

Department of Development Services  
Division of Planning and Urban Design



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**DATE:** October 9, 2024

**TO:** George R. Keller, Jr. CPPT  
City Manager

**VIA:** Andria Wingett  
Director of Development Services

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AW

**FROM:** Anand Balram  
Planning Manager

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AB

**SUBJECT:** Notice of Decisions Relating to the Tuesday, October 8, 2024, **Historic Preservation Board Meeting.**

The purpose of this notice is to inform the Mayor and City Commission of the cancellation of the Historic Preservation Board meeting scheduled for October 8, 2024. Prior to the meeting, staff reached out to Board Members to confirm their attendance. Based on these conversations, it was determined that most members were unwilling to participate due to adverse weather conditions. Consequently, the meeting would not have had a quorum, leading to the decision to cancel the session.

All applicants were notified of the cancellation, and a Special Meeting of the Historic Preservation Board is scheduled for Monday, October 28, 2024, to facilitate the projects that were expected to be heard at the October 8th meeting.

This memorandum is also available on the City website, allowing the public to stay informed about the Board.

Thank you for your attention to this matter.

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cc: Honorable Mayor and City Commissioners

City Manager

City Attorney

Assistant City Managers

Assistant City Attorneys

Civic Affairs Administrator

Planning Manager

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