

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 23, 2022
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Authorization to Proceed with Hazen and Sawyer, P.C.
for preparation of Phase 2 Wastewater Master Plan

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
- 2) Type of Agreement – Authorization to Proceed based upon professional engineering service agreement approved by Resolution No. R-2021-041.
- 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2020-252).
- 4) Term of Contract:
 - a) initial – five years
 - b) renewals (if any) – option to renew for two additional one year periods.
This ATP will be completed in approximately 12 months from the date of execution of the ATP.
 - c) who exercises option to renew – both parties.
- 5) Contract Amount – Phase 2 in the amount of \$1,804,858.00
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
- 8) Scope of Services – Consultant will provide professional engineering services for the preparation of Phase 2 of the wastewater master plan.

cc: Dr. Wazir Ishmael, City Manager