

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, ADOPTING A TRAVEL POLICY FOR CITY EMPLOYEES TRAVELING ON CITY BUSINESS.

WHEREAS, the City has had an administrative policy governing travel for City employees on City business that was last updated on April 17, 2006 (“Travel Policy”); and

WHEREAS, the City wishes to update its Travel Policy to reflect current market conditions and costs; and

WHEREAS, Section 112.061, Florida Statutes, governs travel reimbursement rates, procedures and limitations for all municipal employees within the state; and

WHEREAS, Section 112.061(6)(b), Florida Statutes, establishes the reimbursement rates for subsistence while traveling on official business, but does not have any index providing for increasing costs of food and travel, and those rates were set well over a decade ago and have not been updated or revised; and

WHEREAS, the rates set forth in Section 112.061, F.S., are inadequate to provide for the reasonable cost of meals in 2023, and it is not the intent of the City to encourage its employees to skip meals or consume fast food and other unhealthy food alternatives because of inadequate reimbursement rates; and

WHEREAS, Chapter 112.061(1)(b)(1), F.S., provides that local governments may adopt a local law establishing specific exemptions from those provisions; and

WHEREAS, the General Services Administration (“GSA”) of the United States annually publishes per diem rates for meals and incidental expenses that are revised annually and set for multiple cities across the United States to reflect reasonable current prices based upon locale and year; and

WHEREAS, the City wishes to establish a Travel Policy that utilizes GSA reimbursement rates for meals and incidental expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated into this Resolution.

Section 2: That it adopts the Travel Policy attached to this Resolution, and it is the intention of the City Commission that this Travel Policy will be the Policy utilized by the City to govern travel and reimbursements for travel by City employees effective upon adoption.

Section 3: That it specifically exempts the City and its employees from the provisions of Section 112.061, Florida Statutes, and it is the intent of the City Commission that this Resolution and the accompanying Travel Policy, as it is and as it may be amended from time to time, will prevail over any conflicting provisions in Section 112.061, Florida Statutes.

Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2023.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY for the use and reliance
of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY