

CITY OF HOLLYWOOD

**REQUEST FOR QUALIFICATIONS
SPECIAL MAGISTRATE SERVICES**

**THOMAS J. ANSBRO, P.A.
6631 NW 22nd Street
Margate, Florida 33063
Telephone: (954) 651-2070**

DECEMBER 21, 2022

THOMAS J. ANSBRO, P.A.
6631 NW 22nd Street
Margate, Florida 33063
Telephone: (954) 651-2070

December 21, 2022

City of Hollywood
Code Compliance
P.O. Box 229045
Hollywood, FL 33022-9045

Subject: Request for Qualifications ("RFQ")
"Special Magistrate Services"

Enclosed is my response to the referenced RFQ. As detailed in it and my résumé, I am an experienced Florida local municipal government attorney, and I served as the in-house City Attorney for the City of Dania Beach, Florida from 1998 to December 2021. I have a clear understanding of the services sought, since I have been rendering the services to various South Florida cities in Broward County for a number of years as a Special Magistrate, including the City of Hollywood since 2014.

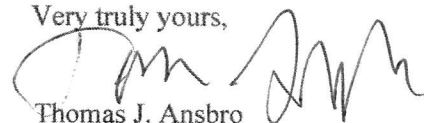
I have extensive prior municipal Code Compliance experience first arising from my employment with the City of Fort Lauderdale when I created the City's first "Code Enforcement Board" Ordinance and presented hundreds of cases before that Board. I later served as a Code Enforcement Board counsel when I worked as an Assistant City Attorney for the City of Plantation. I attended and advised that Board for several years at each of its monthly meetings. I currently serve as the Code Compliance Special Magistrate for the City of Boca Raton, Town of Lauderdale-By-The-Sea, the City of Wilton Manors and the City of Hollywood and have done so a number of years for those cities. I also serve as both a Code Compliance and Parking Citation Special Magistrate for the City of Boca Raton and have done so since March of 2016. I also provide Parking Magistrate services for Lauderdale-by-the-Sea. Also, in April 2021, I began providing Special Magistrate services to the City of Parkland and since January of this year, I was selected and have served as a Code Special Magistrate on a monthly basis for the City of Coral Springs. I also preside as Special Magistrate for Wilton Manors and Hollywood for special set hearings related to "forty year" compliance cases and vacation rental cases for both those cities. I also assist the City of Coconut Creek in presiding over Code Compliance fine mitigation hearings as well. I recently (November 2022) was appointed by both the City of Margate and the City of Fort Lauderdale (December 2022) and as a Special Magistrate for the City of Dania Beach in July, 2022.

I am able to bring to the City my in-depth experience for Code Compliance hearings. I believe I have the temperament to continue to preside over and conduct your City's hearings in a fair, impartial and professional manner. I am fully aware of your City's commitments to protect and improve the quality of life, safety and appearance of the City for your residents, visitors and businesses and I will continue to bring my many years of municipal government law experience to assist the City. I have the ability to handle the types of cases referenced. I am well-known by your Code Manager and all of your Code and Fire Inspector staff.

I have no disciplinary history with the Florida Bar or any other state bar associations.

Thank you sincerely for your consideration of my application.

Very truly yours,


Thomas J. Ansbro

**CITY OF HOLLYWOOD, FLORIDA
RFQ RESPONSE FOR CODE COMPLIANCE
SPECIAL MAGISTRATE**

**3. VENDOR PROFILE
THOMAS J. ANSBRO, P.A.**

a. Status of Firm (national, regional or local)

Firm is local

b. Location of Office

6631 NW 22nd Street
Margate, Florida 33063

c. Legal Experience

I have extensive prior municipal Code Compliance experience arising from my employment with the City of Fort Lauderdale years ago, when I created the City's first "Code Enforcement Board" Ordinance and presented hundreds of cases before that Board. I later served as a Code Enforcement Board counsel when I worked as an Assistant City Attorney for the City of Plantation. I attended and advised that Board for several years at each of its monthly meetings. I currently serve as the Code Compliance Special Magistrate for the City of Boca Raton, the Town of Lauderdale-By-The-Sea, the City of Wilton Manors and the City of Hollywood (since 2014) and have done so a number of years for those cities. I also serve as a Code Compliance and Parking Citation Special Magistrate for the City of Boca Raton and have done so since March of 2016. I also provide Parking Magistrate services for Lauderdale-by-the-Sea. Also, in April 2021, I began providing Special Magistrate services to the City of Parkland and since January of this year, I was selected and have served as a Code Special Magistrate on a monthly basis for the City of Coral Springs. I also preside as Special Magistrate for Wilton Manors and Hollywood for special set hearings related to "forty year" compliance cases and vacation rental cases for both those cities. I was selected by the City of Coral Springs to serve as counsel to its Unsafe Structures Board and the City of Boca Raton to serve as counsel to its Civil Service Board last year. I also assist the City of Coconut Creek in presiding over Code Compliance fine mitigation hearings as well. I recently (November 2022) was appointed by both the City of Margate and the City of Fort Lauderdale (December 2022) as their Special Magistrate, and as Special Magistrate for the City of Dania Beach in July, 2022.

d. List and description of legal work performed on behalf of local government. For each engagement listed, include the name, email address, fax number, and telephone number of a representative for whom the engagement was undertaken who can verify satisfactory performance and professionalism.

CITY OF HOLLYWOOD

John Chidsey
Code Compliance Manager
City of Hollywood
2600 Hollywood Blvd., Old Library
P.O. Box 229045
Hollywood, FL 33022-9045
Office: 954-921-3061
E-mail: jchidsey@hollywoodfl.org

CITY OF PARKLAND

Kristin Milligan, IPMA-SCP, SPHR, SHRM-CP
Human Resources Director & Code Compliance Liaison
City of Parkland
6600 University Drive
Parkland, Florida 33067
Phone: (954) 757-4208
kmilligan@cityofparkland.org

CITY OF LAUDERDALE-BY-THE-SEA

Jhanelle Campbell
Development Services Director
4501 N. OCEAN DRIVE,
LAUDERDALE-BY-THE-SEA, FL 33308
Phone: 954-640-4219 • JhanelleC@lbts-fl.gov

CITY OF BOCA RATON

Douglas Sheedy | Code Compliance Manager
City of Boca Raton, Development Services Department
200 NW 2nd Ave • Boca Raton, FL 33432
P 561-393-7934 | F 561-367-7049 | Dsheedy@myboca.us

CITY OF WILTON MANORS

ABEL ALBERRO
Code Compliance Supervisor
Wilton Manors Police Department
aalberro@wmpd.org • Phone 954-390-2157 • Fax 954-390-2189
2020 Wilton Drive • Wilton Manors, Florida 33305

CITY OF CORAL SPRINGS

John Hearn, City Attorney
City of Coral Springs, Florida
9500 W. Sample Rd.
Coral Springs, Florida 33065
954-344-5977
jhearn@coralsprings.org

CITY OF DANIA BEACH

Eve A. Boutsis, City Attorney
100 W. Dania Beach Boulevard
Dania Beach, Florida 33004
954-924-6800, Ext. 3635
eboutsis@daniabeachfl.gov

CITY OF MARGATE

David Tolces, Acting City Attorney
(C/O Weiss Serota Law Firm)
2255 Glades Road, Suite 200e
Boca Raton, Florida 33431
561-835-2111
dtolces@wsh-law.com

CITY OF FORT LAUDERDALE

Rhonda Montoya Hasan
Assistant City Attorney
100 North Andrews Avenue
Fort Lauderdale, Florida 33301
954-828-5039
rhasan@fortlauderdale.gov

e. **LITIGATION HISTORY AND CURRENT STATUS**

I have not been involved in any litigation of any type within the last five (5) years and there is no pending litigation arising out of my performance. I have never been involved in any litigation of any kind in my professional career.

4. SUMMARY OF VENDOR'S QUALIFICATION

- a. A copy of my resume is attached.
- b. My summary of my "Legal Experience" (Item 3.c., above) describes my extensive Code Compliance experience with a number of local south Florida cities, including my Special Magistrate experience. I have conducted and presided over hundreds Code Compliance cases, both as a City representative and as a Special Magistrate.

5. SUMMARY OF VENDOR'S FEE STATEMENT

I have worked as one of two Special Magistrates for the City of Hollywood for the past eight (8) years. I have never sought reimbursement for travel, per diem expenses, photo copying, telephone and any other incidental expenses.

If additional work is required beyond the scope of the contract, I would bill at the same hourly rate of \$100.00 per hour to be pro-rated for partial hours.

As an alternate monthly rate, inclusive of travel, per diem expenses, photocopying, telephone and other incidental expenses I would propose a flat monthly rate of One Thousand Dollars (\$1,000.00) if there are two (2) meetings in a month and a flat monthly rate of Five Hundred Dollars (\$500.00) if one (1) meeting in a month.

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I serve as a Special Magistrate for the cities of Boca Raton, Parkland, Coral Springs, Lauderdale-by-the-Sea, Wilton Manors, Hollywood and Dania Beach. I preside over Code Compliance hearings for them and, for Boca Raton and Lauderdale-by-the-Sea, I preside over parking citation appeal hearings as a Special Magistrate. I also preside in that capacity for Wilton Manors and Hollywood for special set hearings for "forty year" compliance cases and vacation rental cases for those cities, respectively. I also was appointed by Boca Raton as its Civil Service Board attorney and as the Unsafe Structures Board attorney for Coral Springs. I assist the City of Coconut Creek in presiding over Code Compliance fine mitigation hearings, as well. I have recently been appointed to serve as Special Magistrate for the City of Dania Beach, City of Margate and the City of Fort Lauderdale.

Public Sector Experience

City Attorney

City of Dania Beach, Florida
January 1998 to December 2021

I was the in-house City Attorney and served in that capacity since October 1, 2005. However, I served as the Dania Beach City Attorney continuously for over twenty (20) years, beginning in January 1998, when I was associated with the law firm of Brinkley Morgan, when the firm and I were selected at that time to serve as outside (City Attorney) counsel. In January, 2001, I transferred to the law firm of Weiss, Serota, Helfman, Cole & Bierman, P.L., where I continued to serve as the Dania Beach City Attorney until beginning full-time employment in that capacity with the City in 2005. As the chief legal advisor, I attended all City Commission, Planning and Zoning Board, Dania Beach Community Redevelopment Agency Board and Charter Review Board meetings. I served as the legal advisor to the City Commission, City Manager, Department Heads, and monitored outside legal counsel (such as labor counsel and litigation matters).

City Attorney for City of Dania Beach

Weiss, Serota, Helfman, Cole, & Bierman, P.L.
Fort Lauderdale, Florida
2001 to 2005

City Attorney for City of Dania Beach

Brinkley Morgan
Fort Lauderdale, Florida
1998 to 2001

Assistant City Attorney for City of Plantation

Brinkley Morgan
Fort Lauderdale, Florida
1994 to 1998

**Deputy City Attorney, Assistant City Attorney,
and City Prosecutor**

City of Fort Lauderdale, Florida
1976 to 1988

Special Magistrate for Code Compliance

- Town of Lauderdale-By-The-Sea (2012 to present)
- City of Hollywood (2014 to present)
- City of Wilton Manors (2016 to present)
- City of Boca Raton (2017 to present)
- City of Parkland (2021 to present)
- City of Coral Springs (February 2022 to Present)
- City of Dania Beach, Florida (Appointed July 2022)
- City of Margate, Florida (Appointed November 2022)
- City of Fort Lauderdale (Appointed December 2022)

Private Sector Experience

Associate General Counsel

Florida Atlantic University

Boca Raton, Florida

1990 to 1996

As Associate General Counsel, I assisted the General Counsel in providing advice to the University President, administrators, college deans, faculty members, staff and student organizations on a variety of legal matters. I drafted and negotiated University contracts, prepared legal memoranda and issued legal opinions for the University. I also served as the legal advisor to the FAU Institutional Review Board. From 1994 to 1996, I worked part-time for both FAU and the Brinkley law firm.

Attorney

Goldberg & Young, P.A.

Fort Lauderdale, Florida

1988 to 1990

I conducted litigation and represented private sector clients in zoning, commercial and Code Enforcement matters in municipalities, counties and agencies in the Miami-Dade, Broward and Palm Beach County areas.

Private Practice

Fort Lauderdale, Florida

1974 to 1976

I primarily conducted a general civil practice (principally consisting of zoning, landlord-tenant and marital matters, as well as contract work).

Education

Juris Doctorate

University of Florida

Bachelors of Art in English

Loyola University Chicago

Professional Affiliations

Florida Bar

Broward County Bar Association

Admitted to practice in:

All Florida state courts

United States 11th Circuit Court of Appeals

United States District Court, Southern District

United States Supreme Court