



CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION

CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

2018 MAY 21 PM 4:18

DATE: May 10, 2018

FILE: PR-18-175

TO: Jorge Camejo
CRA Director

FROM: *PAB*
5/10/2018 Paul A. Bassar
Director of Procurement & Contract Compliance

SUBJECT: Recommendation to Award Bid Number F-4578-18-JE and to Execute a Blanket Purchase Order for Fountain Maintenance in the CRA District

ISSUE:

The purpose of this request is for the approval of Bid Number F-4578-18-JE and the attached Blanket Purchase Order for Fountain Maintenance in the CRA District for a two (2) year period starting 6/1/18 through 5/30/20 with options to renew for two (2) additional two (2) year periods in the estimated annual amount of \$47,280.00.

EXPLANATION:

On April 4, 2018, Bid Number F-4578-18-JE was electronically posted on the City's website, advertised and sent to 4002 firms and viewed by 35 vendors on Bidsync.com in accordance with the City's Purchasing Ordinance, Section 38.42 (A) (1).

Bid Number F-4578-18-JE opened at 3:00 P.M., April 19, 2018, and resulted in one (1) response as follows:

Shamrock Pool Services, Inc.	\$3,940/Mo.
North Lauderdale, Florida	\$47,280/Yr.

The bid response was evaluated based upon the specification as established in the bid document and Shamrock Pool Services met all the bid requirements.

Shamrock Pool Services is the incumbent and have provided satisfactory services over the previous contract term periods.

Award is subject to the receipt and approval of all Insurance Certificates required by the City's Risk along with signed Statement of Hold Harmless and Indemnity to the City and with the City's right to terminate the agreement, with or without cause.

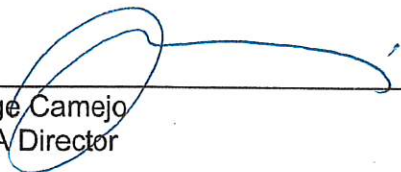
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Funding has been provided in the FY18 Capital Improvement-Maintenance Account Number 63.0185.00180.552.004637 and in the Operating Cost - Arts Park Maintenance Account Number 66.0100.07305.552.005201 and will be budgeted in subsequent fiscal years.

RECOMMENDATION:

The Director of Procurement & Contract Compliance recommend approval be granted to issue the attached Blanket Purchase Order Number B003141 to Shamrock Pool Services, Inc. of North Lauderdale, Florida and to award Bid Number F-4578-18-JE for Fountain Maintenance in the CRA District for a two (2) year period starting 6/1/18 through 5/30/20 with options to renew for two (2) additional two (2) year periods in the estimated annual amount of \$47,280.00.

Authorization:



Jorge Camejo
CRA Director

Dated 5/17, 2018

PAB:JE/jc

Attachments: Solicitations Request Form
Vendor Response
Police Approval Letter
BPO #B003141

Bid #F-4578-18-JE - Fountain Maintenance

Creation Date **Mar 6, 2018**

End Date **Apr 19, 2018 3:00:00 PM EDT**

Start Date **Apr 4, 2018 3:37:55 PM EDT**

Awarded Date **Not Yet Awarded**

Shamrock Pool Services Inc		\$3,940.00 (5/6 items)		
Bid Contact Brian Kelly br@shamrockpoolservices.com Ph 954-972-9648		Address 1401 S. State Road 7 Suite B6 North Lauderdale, FL 33068		
Supplier Code 30878				
Agency Notes:		Supplier Notes:		
Item #	Line Item	Unit Price	Qty/Unit	Total Price
F-4578-18-JE-01-01	Maintenance of Charnow Park (Interactive Fountain) - First Offer	\$2,300.00	1 / month	\$2,300.00
Product Code: Charnow Agency Notes:		Supplier Product Code: Supplier Notes: Daily maintenance services per the specifications. Services are all inclusive of materials, labor, equipment, incidentals, surcharges and public safety equipment to perform maintenance.		
F-4578-18-JE-01-02	Maintenance of ArtsPark Young Circle (Interactive Fountain) - First Offer	\$525.00	1 / month	\$525.00
Product Code: ArtsPark Young Circle Agency Notes:		Supplier Product Code: Supplier Notes: Daily maintenance services per the specifications. Services are all inclusive of materials, labor, equipment, incidentals, surcharges and public safety equipment to perform maintenance.		
F-4578-18-JE-01-03	Maintenance of Young Circle Main Fountain - First Offer	\$1,025.00	1 / month	\$1,025.00
Product Code: Young Circle Main Fountain Agency Notes:		Supplier Product Code: Supplier Notes: Daily maintenance services per the specifications. Services are all inclusive of materials, labor, equipment, incidentals, surcharges and public safety equipment to perform maintenance.		
F-4578-18-JE-01-04	Hourly Labor Rate (Service Calls) for Fountain Repair - First Offer	\$90.00	1 / hour	\$90.00
Product Code: Hourly Labor Rate Agency Notes:		Supplier Product Code: Supplier Notes:		
F-4578-18-JE-	Percentage of Mark Up of Manufacturer's List Price			No Bids

-01-05				
Agency Notes:		Supplier Product Code:		
		Supplier Notes:		
F-4578-18-JE-01-06	Percentage of Mark Down of Manufacturer's List Price - First Offer	20.00%	1 / fee	20.00%
Product Code: Discount of Manufacturers List Price		Supplier Product Code:		
Agency Notes:		Supplier Notes:		