

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** August 20, 2014

**FROM:** Jeffrey P. Sheffel  
City Attorney

**SUBJECT:** Proposed Agreement with the School Board of Broward County to provide three (3) SRO's to serve at (13) elementary schools and seven (7) SRO's to serve at (7) secondary schools and (1) SRO to serve at Beachside Montessori within the City of Hollywood

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I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved - Police
- 2) Type of Agreement – School Resource Officer Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
  - a) initial – From August 18, 2014 to September 30, 2014
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a
- 5) Contract Amount - \$9,250.40 per SRO assigned for a total amount of \$101,754.40. .
- 6) Termination rights – Either party may terminate with or without cause upon 30 days written notice.
- 7) Indemnity/Insurance Requirements – Each party is liable for its agents and officers negligence. However, also indemnifies SBBC regarding any intentional or negligent violation regarding the confidentiality of student records which includes City obligation for any penalty imposed and costs, damages, judgments or losses imposed on SBBC due to City's intentional or negligent violation.
- 8) Scope of Services - City shall assign 11 law enforcement officers to serve as school resource officers to each individually named elementary, secondary and one charter school designated in Exhibit "A" of the Agreement.
- 9) City's prior experience with Vendor (if any) – approximately 23 years.

10) Other significant provisions – n/a

cc: Cathy Swanson-Rivenbark, City Manager