

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:**

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Contract with Pomeroy Electric Incorporated for the Installation of Light Poles at the Villas of Positano Condominium in an Amount Up to \$256,750.00 in Accordance with Section 38.41(C)(9) of the Procurement Code (Best Interest).

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Design and Construction Management
- 2) Type of Agreement – Construction Contract
- 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(9) of the City's Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies, materials, equipment or services.
- 4) Term of Contract:
 - a) initial – 219 days upon issuance of notice to proceed
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$256,750.00
- 6) Termination Rights – City's standard terms
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Pomeroy Electric Incorporated will furnish labor & misc. electrical materials to remove (19) existing light poles and install (21) new light poles and light fixture heads as per electrical drawing sheets E 001; E-011; E-012: E-101; E-102; E-502 & E-711 by OSBORN Engineering.
 1. Disconnect, removal and disposal of existing concrete light pole and fixture head. The fixture heads will be turned over to the client for attic stock.

2. Rework existing underground electrical to allow for the new light pole installation.
 3. Furnish and install new concrete bases; cast aluminum light poles and light fixture heads.
 4. Furnish and install new pull boxes, ground rods and misc. electrical materials at the base of each light pole.
 5. We've included (2) month rental of 19' scissor lift for the installation of the fixture heads.
 6. The existing wiring, raceways and panels were found to be in good working order, therefore, these are to remain as is and use for the new installation.
 7. All work is to be performed during regular working hours. (No night; OT or weekend work is included)
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager