

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** January 10, 2023
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed negotiation with the highest ranked firm, Burkhardt Construction, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – CRA
 - 2) Type of Agreement – Phase 1 Pre-Construction Services Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Section 287.055, Florida Statutes entitled “Consultants’ Competitive Negotiation Act” (RFQ-4736-22-GJ)
 - 4) Term of Contract:
 - a) initial – to be determined in negotiations
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – to be determined in negotiations
 - 6) Termination Rights – with or without cause
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
 - 8) Scope of Services – Contractor shall provide Construction Management at Risk Services for Phase IV Undergrounding of Overhead Utilities and Streetscape Beautification at east/west streets, streetends, Surf Road from Harrison Street to Magnolia Terrace and State Road A1A from Hollywood Boulevard to the southern city limits.
 - 9) Other Significant Provisions: n/a
- cc: Jorge Camejo, Executive Director for the CRA