

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** March 3, 2020  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Blanket Purchase Order with Tri-Dim Filter Corporation for supply and delivery of GE Osmnics Zyplex, RO Save, 5 Micron, 40 DOE Cartridge Filters.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Utilities
  - 2) Type of Agreement – Blanket Purchase Order
  - 3) Method of Procurement (RFP, bid, etc.) – City Bid. No. F-2629-20-RL
  - 4) Term of Contract:
    - a) initial – three years
    - b) renewals (if any) – two additional one year terms.
    - c) who exercises option to renew – n/a.
  - 5) Contract Amount – In the amount of \$56,358.00.
  - 6) Termination Rights –Yes, see Sections 1.87 and 1.88 of the bid.
  - 7) Indemnity/Insurance Requirements – Vendor will indemnify City (See Sections 1.36 of the Bid). Pursuant to Section 2.6 of the Bid, no insurance is required for this solicitation as the City does not assume title until the property is delivered.
  - 8) Scope of Services – Vendor will supply and delivery to the City GE Osmomics Zyplex, Ro Save, 5 Micron, 40 DOE cartridge filter for treatment of raw water in the water treatment plant.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager