

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 4, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed contract with Coreland Construction Corp. for the continuation of the 50/50 sidewalk program and implementation of additional sidewalk improvement projects under the capital improvement program.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid for Project No. EN 14-001
 - 4) Term of Contract
 - a) initial – commences upon a Notice to Proceed and contractor shall complete the work within 350 calendar days.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – In an amount not to exceed \$399,805.00
 - 6) Termination rights – City may suspend work at any time without cause for a period not to exceed more than 90 days by written notice and will fix the date on which work will be resumed. City may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Coreland Construction Corp. perform and manage the sidewalk program work and additional sidewalk improvement projects.
 - 9) Other significant provisions – n/a
- cc: Cathy Swanson-Rivenbark, City Manager