

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 25, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Acceptance of the 2015 Children's Services Council (CSC)
MOST Grant (Renewal)

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
 - 2) Type of Agreement – Grant Agreement Renewal
 - 3) Method of Procurement (RFP, bid, etc.) – Grant Application (pursuant to Resolution No. 2011-124).
 - 4) Term of Contract
 - a) initial – One year
 - b) renewals (if any) – Four additional one year periods. (this is the second renewal).
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$477,426.00 payable to City. Department to provide in-kind services in the amount of 12.5% as matching funds.
 - 6) Termination rights – Contract may be terminated without cause by CSC upon no less than 45 days written notice. CSC may also terminate within 24 hours by written notice if funding is unavailable, or for cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Grant shall fund Youth Summer Camps at Kay Gaither, Dr. Martin Luther King Jr., Washington Park, and McNicol Community Centers. Grant shall fund After School Program at Kay Gaither Community Center.
 - 9) Other significant provisions – There is an independent fiscal agent agreement with the Hollywood Art and Cultural Center (HACC) which was required by CSC. As part of that agreement receives \$4,774.76.
- cc: Cathy Swanson-Rivenbark, City Manager