

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** January 12, 2017  
**FROM:** Jeffrey P. Sheffel, City Attorney  
**SUBJECT:** Proposed Interagency Agreement with the Broward County School Board,  
et al

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
  - 2) Type of Agreement – Interagency Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – n/a
  - 4) Term of Contract
    - a) initial – Through June, 2017.
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – n/a
  - 6) Termination Rights – Parties may terminate with cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Interagency Agreement establishes a cooperative effort amongst the parties to establish guidelines for the sharing of information regarding juvenile offenders.
  - 9) Other Significant Provisions – Parties to the Interagency Agreement: The School Board of Broward County, Florida; the Seventeenth Judicial Circuit; the Office of the State Attorney for the 17 Judicial Circuit in and for Broward County, Florida; the Office of the Public Defender for the 17<sup>th</sup> Judicial Circuit in and for Broward County, Florida; the Sheriff of Broward County, Florida; the State of Florida, Department of Juvenile Justice; the State of Florida, Department of Children and Families, and Broward County.
- cc: Dr. Wazir Ishmael, City Manager