit those for our review; only after the GAA has been fully executed will we review any contracts. If possible, use or refer to AIA contracts for guidance.
- **Construction Drawings**- Unless noted otherwise, all projects must complete 100% Construction Drawings prior to work commencing. Work done prior to the completion of construction drawings potentially may not be covered by the grant

Again, we realize that it has been a while since the application for your project was submitted and that the status of your project may have changed since then. Please reach out to discuss if you have questions.

Best,  
Teri

**Teri Abstein PhD., FCCM | Financial Administrator**  
Florida Department of State | Division of Arts & Culture  
[dos.fl.gov/cultural](https://dos.fl.gov/cultural) | 850.245.6299

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