



CITY OF HOLLYWOOD

# COMPREHENSIVE PLAN



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Kimley»Horn

# 1. Title Page



CITY OF HOLLYWOOD

# COMPREHENSIVEPLAN

RFQ-4611-19-AP

Prepared by:

**Kimley»Horn**

**Kimley»Horn**



CITY OF HOLLYWOOD

# COMPREHENSIVEPLAN

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### 3. Letter of Transmittal



City of Hollywood  
Office of the City Clerk  
2600 Hollywood Boulevard, Room 221  
Hollywood, Florida 33020

**Re: Comprehensive Plan Solicitation #RFQ-4611-19-AP**

Dear Members of the Selection Committee:

As the City of Hollywood embarks on the process of updating the City's Comprehensive Plan and preparing the necessary implementation tools (zoning/land development code standards, small area plans, etc.), it will be necessary to partner with a seasoned consultant who understands the goals of the City and, more importantly, the many current local initiatives that will affect its outcome. This will require a consultant team with the local knowledge, presence, and experience to meet every requirement of your RFQ, as well as a team who has, and continues to serve the City on diverse and challenging projects. ***Our in-house team of professional planners and engineers thoroughly understand the challenges of the City's existing Comprehensive Plan, including the regulatory language that was previously adopted and the commitments required through its implementation.*** We have performed award-winning assessments of Comprehensive Plans and Zoning/Land Development Codes as recognized by the Florida Chapter of the American Planning Association and the Florida Planning and Zoning Association for several municipalities across Florida. With our team members, we will not only bring the City a full economic assessment and fiscal analysis, if desired, but can take public involvement to a new level—a level that has not been witnessed in the City before — resulting in much better buy-in from stakeholders and the public.

Our core team is located in Broward County and our professionals are known to City staff at all levels. We have served you in the past and would very much like to serve you again. The same level of commitment our team delivered on prior successful partnerships with the City will be conveyed on every aspect of this contract. Kimley-Horn's network of state and national experts offer the City of Hollywood unparalleled access to advisors, locally as well as across the country. When coupled with additional team members, we bring the City a full-service team of professionals and experts in their respective fields. This team has been precisely modeled to address this scope of work, and our capabilities will help you assess and update your Comprehensive Plan to address the City's key issues.

**Local Strategic and Professional Team Collaboration.** We have assembled a team of local and statewide experts to work closely with you to review, assess, and update your Comprehensive Plan. Our team can also provide expertise for every item within the City's Engagement, Scope of Services, and Project Deliverables Sections. Project manager **Ilessandria Pal** working closely with the Principal-in-Charge **Kelley Klepper, AICP**, will lead the team's urban planning efforts.

Kimley-Horn also brings an economic and market component to our approach as a strategic way to identify trends in the area and identify the fiscal benefits of the planning components. Kelley Klepper and **Jessica Rossi AICP** will work closely with your staff to identify market conditions and economic opportunities for growth and to better understand and adapt the plan to the changing environment. This expertise, combined with our team's ability to assess the fiscal impacts of the plan, will round out our core approach.



For community engagement, Alessandra will work closely with Lindsay Slautterback and Kelley Klepper to design and implement a web-based interactive site to collect broad feedback from residents and stakeholders on visioning efforts, allowing participants to rank and comment on various elements and scenarios. Combined with face-to-face charrettes and workshops, we have found this data collection method to provide significant cost savings on past planning efforts to collect public involvement information.

**Project Experience.** Kimley-Horn has partnered with cities and counties throughout Florida to create and/or revise local comprehensive plans, codes, CRA master plans, and small area plans. We have worked as an extension of local government staff to review, prepare, present, and implement revisions to comprehensive plans. In addition, based on our aviation planning work with FDOT as it relates to FS 333 as well as our vast airport master plan and zoning work nationwide, we are well versed in all aspects of the Florida Statutes relative to airport zoning and have helped the state develop tools to implement those policies.

**Local Office Fully Committed to City of Hollywood.** As a national planning and engineering firm, we bring all of our national best practices to this project through our local Fort Lauderdale office. You know us and you have seen our commitment to the City of Hollywood first hand. ***Our team has worked with the City on various projects, from both the public- and private-sector sides, which we believe is a clear advantage because it enables us to fully understand your current plans and codes, including the need for improvements, to help the City identify ways to enhance the current standards.*** We have a keen perspective on how to balance community goals and identify development incentives to better achieve the City's desired goals. We are currently working on projects in the City and, in fact, we believe this gives us a better understanding of the real-world implications of the current plans and codes, enabling our team to recognize the issues you face from both sides.

With this knowledge in hand, our team will bring this information to the City to develop plans and codes that are forward thinking and proven from a real-world implementation standpoint. Our background experience clearly illustrates our ability to coordinate between the development community and City of Hollywood staff. This is the type of professionalism that you can expect from our team members in the coming years under this contract. As demonstrated in our proposal, our team has already initiated the process by identifying specific areas of the current Comprehensive Plan that should be reviewed early in the process. These are only preliminary assessments, but they demonstrate our creativity and strategic approach to projects.

***Having previously worked alongside the City of Hollywood as your trusted partner, we know and understand that the City is dedicated to providing a better place to live and work for its residents, business owners, and visitors.*** We share this commitment and pledge to provide you with value in all that we do. We personally guarantee our attentiveness, dedication, and availability to meet the requirements of this contract.

Very truly yours,

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Alessandria Palmer  
Project Manager



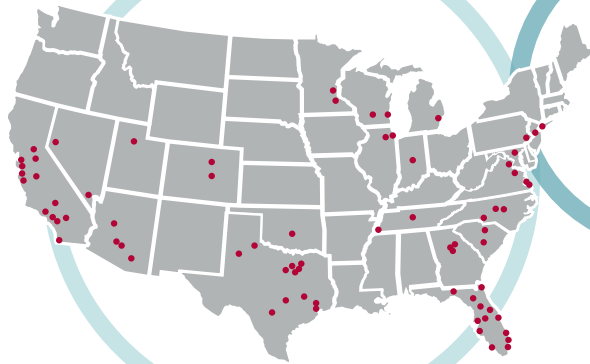
Kelley Klepper, AICP  
Principal-in-Charge

## 4. Qualifications

### Overview of Kimley-Horn

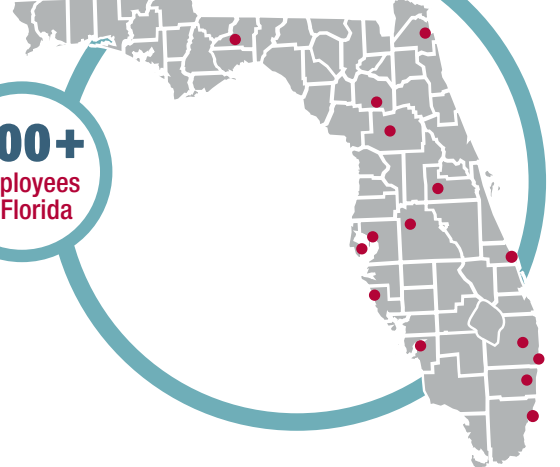
Founded in 1967, **Kimley-Horn** is a full-service, employee-owned, multidisciplinary consulting firm offering a broad range of engineering, planning, landscape architecture, and environmental services to clients in both the private and public sectors. Over the years, we have grown from a small group of engineers and planners to one of the most respected consulting firms in the nation. Today, Kimley-Horn has more than 4,000 employees in 90 offices across the United States and in Puerto Rico, offering a full range of consulting services to local, regional, national, and international clients.

#### 90+ Offices Nationwide



**4,000+**  
Employees  
Nationwide

#### 15 Florida Offices



**800+**  
Employees  
in Florida

The quality of our staff is reflected by our recognition in two major employer of-choice-awards; in 2019, *Fortune* magazine ranked Kimley-Horn #18 on its list of “The 100 Best Companies to Work For.” In addition, *Engineering News-Record* ranked Kimley-Horn #21 overall of the top 500 US design firms and 8th among the 100 “pure design firms.” Our focus on a quality firm culture and stable employee base greatly influences our ability to exceed client expectations; we attract the best talent and retain them for decades, strengthening our reputation for effective management and lasting partnerships with our clients.



**Kimley-Horn offers in-house expertise in all areas requested in your scope of work.** We have and continue to partner with the City of Hollywood, as well as similarly-sized and situated communities in South Florida and across the state. We will provide services from our Plantation location—less than 20 minutes from City Hall. Our local knowledge combined with our technical expertise and range of services makes us an ideal partner for the City, and we look forward to the opportunity to provide the services for your new Comprehensive Plan. We are a fully integrated consulting firm offering a variety of in-house services, including:

- Helping communities develop and update comprehensive plans
- Development of master plans
- Creation of land development codes, zoning codes, and form-based codes
- Assistance with evaluation and appraisal reports and related comprehensive plan amendments
- Help for the initiation/planning of regional activity centers (RACs)

- 
- Community Development Experience**
- Park Planning/Design (25)
  - Streetscape Planning/Design (12)
  - Evaluation and Appraisal Report (EAR) (20)
  - EAR-based Amendment (11)
  - New Comprehensive Plan (6)
  - Transportation Concurrency Exception Area (11)
  - Regional Activity Center/Activity Center (3)
  - Urban Central Business/CRA District (2)
  - Multimodal/Transportation/Complete Streets (12)
  - Land Development Code Updates (11)
  - Design Standards (6)
  - Economic Development Strategy (3)
  - Planning Related Grants (2)
- The map displays the following locations and associated experiences:
- Gadsden County:** Tallahassee
  - Madison County:** Madison
  - Walton Co.:** Walton
  - Wakulla Co.:** St. Marks
  - Williston:** Williston
  - Dunnellon:** Dunnellon
  - Inverness:** Inverness
  - Haines City:** Haines City
  - Polk Co.:** Polk
  - Zephyrhills:** Zephyrhills
  - New Port Richey:** New Port Richey
  - Oldsmar:** Oldsmar
  - Largo:** Largo
  - Tampa:** Tampa
  - Manatee Co.:** Manatee
  - Bradenton:** Bradenton
  - Hardee Co.:** Hardee
  - Highlands Co.:** Highlands
  - Sarasota:** Sarasota
  - Venice:** Venice
  - North Port:** North Port
  - Charlotte Co.:** Charlotte
  - Lee Co.:** Lee
  - Belle Glade:** Belle Glade
  - Collier Co.:** Collier
  - Naples:** Naples
  - Marco Island:** Marco Island
  - Miramar:** Miramar
  - Miami Lakes:** Miami Lakes
  - Doral:** Doral
  - Atlantic Beach:** Atlantic Beach
  - Clay County:** Clay
  - Marion Co.:** Marion
  - Leesburg, FL:** Leesburg
  - Eustis, FL:** Eustis
  - Flagler Beach:** Flagler Beach
  - Lake Co.:** Lake
  - South Daytona:** South Daytona
  - Port Orange:** Port Orange
  - Sanford:** Sanford
  - Seminole Co.:** Seminole
  - Casselberry:** Casselberry
  - Titusville:** Titusville
  - Altamonte Springs:** Altamonte Springs
  - Maitland:** Maitland
  - Winter Garden:** Winter Garden
  - Sebastian:** Sebastian
  - Vero Beach:** Vero Beach
  - Ft. Pierce:** Ft. Pierce
  - Okeechobee Co.:** Okeechobee
  - St. Lucie Co.:** St. Lucie
  - Martin Co.:** Martin
  - Indian Town:** Indian Town
  - Jupiter:** Jupiter
  - Riviera Beach:** Riviera Beach
  - West Palm Beach:** West Palm Beach
  - Wellington:** Wellington
  - Lake Worth:** Lake Worth
  - Greenacres:** Greenacres
  - Boynton Beach:** Boynton Beach
  - Delray Beach:** Delray Beach
  - Boca Raton:** Boca Raton
  - Deerfield Beach:** Deerfield Beach
  - Broward County:** Broward
  - Hollywood:** Hollywood
  - North Miami:** North Miami
  - Miami:** Miami
  - Miami Lakes:** Miami Lakes
  - Palmetto Bay:** Palmetto Bay
  - Miramar:** Miramar
  - Homestead:** Homestead
  - Dade Co.:** Dade



## Planning

Kimley-Horn has served local governments in Florida for 51 years, and we are proud of the role we play in shaping the development, and in many cases, the redevelopment of Florida's communities. Creating a healthy community requires an understanding of the big picture, as well as an appreciation of the details. We have developed an award-winning practice in the complex fields of planning and redevelopment. The City of Hollywood's requested services identified within the scope include public outreach and participation, meetings and coordination with the public and staff, and adhering to all statutory requirements. The Kimley-Horn team has provided those to other communities and can effectively and economically provide those services to you.

Our staff has a wide range of planning experience with comprehensive plans, land development controls, and design standards, as well as master plans for various public clients involving far-reaching community issues.



## Utilities/Engineering Support

Utility coordination and relocation is always a significant factor on most infrastructure improvement projects and needs to be closely coordinated during the design process to ensure that it does not impact construction. Our team of engineers is specifically trained to address coordination with utility companies. Our utility coordination staff are passionate about what they do and strive to build lasting relationships with utility companies to ensure effective collaboration.

## Transportation

Kimley-Horn is recognized nationally for its transportation planning and traffic engineering capabilities. We have prepared and reviewed literally thousands of traffic impact analyses (TIAs) throughout Florida and across the country for projects of virtually all magnitudes and types, including mixed-use, commercial, institutional, recreation, residential, industrial, and research developments. Kimley-Horn has extensive experience in downtown redevelopment and streetscaping projects.





## Parks

Kimley-Horn has successfully completed urban and recreation-oriented park design projects for local government, state, regional, and federal clients, as well as for many institutional and private developments. We understand all aspects involved in creating an effective, sustainable, context-sensitive facility that benefits the community. Our parks and recreational facilities consistently receive honors and awards, and we have included several of our award-winning park projects.

## Public/Community Outreach

We are strongly committed to conducting public participation programs that educate, inform, and build consensus for a particular solution. Each project is different in terms of the stakeholders and the critical issues involved, thus each public involvement program must be tailored to specifically address the project's needs. The team assembled by Kimley-Horn understands that a strong partnership with the community is critical, and we remain diligent in educating, informing, and building consensus among diverse groups. Consequently, we have developed effective methods of bringing the community into the process.



## Aviation/Ports

The Kimley-Horn team includes industry leaders in conceptual and detailed port and aviation planning, master planning/ALPS (Advanced Land-Transportation Performance Simulation software) updates, land use planning, implementation planning and environmental planning/processing. We are experienced in every aspect of seaport and airport operations — road and rail infrastructure interface and intermodal transfer, power supply and utility services, buildings and warehousing, environmental impact and management, and public private partnerships. Having successfully performed similar services for Broward County, Port Everglades, and Fort Lauderdale Hollywood International Airport, Kimley-Horn team members understand the nature of seaport and airport planning and how to effectively weave those elements into the City's Comprehensive Plan.

## GIS/Land Use Analysis

Kimley-Horn offers our clients a multidisciplinary team of GIS and land use planning professionals who can develop GIS databases tailored to the specific requirements of the client, from environmental assessments and roadway/corridor location to asset management and parking studies. Our professionals will analyze your properties for their highest and best use given current and future markets, analyzing regulatory constraints, and creating alternative development concepts. We can identify the level and types of data needed to gain the maximum possible benefit from the analytical capabilities of your GIS system.

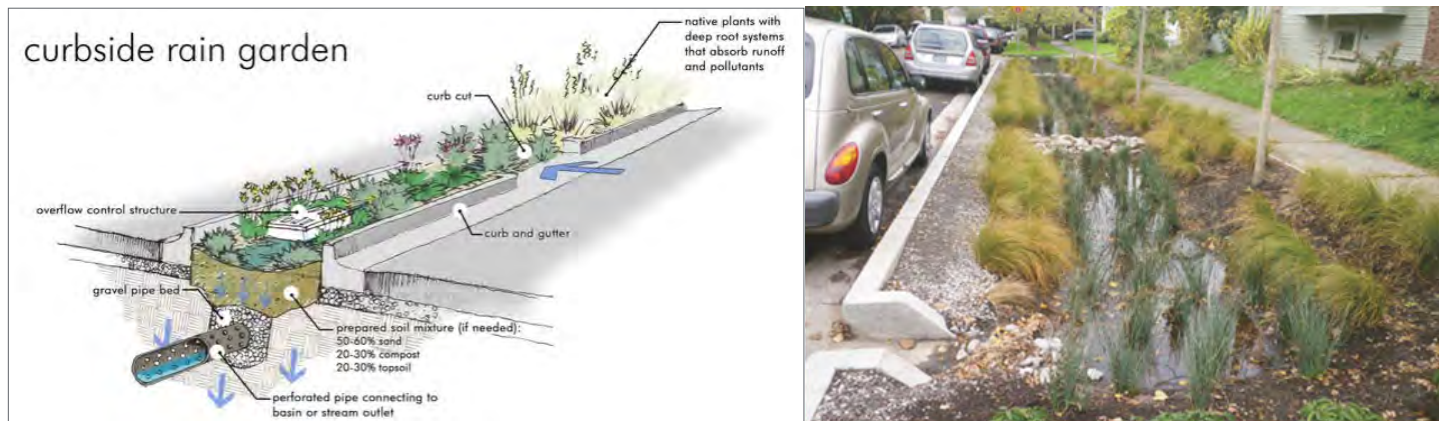


## Economic Development

Kimley-Horn will support your efforts to plan effective economic development strategies that position the City to take advantage of current and future economic conditions by identifying key opportunities for recruitment of businesses, industries, and services that provide jobs and meet the needs of the community. We understand that protecting and promoting the City's resources provides the impetus for success with future economic development and redevelopment. Our professionals also have specialized backgrounds in resilience planning, and can assist in program development, econometrics, resiliency adaptation measures and financing mechanisms for infrastructure modifications.

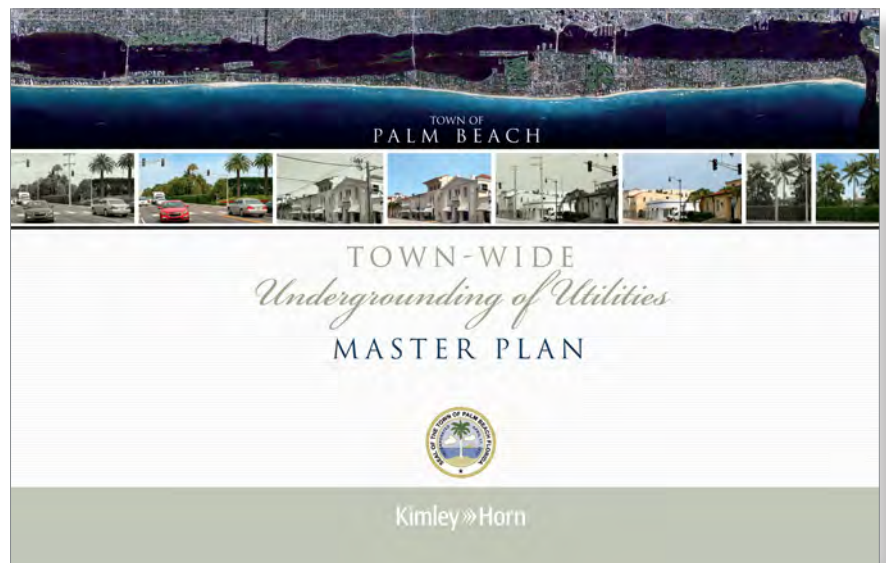
## Environmental

Our approach to environmental planning involves first understanding our client's needs, the complexity of the project, and how to best define the project's objectives and solutions toward a successful solution. Environmental regulations have become more stringent and it is incumbent upon us to guide our clients through this process—even when agencies are at cross purposes with one another. Florida's natural environment is unique and diverse and the City has unique issues and habitats that affect all projects, especially along the coast. Our environmental staff will provide perform analyses to document unique ecological conditions, utilizing GIS databases and site-specific field reviews to document wetlands, upland habitat, and potential for listed species occurrence.



## Infrastructure Resiliency

Kimley-Horn has assembled a robust team of resiliency professionals who have detailed knowledge of the City and its challenges, a national perspective on the development of climate adaptation measures, and a proven record of leading municipalities through the development of resilience programs using a data driven approach. We can direct the City with development of watershed models, vulnerability assessments, and selection of adaptation measures. As a local firm with extensive experience in the City, we are thoroughly familiar with the condition of your transportation, utility and stormwater infrastructure, your government operations and critical private facilities.



## Team Organization





## Team Overview

*The City needs a proven team that can navigate the responsibilities and challenges presented by this contract with a clear vision and dependable approach. With longstanding experience completing similar projects for communities throughout Florida, Kimley-Horn is that team. The organization chart on the previous page details our team members and the relationships between roles and disciplines. Brief biographies for key personnel are provided below.*

## Key Personnel



### **Ali Palmer | Project Manager | Long Range Planning**

Ali has more than 18 years of community planning experience in Florida practicing current and long-range planning including policy, comprehensive planning, current planning/zoning, and development. She has wide-ranging experience working with local government, community redevelopment agencies, economic development councils, and private-public partnerships. Ali is a practiced composer of master planning documents including neighborhood plans, special area plans, community redevelopment areas, sector plans, open space plans, overlay plans, downtown development plans, mobility plans and post-disaster plans. She is a public hearing veteran with experience in both judicial and quasi-judicial hearing procedures, and regularly appears before elected bodies and planning boards in addition to her experience as a qualified expert witness with respect for land use planning and zoning issues.



### **Kelley Klepper, AICP | Principal-in-Charge**

Kelley has 31 years of planning experience, including a thorough knowledge of comprehensive planning, growth management, public policy, form-based codes, developments of regional impact, budgeting, urban growth boundaries and management, transportation, development-related issues facing growing communities, and urban/rural design. He has successfully worked with the Department of Economic Opportunity and other governmental agencies. In addition, he is experienced in coordinating and conducting public meetings. Kelley has extensive experience in development-related projects and practices for both public and private sector clients.



### **Jessica Rossi, AICP | Economic Development**

With more than 18 years of real estate market research, planning, and public engagement experience, Jessica brings a comprehensive perspective to all consulting assignments. She works on a wide variety of visioning and economic development assignments for local governments and regional agencies. Additionally, developer and investor clients rely on Jessica's insight to determine demand for commercial and residential projects and to choose specific concepts to maximize economic development, marketability, and value. Her experience working with public- and private-sector interests is useful in creating innovative solutions to complex issues. As a national resource for the firm, Jessica's leadership has guided high-quality and innovative planning strategies that are grounded in a market reality.





## **Lindsay Slautterback, AICP | Public Engagement | Mapping and Technology**

Lindsay is a planner with more than four years of experience, most notably in environmental and transportation services. She has significant experience in materials development and coordination of public engagement events. She is experienced in ArcGIS software. Lindsay provides technical support for projects that involve multimodal improvements to existing and planned transportation networks. Her notable projects include the Tallahassee-Leon County Bicycle and Pedestrian Master Plan, the Southwest Area Transportation Plan, Connections 2045 Regional Mobility Plan, and the Midtown Area Transportation Plan.



## **Macy Falcon, AICP, CFM | Resiliency/Sustainability**

Macy has over seven years of resiliency and mobility planning experience. She has worked with state agencies to implement transportation policy and metropolitan planning programs, conduct public engagement for large transportation projects, provide technical training and assistance, and review traffic analyses for comprehensive plan amendments. She has developed handbooks and trainings to support program implementation. Macy has also worked with communities across Florida to build resilience and is experienced in hazard mitigation, resiliency assessment, GIS, grant writing and management, floodplain management, and benefit-cost analysis.



## **Hadley Peterson, AICP-C | Long Range Planning**

Hadley is an experienced project manager and urban planner focused on projects that engage communities to create actionable goals for their built environment. An animated storyteller, Hadley is focused on creating sustainable places for future generations to thrive while elevating and leveraging the voices of community members who are often left out of the conversation. With over five years of local and international experience, Hadley develops innovative and thoughtful solutions for private and public partners. Her experience ranges from developing form-based code and county-wide comprehensive planning to parks and open space planning and community-level design work. Hadley has her Master's in Urban and Regional Planning from Florida State University.



## **Blair Knighting, AICP | Long Range Planning | Historic Preservation**

Blair has more than ten years of experience in municipal and private sector planning including but not limited to analyzing land use and zoning regulations, land development entitlements, comprehensive plan updates, historic preservation planning, and grant writing and management. Prior to transitioning to Kimley Horn, her roles at the City of Jacksonville required her to be proficient in many aspects of government planning regulations which included historic preservation planning, analyzing zoning overlay regulations, and grant writing and management. Throughout her career, she has become an expert in stakeholder engagement by overseeing community meetings, appointed historic preservation commission meetings, and engaging neighborhood advocacy groups.



## **Monet Moore | Housing and Economic Development**

Monet has more than five years of community planning experience. Prior to joining Kimley-Horn in 2021, she was a neighborhood planner with Sarasota County (FL) and worked with the Leon County (FL) Property Appraisers Office. Monet specializes in serving municipal clients for a variety of projects ranging from land development/zoning codes and small area plans to municipal initiated land use/entitlements and application reviews (extension of staff).



## **Amber Crane | Mapping and Technology**

Amber has more than 10 years of Geographic Information System (GIS) experience related to the planning and transportation industry, specializing in GPS mapping and data collection, data configuration, and database development for asset management. She served as the project manager for GIS Enterprise/Portal and ArcGIS Online administration, development and implementation of web and mobile GIS based interactive applications, including ArcGIS Collector/Field Maps, ArcGIS Survey123, ArcGIS StoryMaps, ArcGIS Experience Builder and interactive public engagement applications and Dashboards. She has managed the development and implementation of customized applications and Esri solutions, as well as integration of third-party applications.



## **Matt Brosman, P.E., CFM | Resiliency/Sustainability**

Matt has over nine years of experience, involving hydrologic and hydraulic modeling, bridge and culvert hydraulic design, and stormwater master planning. He has stormwater modeling experience with ICPR, EPASWMM, XPSWMM, HEC-RAS, and other H&H modeling software. Matt is also experienced with GIS data management and visualization.



## **Victoria Bacheler, PWS, GTA | Resiliency/Sustainability**

Tori has more than a decade of experience working with state and federal agencies conducting endangered species surveys, delineating wetlands, designing wetland mitigation and restoration areas, and permitting projects throughout Florida. She also is a Florida Fish and Wildlife Conservation Commission (FWC) certified gopher tortoise agent for surveying. Her expertise includes conducting environmental assessments to determine potential listed species habitat and wetland habitat types to determine permitting implications. She also has a good understanding of the permits required and permit limitations for a vast array of projects.



## **Gary Ratay, P.E. | Infrastructure**

Gary has more than 36 years of municipal engineering experience. His principal areas of practice include water distribution, wastewater collection, force main, stormwater, and associated pump station design, water treatment plant design, well pump design, and site piping, feasibility, and engineering reports. He currently serves as project engineer for the City of Fort Lauderdale's general utility engineering contract. Other relevant project experience includes serving as project manager for Palm Beach County's aquifer storage and recovery Floridan Aquifer well project, and as senior project engineer for the Town of Jupiter's emergency flood outfall project which included pump station design. Additionally, Gary has served as project manager providing a variety of general municipal and utility needs to the Town of Cutler Bay, Village of Palmetto Bay, City of Miramar, City of North Miami, City of Plantation and Town of Bay Harbor Islands.



## **Stefano Viola, P.E. | Infrastructure**

Stefano has 17 years of diverse civil engineering experience, including roadway restoration and resurfacing, drainage modeling, water/wastewater utility design, stormwater master planning, preparation of engineering drawings, permitting and site/plan preparation and review. He also has experience serving a diverse group of clients, including counties, municipalities, government agencies, and private developers. Stefano is currently working as Kimley-Horn's project manager for Miami Shores Village Shores Estates Drainage Improvements project and recently worked with the City of Fort Lauderdale on the Fort Lauderdale Executive Airport Master Drainage Permit project.



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**Jill A. Capelli, P.E., Aviation/Ports.**

Jill is a senior transportation engineer who specializes in traffic engineering, transportation modeling/planning, and Intelligent Transportation System (ITS). She has 23 years of experience in project management, security and communications design, and deployment of communications networks and their subsystems that comprise computer control and management systems. She also is experienced with simulation modeling, intersection analysis, and multimodal simulation software. Key projects include bus rapid transit/transit signal priority planning and implementation, access control with CCTV design and implementation, and numerous transportation studies evaluating pedestrian, transit, and vehicle access through simulation modeling.



**Michael Wanko, P.E., Aviation/Ports.**

Michael has ten years of traffic engineering and transportation planning experience, including traffic impact studies, signal timing, comprehensive transportation plans, and analysis of signals, roundabouts, interchanges, and urban corridors. Michael has extensive experience with Advanced Landside Performance Simulation (ALPS) software, a Kimley-Horn developed multimodal simulation software to model landside environments at airports. Michael also has airfield design experience with deicing facilities. Michael is proficient in Traffic Impact Analyses, AutoCad, Synchro, SIDRA, Excel, Microstation, and Obstacle Surface.



**John McWilliams, P.E., Transportation.**

John has 24 years of traffic engineering and transportation planning experience in South Florida. This experience includes traffic impact studies, corridor studies, operational analyses, and signalization design. He has been successful in developing creative operational roadway improvements in constrained areas throughout the area by combining his transportation planning knowledge with his expertise in design. John is also proficient in Synchro 5.0, Highway Capacity Software (HCS), AutoCad 2000, Microstation SE, and FDOT Quality/Level of Service software.



**Stewart E. Robertson, P.E., Transportation.**

Stewart has 24 years of experience specializing in transportation engineering, with an emphasis in multimodal planning and design and bicycle/pedestrian planning. His experience includes intersection capacity analysis, safety studies, travel demand analysis, pedestrian studies, bicycle corridor studies, bicycle network plans, geographic information systems (GIS), and multimodal master planning. Stewart has served as project manager for the North Miami Bicycle Parking and Transit Feasibility Study and the Stuart-West Palm Beach Express project. For both of these projects, he is providing scope development, client coordination, transit service evaluations, technical reports, and study recommendations. He is currently assisting with transportation engineering services for the on-call South Florida Regional Transportation Authority General Planning Consultant contract.





# Alessandria Palmer

## Project Manager, Long Range Planning, Code Updates, Public Engagement

### Professional Credentials

- Master, Urban and Regional Planning, Florida Atlantic University
- Bachelor of Science, Social and Political Science, Florida State University
- American Planning Association (APA), Board Member
- Florida Chapter of the American Planning Association (APA FL), Immediate Past Section Chair
- Congress for New Urbanism (CNU), Florida Summit Committee Member
- Knight Creative Communities Institute (KCCI), Community Catalyst
- Urban Land Institute (ULI), UrbanPlan Facilitator

Ali has more than 18 years of community planning experience in Florida practicing current and long-range planning including policy, comprehensive planning, current planning/zoning and development. She has wide-ranging experience working with local government, community redevelopment agencies, economic development councils, and private-public partnerships. Ali is a practiced composer of master planning documents including neighborhood plans, special area plans, community redevelopment areas, sector plans, open space plans, overlay plans, downtown development plans, mobility plans and post-disaster plans.

### Relevant Experience

**Comprehensive Plan Update, Oakland Park, FL** — Project Manager. The City hired Kimley-Horn to conduct their EAR in 2019. The EAR recommendations supported the City's request to update the Comprehensive Plan. Kimley-Horn was awarded again to update the plan which is currently under way. The initial phase required extensive research and analysis to evaluate current conditions within the City and provide supporting data for the second phase which will plan for the desired future of Oakland Park. The second phase includes the update and preparation of Goals, Objectives, and Policies to guide Oakland Park over the next 20 years which Kimley-Horn is currently working on for the City.

**Comprehensive Plan EAR, DeFuniak Springs, FL** — Project Manager. Kimley-Horn provided planning services as a subconsultant to the City, including review and analysis of comprehensive plan elements for the purpose of the evaluation and appraisal report to be transmitted to the Department of Community Affairs. Recommendations were made to the City to update their Land Use, Transportation, Utilities and Historic Preservation elements. A new property rights element was also drafted.

**Comprehensive Plan EAR, Sewall's Point, FL** — Project Manager. Kimley-Horn provided planning services as a subconsultant to the Town, including review and analysis of comprehensive plan elements for the purpose of the evaluation and appraisal report to be transmitted to the Department of Community Affairs. Recommendations were made to the City to update their Housing and Recreation and Open Space elements.

**Land Development Code (LDC) Update, Indian River Shores, FL** — Project Manager. Kimley-Horn was selected to update the LDC for the Town of Indian River Shores. The scope tasks include conducting virtual project kick off meetings; preparing a desktop audit and assessment of the LDC, Comprehensive Plan, Town Charter, Town Codes and Resolutions, and other plans and studies. Kimley-Horn will develop a review matrix with recommendations and provide a draft with updated text of the LDC, hold public workshops, and present to the Town Council for adoption

**Post-Disaster Redevelopment Plan, Lantana, FL** — Project Manager. Kimley-Horn developed a plan that serves as the Town's guide for recovery after a disaster event and as a road map to restore the physical infrastructure, local economy, and social fabric of Lantana. Tasks leading up to the plan include a resident survey completed on the Survey 123 platform, stakeholder interviews, conditions and needs assessment, and a resiliency study.

**City Center Small Area Plan, Port St. Lucie, FL** — Project Manager. Kimley-Horn worked with the City's Community Redevelopment Agency (CRA) to explore initiatives that will result in the redevelopment of City Center by way of a Small Area Plan. Tasks include the condition and needs report, creation of a web-based survey created on the MetroQuest platform and live public input meetings through virtual platforms.

**General Planning Services, Greenville, FL** — Project Manager. Working directly with the Town Manager to provide general planning services such as

development review, land development code amendments, comprehensive plan evaluation and appraisal report, the preparation of grant funding applications for submittal to the Department of Economic Opportunity, as well as general planning advisory services.

**Mobility Plan, Tallahassee, FL** — Project Manager. Kimley-Horn is developing a mobility plan for the City. The plan is exploring unfunded multimodal transportation improvements, along with potential mobility hubs and park-once garages that will ultimately include multimodal transportation improvements segmented by tiers. Tasks leading up to the mobility plan include a robust public engagement plan including pop-up events, virtual Q&A nights, stakeholder meetings and public workshops.

**Land Development Code Update, Venice, FL** — Project Planner. Kimley-Horn updated the City's Land Development Code. The City is developing a hybrid code in the portions of the City identified as Mixed Use by the Comprehensive Plan with conventional code components for the remainder of the City. Ali was asked to focus on the City's Historic Preservation Ordinance updates during this effort to ensure they were consistent with the other rewrites and updated to reflect statutory requirements.

**West Villages Village District Pattern Plan, Venice, FL** — Project Planner. Kimley-Horn was engaged to develop the VDPP for Village J in the West Villages of Venice, Florida. Village J proposes a unique approach to the VDPP process by consolidating certain steps of the process into a more cohesive, uniform process. Ali was asked to focus on an amendment to the VDPP related to the recent statutory amendments on mobile food dispensing vehicles. A draft ordinance was submitted to the client that outlined criteria and requirements consistent with the latest mobile food dispensing vehicle legislation.

**Transfer of Development Rights Framework, Hillsborough County, FL** — Project Planner. Kimley-Horn was asked to establish a framework for a Transfer of Development Rights (TDR) program in Hillsborough County, allowing development "credits" on a particular property to be moved or "transferred" to another property. As a project planner, Ali worked with the team to identify a path and program to update the TDR program to relate better to current economic and market factors for the region.

**FDOT Resource Guide for Local Government** — Project Planner. Kimley-Horn was asked to develop a resource guide for local governments to effectively partner with FDOT to plan, design, and construct safe and efficient transportation facilities at a local level by identifying projects through 5-year MPO and local government planning efforts.

**FDOT Airport Airspace and Compatible Land Use Guidebook Update - Phase II** — Project Analyst. Kimley-Horn is serving FDOT's Aviation and Spaceports Office to provide an update to Guidebook 2012, the Department's Airport Compatible Land Use document. The firm's efforts are focused on update the chapters dealing with Chapter 333, Florida Statutes, Federal Aviation Regulation Part 77, and general airport land use compatibility regulations and practices.



## Kelley Klepper, AICP Principal-in-Charge

### Professional Credentials

- Master of Arts, Geography and Urban Planning, East Tennessee State University
- Bachelor of Science, Psychology, East Tennessee State University
- American Institute of Certified Planners, #014572
- American Planning Association
- Florida Planning and Zoning Association
- Member/Board Member, Florida Redevelopment Association

Kelley has 31 years of planning experience focused on municipal (public sector) planning including the review and update of Comprehensive Plans, Land Development Codes/Zoning Codes, Small Area Plans and Land Use Analysis. He has extensive experience coordinating public meetings, presentations, and charrettes including public involvement plans and visioning. He has extensive experience working with local government agencies, master planning and plan implementation, community redevelopment agencies, and development/redevelopment projects. Kelley also has extensive knowledge of land use and entitlements planning, development-related issues, public policy, parks and open space planning, comprehensive planning, budgeting, funding coordination, urban growth boundaries and management, urban design, and form-based codes. Kelley has served as Kimley-Horn's project manager for many Evaluation and Appraisal Reports (EARs) and has further assisted local municipal clients with services similar to those listed in the RFP.

### Relevant Experience

**Comprehensive Plan, Maitland, FL** — Project Manager worked with the City of Maitland on the review and update of the City's Comprehensive Development Plan (CDP) based on the evaluation and appraisal report (EAR). Kimley-Horn completed the community review, preliminary land use and population analysis, transportation and mobility analysis, infrastructure (water, wastewater, stormwater, lakes, etc.), and a review of the current Goals, Objectives, and Policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies. Kimley-Horn worked with the City to identify best practices in the field of Comprehensive Planning and developed a new approach to their land use designations and development. Kimley-Horn also worked with the City directly with the Florida Department of Economic Opportunity (DEO) as part of the state mandated review processes. Kimley-Horn also updated the City GIS database with respect to the parcel based future land use map and related datasets. In 2019, project was awarded the Award for Outstanding Achievement in Innovation by the Florida Planning and Zoning Association and the Award of Merit by the American Planning Association in Florida.

**Evaluation and Appraisal Report and EAR Based Comprehensive Plan Amendment, Palmetto Bay, FL** — Project Manager for the Village's initial Evaluation and Appraisal Report (EAR) to comply with Florida growth management statutes. As part of the EAR review process, our team performed a detailed consistency review of the comprehensive plan with current statutory requirements to ensure that the Village's Plan is up-to-date and addresses major land use planning issues, changing population and demographics, and land use conditions, including future land use map and text amendments. Review also involved suggestions for plan revisions to better address the plan's objectives, including updates to proposed projects and milestones.

**Coastal Resiliency Plan and Comprehensive Plan Updates, Sebastian, FL** — Project Manager. Kimley-Horn was selected to prepare the City's Coastal Resiliency — Resilience Plan Development and corresponding Comprehensive Plan amendments to address state mandates regarding sea level rise (peril of flood) assessment. The Plan was developed using information and an in-depth analysis of sea level rise, rainfall and surge data, public infrastructure locations, land use, and societal exposures. The plan culminated in the vulnerability summary and an adaptation action plan. The Kimley-Horn team also prepared comprehensive plan amendments to the Goals, Objectives and Policies (GOPs) and Data, Inventory and Analysis (DIA) for the Future Land Use, Public Facilities, and the Coastal and Conservation Elements of the City's Comprehensive Plan. These changes were important to better reflect the threats of flooding and sea level rise and the importance of resiliency measures while also improving the organization and flow of the Comprehensive Plan. The reorganization of the Conservation and Coastal Management Elements into one element was completed to address similar topics/subjects in a more succinct manner and reduce redundancies in policies.

**Comprehensive Plan, Venice, FL** — Project Manager. Kimley-Horn worked with the City of Venice to review and update the City's Comprehensive Plan (2017-2027). Kimley-Horn completed an extensive public outreach and community review, including stakeholder interviews, online survey, and a series of community workshops; land use and population analysis; market assessment; and a review of the current goals, objectives, and policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies. Kimley-Horn completed the update of the GOPs in the form of vision, intent, and strategies along with the analysis required to develop the plan (population projections, level of service analysis, land use carrying capacity, housing analysis, etc.) with an emphasis on the City's neighborhoods (geographic areas). 2018 APA Florida Award. 2018 FPZA State Award Winner for Grassroots Initiative/Public Outreach.

**Comprehensive Plan Update, Tavares, FL** — Project Manager. Kimley-Horn was selected by the City of Tavares to the review and update of the City's Comprehensive Development Plan based on the evaluation and appraisal report (EAR). Kimley-Horn completed the community review, preliminary land use and population analysis, transportation and mobility analysis, infrastructure (water, wastewater, stormwater, lakes, etc.), and developed a new Recreation and Open Space Element. As part of the process, Kimley-Horn reviewed the current Goals, Objectives, and Policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies. Kimley-Horn worked with the City to identify best practices in the field of Comprehensive Planning and developed a new approach to their land use designations and development with a focus on redevelopment and also linkages between land use and transportation. Kimley-Horn also worked directly with the City and the Florida Department of Economic Opportunity (DEO) as part of the state mandated review processes. The City adopted the new Comprehensive Plan (Taking Flight) in 2021.

**Manatee County Airport Land Use and Zoning Code Update, Bradenton, FL** — Project Manager. Kimley-Horn assisted Manatee County with the update and amending of their Comprehensive Plan and corresponding (implementing) Zoning Code standards specific to airport zoning and land use controls specific to Florida Statutes, Chapter 333. Kimley-Horn assisted County staff in the preparation of the necessary analysis, GIS Mapping, and plan and code language to update the County's development standards.

**St. Lucie County Airport Connector Land Use Study, St. Lucie County, FL** — Project Manager. Kimley-Horn performed a Land Use, Transportation, Utility, and Environmental Analysis for the St. Lucie County Board of County Commissioners to understand current development pressures, barriers to economic development, and the feasibility of a direct intermodal link between Treasure Coast International Airport, Port of Fort Pierce, and the I-95/ Florida Turnpike corridor. Kimley-Horn recommended policy amendments to better serve the vision of St. Lucie County and to establish the Airport as a regional economic competitor.

**Largo Mall Special Area Plan, Largo, FL** — Project Planner/Assistant Project Manager helped the City develop a special area plan (SAP) to guide the development and redevelopment of the Largo Mall Activity Center. The project included an analysis of existing and proposed land use, redevelopment strategies (land use, parking, multimodal elements), transportation/mobility, infrastructure, and economic development strategies. Kimley-Horn also assisted the City to amend both the City and Pinellas County-Countywide Master Plan consistent with the SAP.

**The Lakes District Visioning and Land Use Plan, Auburndale, FL** — Project Manager. Kimley-Horn was selected to assist the city of Auburndale with the initial visioning and land use plan for The Lakes District. This approximate 4,000-acre area is identified as the City's next growth corridor and encompasses a variety of lands in various stages of development. Kimley-Horn led a series of community visioning and input sessions followed by an existing conditions analysis including land use, transportation/mobility, joint planning areas with Polk County, and a potential build out analysis. Kimley-Horn developed a visionary land use plan and series of short- and long-term development strategies including recommendations for possible comprehensive plan policy amendments.





# Jessica

Rossi, AICP

Economic Development

## Professional Credentials

- Master of Arts, Community and Regional Planning, University of Rhode Island
- Bachelor of Arts, Environmental Studies and Political Science, Alfred University
- American Institute of Certified Planners, #164330
- American Planning Association (APA), Member
- Commercial Real Estate Women, Strategic Committee Member, Past President
- Urban Land Institute, Chair Technical Assistance Panel Committee, Carolina Trends Regional Committee Member

With more than 19 years of real estate market research, planning, and public engagement experience, Jessica brings a comprehensive perspective to all consulting assignments. She works on a wide variety of visioning and economic development assignments for local governments and regional agencies. Additionally, developer and investor clients rely on Jessica's insight to determine demand for commercial and residential projects and to choose specific concepts to maximize economic development, marketability, and value. Her experience working with public- and private-sector interests is useful in creating innovative solutions to complex issues. As a national resource for the firm, Jessica's leadership has guided high-quality and innovative planning strategies that are grounded in a market reality.

## Relevant Experience

**City of Venice Comprehensive Plan, Venice, FL** — Project Planner working with the City on the review and update of the City's Comprehensive Plan (2016-2026). Kimley-Horn has completed the initial public outreach and community review, including stakeholder interviews, online survey, and a series of community workshops; preliminary land use and population analysis; preliminary Market Assessment; and a review of the current Goals, Objectives, and Policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies.

**Future Land Use Map (Charting Our Future), Chapel Hill, NC** — Project Planner. Charting Our Future is a two-phased process to set the next course for the Town of Chapel Hill and to make the Town's land use tools more predictable, functional, and intentional. Kimley-Horn is leading the initial phase to update the Town's future land use map by concentrating on key gateways, corridors, and activity nodes defined by six focus areas. The initial phase expresses guiding statements, land-use categories, and focus area guidance that includes new character types, defining principles, sub-area mapping, and a matrix of primary, secondary, and discouraged uses. Kimley-Horn helped design and execute a multi-layered engagement strategy to build awareness and collect meaningful input. The second phase of Charting Our Future will be a full rewrite of the Town's land-use management ordinance to improve the development process.

**Community Master Plan, Greer, SC** — Project Planner. Kimley-Horn developed a community master plan that best positions the City to achieve success against a set of goals and metrics that are clear, relatable, and important to City leaders and residents. We developed the planning process on the premise of performance planning, which is precise and empirically driven, but balanced with vision and creativity. The preferred growth strategy was supported by framework plans for transportation, utilities, and parks and open space. The plan also included a character map with detailed concept plans for areas highly susceptible to change. The area plans demonstrate how efficient allocation of public resources can spur private investment toward the highest and best use of a potential site while becoming catalysts for continued private investment. The process culminated with a diagnostic inventory and action plan that places initiatives, policies, programs, and capital projects into a tiered implementation strategy emphasizing the balance between short-term opportunities and longer-term strategic investments.

**Comprehensive Plan (Imagine Westerville Community Plan), Westerville, OH** — Project Manager. In 2014, the City of Westerville began a community and data-driven initiative, called "Imagine Westerville!," to identify what is valued most about the City. Extensive community engagement was combined with analysis of existing and future demographic trends, traffic and land uses, opportunities for revitalization and growth, and other inputs to yield Westerville's first comprehensive plan since 1962. The plan gave rise to three community priorities: preserve the neighborhoods, parks, and trails that we love; focus future growth in eight strategic locations with jobs, a variety of housing choices, and easy walking access to work, home, and play; and be economically viable today and tomorrow. The plan includes four goals and dozens of specific strategy items to achieve the desired results.



# Lindsay

## Slautterback, AICP

### Long Rang Planning, Public Engagement, Mapping and Technology

#### Professional Credentials

- Master of Science, Planning, Florida State University
- Bachelor of Science, International Affairs & Environmental Studies, Florida State University,
- American Institute of Certified Planners, #31951

Lindsay is a planner with more than five years of experience, most notably in environmental and transportation services. She has significant experience in materials development and coordination of public engagement events. She is experienced in ArcGIS software. Lindsay provides technical support for projects that involve multimodal improvements to existing and planned transportation networks. Her notable projects include the Tallahassee-Leon County Bicycle and Pedestrian Master Plan, the Southwest Area Transportation Plan, Connections 2045 Regional Mobility Plan, and the Midtown Area Transportation Plan.

#### Relevant Experience

**Southwest Area Transportation Plan, Capital Region TPA, Tallahassee, FL** — Project Analyst. Kimley-Horn was selected by the CRTPA and Blueprint to develop a coordinated land use/transportation plan that addresses future mobility needs and to be consistent to the vision of surrounding communities. The objective for the Southwest Area Transportation Plan is to create a vision for the area that is consistent with the Long Range Transportation Plan, the Blueprint 2020 sales tax extension projects, the Tallahassee-Leon County Comprehensive Plan, and that has buy-in from the land owners, residents and public officials while producing guide for the future development of the area.

**Tallahassee Bicycle and Pedestrian Master Plan, Tallahassee, FL** Project Analyst. Kimley-Horn completed the update to the Tallahassee-Leon County Bicycle and Pedestrian Master Plan, which included a strong focus on existing conditions and what those conditions mean for encouraging cycling and walking, public input focused in key areas of the community, and prioritizing projects that will help make better east/west and north/south connections within Leon County. A robust GIS analysis was completed to determine the Bicycle Comfort Level on every road within the County. This innovative methodology utilized FDOT and Tallahassee-Leon County data to arrive at cyclist levels of comfort on the roadway system. This allowed the project team to strategically identify routes with viable facilities and to specifically identify where roadway improvements will have a positive impact on the study area's bike network. Project analyst assisted with data collection, GIS analysis, public engagement coordination and implementation, and plan and recommendation development.

**Connections 2045 Regional Mobility Plan, Capital Region TPA, Tallahassee, FL** — Project Analyst. Assisted with identifying the existing conditions, multimodal needs, and project prioritization for the Capital Region area for their Regional Mobility Plan. Assisted with coordination and planning of public involvement efforts between multiple municipalities and counties. Assisted with the development of transportation recommendations and project prioritization for each of the four counties within the MPO over the next 25 years.

**Midtown Transportation Plan, Tallahassee, FL** — Project Analyst. This project focused on transportation improvements to the Midtown Area of Tallahassee Florida. Planning analyst assisted on mapping existing conditions, site visits, coordinating and planning several public workshops, producing materials, determining specific recommendations, and creating a final report.

**SR 57 (US 19) Multi-Use Trail PD&E Study, FDOT District Three, Jefferson County, FL** — Project Planner. Kimley-Horn is providing public involvement, multimodal design, and miscellaneous drainage, natural resources, environmental documentation, and quality control support as a subconsultant to another firm for the PD&E study of a 2.2-mile-long multi-use bike/pedestrian trail between CR 57A and Waukeenah Highway (CR 259) in Jefferson County. The proposed 12 to 16-foot-wide trail would be located primarily along US 19 and utilize portions of Nacoosa Road, South Old Drifton Road, and Aucilla Highway. The goals of the project are to enhance connectivity between Downtown Monticello, local neighborhoods, and Somerset Academy; provide recreational benefits for visitors and residents; and to eventually connect this trail to a proposed regional trail network.



# Monet Moore

## Economic Development, Code Updates

### Professional Credentials

- Master of Urban and Regional Planning, University of Florida
- Bachelor of Arts, Environmental Science and Policy, Florida State University
- American Institute of Certified Planners (Candidate)
- Florida Planning and Zoning Association (FPZA)
- American Planning Association (APA)

Monet has more than five years of community planning experience. Prior to joining Kimley-Horn in 2021, she was a neighborhood planner with Sarasota County (FL) and worked with the Leon County (FL) Property Appraisers Office. Monet specializes in serving municipal clients for a variety of projects ranging from land development/zoning codes and small area plans to municipal initiated land use/entitlements and application reviews (extension of staff).

### Relevant Experience

#### **Immokalee Road and Randall Boulevard Planning Study, Collier County, FL**

— Planning Analyst. Collier County initiated this Immokalee Road and Randall Boulevard Planning Study ("Study") recommended through the 2019 adopted amendments to the Golden Gate Area Master Plan to evaluate the existing conditions, future conditions, and recommendations for the study area. The study area encompasses approximately 277 acres, consists of 55 parcels, and is located in northern Collier County approximately 9 miles east and 8.5 miles north of I-75; respectively. The study identified the land use tools and infrastructure necessary to support future development within the Study Area and provided generalized, guiding principles in the development of the area.

#### **Presidential Streets Master Plan, City of Cape Canaveral, FL**

— Planning Analyst. Kimley-Horn developed a master plan for the Presidential Streets area of the City. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focus area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area. These recommendations formed the action plan for implementation, phasing, and funding strategies for the proposed projects.

**Unified Development Ordinance (UDO) Update, Greer, SC** — Planning analyst. Kimley-Horn is providing professional planning services to the City of Greer, S.C. in connection with their proposed Unified Development Ordinance Update. Tasks include establishing a common background and understanding of the project and the current conditions in the City; creating a draft UDO and presenting it to the public for review; and reviewing the City's Zoning Map and preparing it for adoption.

**Gapway Groves, Auburndale, FL** — Planning analyst. Kimley-Horn was retained to provide planning and support services for the property along Gapway Road and Berkley Road in The Lakes District.

**Kensington Park, Sarasota County, FL** — Neighborhood Planner for Sarasota County who led community conversations to collect feedback on the design of a Neighborhood Park.

**Pinecraft Neighborhood Plan, Sarasota County, FL** — Neighborhood Planner tasked with coordinating with consultant and reviewed engineering plans for the construction of a pedestrian bridge.

**Gulf Gate Plan, Sarasota County, FL** — Neighborhood Planner. Managed the implementation of Complete Streets for local streets within the Gulf Gate commercial area.

**Code Lien Amnesty Program, Sarasota County, FL** — Neighborhood Planner who created programs for prevention and resolution of code violations for neighborhood experiencing high rates of code violations.

**Loganville Traffic Study and Needs Analysis, Loganville, GA** — Analyst. As a member of the KCI team, Kimley-Horn will help determine the local traffic patterns that have resulted from growth in Loganville to understand how to strengthen the street network and secondary streets to provide alternatives to travel within the city. The study will identify implementable short-term and long-term projects and identify funding potential for each.



# Blair

## Knighting, AICP

### Long Rang Planning, Code Updates, Historic Preservation

#### Professional Credentials

- Master of Historic Preservation, Minor in Urban and Regional Planning, University of Florida
- Bachelor of Science, Psychology, University of Florida
- American Institute of Certified Planners, #31913
- American Planning Association (APA), Member
- Executive Board, First Coast Florida Planning and Zoning Association (FCFPZA)

Blair has more than 10 years of historic preservation planning experience with Kimley-Horn and the City of Jacksonville. As an Historic Preservation Planner, Blair regulated the City's three historic districts by ensuring all exterior alterations adhered to each district's historic preservation regulations and the Secretary of the Interior's Standards for Rehabilitation. Prior to transitioning to Kimley Horn, her roles at the City of Jacksonville required her to be proficient in many aspects of government planning regulations which included historic preservation planning, analyzing zoning overlay regulations, and grant writing and management. Throughout her career, she has become an expert in stakeholder engagement by overseeing community meetings, appointed historic preservation commission meetings, and engaging neighborhood advocacy groups.

#### Relevant Experience

##### **Comprehensive Plan Update, Putnam County, FL — Project Planner.**

Blair assisted with the update for Putnam County's 2035 Comprehensive Plan. She was responsible for data collection and analysis for various elements within the plan, historical interpretation research, and assistance with the community workshops required for the update. In addition, Blair was able to provide expertise in interpretation of other municipal Comprehensive Plans to ensure compatibility within the state. This process resulted in a plan that was streamlined and citizen user-friendly.

**Entitlement Planner, Statewide, FL — Project Planner.** Blair is an expert in Comprehensive Plan and Land Development Code interpretations for many municipalities. She is a subject matter expert in interpret existing land use and zoning regulations to determine the allowable uses, densities, and intensities within the existing land use designations. In addition, as an entitlement planner, Blair provides public hearing and community meeting representation.

**Historic Preservation Services, DeFuniak Springs, FL — Project Planner.** Kimley-Horn is providing professional consulting services related to the preservation of historical buildings and landmarks for the City of DeFuniak Springs. Founded in the late 1880s, DeFuniak Springs is one of Florida's oldest towns. The town has around 200 historic buildings; 40 or so of which are listed in the National Register of Historic Places. These historical homes, buildings, and churches are located on Circle Drive in the historic district of DeFuniak Springs, Florida. This neighborhood rests on the banks of a perfectly round, spring fed lake called Lake DeFuniak. Our specific services for the City include reviewing Certificates of Appropriateness applications for adherence to the historic preservation regulations and the Secretary of the Interior's Standards for Rehabilitation.

##### **5-Year Consolidated Plan and Annual Action Plan, Hampton, VA**

**Project Planner.** This project involved preparing and implementing the 5-year CDBG Consolidated Plan and Annual Action Plan. These Plans included identifying the needs of the community and a strategy for carrying out various housing-related projects and programs with the use of Housing and Urban Development (HUD) funding, including Community Development Block Grant (CDBG) program funding and HOME Investment Partnerships (HOME) program funding.

**Landmark Designation Report, Jacksonville, FL — Project Planner and Historic Preservation Specialist.** Kimley-Horn was retained to provide historic preservation services for the City. Our tasks include researching and writing a local landmark designation report for a building in downtown Jacksonville. The report will describe the significance of the structure and how it qualifies as a local landmark. There are seven criteria and the structure must meet two of the significance criteria in order to qualify.

##### **Grant Writer and Project Manager for Grant Administration,**

**Jacksonville, FL — Project Manager** for the grant administration of the Jacksonville Underrepresented Communities State of Florida Division of Historical Resources grant, Blair was responsible for researching local African American architects to determine if their work qualifies as eligible for inclusion on the National Register for Historic Places. She managed the consultant hired to survey a historic neighborhood identified for inclusion on the National Register for Historic Places as well as seven cemeteries.





# Amber

Crane

Mapping and Technology

## Professional Credentials

- Bachelor of Science, Geography, Florida Atlantic University
- Certificate, Geographic Information System, Florida Atlantic University
- Certified Public Manager, Florida State University

Amber has more than 10 years of Geographic Information System (GIS) experience related to the planning and transportation industry, specializing in GPS mapping and data collection, data configuration, and database development for asset management. She served as the project manager for GIS Enterprise/Portal and ArcGIS Online administration, development and implementation of web and mobile GIS based interactive applications, including ArcGIS Collector/Field Maps, ArcGIS Survey123, ArcGIS StoryMaps, ArcGIS Experience Builder and interactive public engagement applications and Dashboards. She has managed the development and implementation of customized applications and Esri solutions, as well as integration of third-party applications. Her experience also includes leading projects involving data collection efforts for utility data format conversions and asset inventory development.

## Relevant Experience

**GIS Services FY2023, Surfside, FL** — Project Manager. Kimley-Horn was contracted by the Town of Surfside as an on-call GIS consultant in 2021. Support provided includes remote and on-site training to staff, development of mobile field collection applications and dashboards, development and maintenance of GIS data, and the establishment and configuration of their Esri ArcGIS Online Organizational account. Recent project support has included review and update of sewer and water utility information to meet Miami-Dade DERM submittal requirements.

**On-Call GIS Services, Pinecrest, FL** — GIS Specialist. Kimley-Horn has been contracted by the Village of Pinecrest as an on-call GIS consultant since 2016. Kimley-Horn provides remote and on-site training to staff and has assisted the Village in the development and organization of their GIS Server configuration and database development. Recent project support has included zoning and land use updates, website development coordination, and stormwater utility updates, along development of internal and external operational GIS dashboards.

**Lighting GIS Services, Fort Lauderdale, FL** — GIS Specialist. Kimley-Horn has been tasked with updating the existing street lighting GIS database to reflect current conditions and improve planning future upgrades and/or potential energy savings. Kimley-Horn will develop a web-based application illustrating the streetlights within the City boundary sortable by type, ownership, and wattage, in an effort to improve the City's responsiveness to outages or requests.

**On-Call GIS Services, DeBary, FL** — Project Manager. Kimley-Horn has been contracted by the City of DeBary as an on-call GIS consultant in 2021. Support provided includes remote and on-site training to staff, development and maintenance of GIS data, and the establishment and configuration of their Esri ArcGIS Online Organizational account. Recent project support has included review and update of zoning and land use information and website development coordination.

**GIS Data Conversion, North Bay Village, FL** — GIS Analyst. Kimley-Horn assisted the Village with digitizing and reviewing their existing utility GIS files and as-builts for submittal to Miami-Dade County as part of an annual submittal requirement to DERM. The work included the conversion of available electronic CAD files and existing as-builts provided by the Village into GIS. Attribute information was updated using available survey data and detailed as-builts. The final deliverable consisted of a complete GIS database and map packages.

**Citywide Street Lighting GIS Services, City of Fort Lauderdale, FL** GIS Analyst. Kimley-Horn was contracted to provide support to update the city's existing GIS lighting inventory. The project includes updating and creating lighting infrastructure, developing interactive GIS web applications for in-house editing of the data, creation of Operation Dashboard for viewing data after mobile collection and validation, and development of staff training materials for field collection, web application and dashboard usage.



## Macy Falcon, AICP, CFM Resiliency/Sustainability

### Professional Credentials

- Master of Science, Urban and Regional Planning, Florida State University
- Bachelor of Science, Geography and Environmental Studies, Florida State University
- American Institute of Certified Planners, #31549
- Certified Floodplain Manager, #15-08700
- American Planning Association (APA)

Macy has nine years of transportation and resiliency planning experience. She has worked with state agencies to implement transportation policy and metropolitan planning programs, conduct public engagement for large transportation projects, provide technical training and assistance, and review traffic analyses for comprehensive plan amendments. She has developed handbooks and trainings to support program implementation. Macy has also worked with communities across Florida to build resilience and is experienced in hazard mitigation, resiliency assessment, GIS, grant writing and management, floodplain management, and benefit-cost analysis.

### Relevant Experience

#### **Comprehensive Plan Rewrite, Oakland Park, FL**

Project Planner. Kimley-Horn was selected by the City of Oakland Park to help rewrite their Comprehensive Plan. It will be an 18 +/- month project and involve a full redesign and refresh of their Goals, Objectives, and Policies to guide the future for the next 20 years. In addition to the current chapters they have, Kimley-Horn will be helping with three new Chapters not required by Florida Statute: Sustainability/Climate Resiliency, Property Rights, and Economic Development.

**Post Disaster Redevelopment Plan, Lantana, FL** — Project Planner. Kimley-Horn worked with the Town of Lantana to develop a Post Disaster Redevelopment Plan. The PDRP is the Town's roadmap for long-term recovery and redevelopment after a disaster and identifies policies, procedures, and strategies for the Town to recover and build back stronger to strengthen community resilience. Activities include stakeholder interviews, a public outreach survey, and plan development.

**Sarasota/Manatee MPO Resiliency Study, Sarasota, FL** — Project Planner developing a resiliency plan including a regionally-focused vulnerability and risk assessment and project identification and prioritization process. Infrastructure vulnerability to acute shocks and chronic stressors was assessed to inform incorporating risk into the MPO's project prioritization process. Cost-effective strategies to mitigate risk associated with hazards to transportation infrastructure were also identified. The study's recommended projects and action items integrate resiliency planning with transportation planning and decision making.

**Presidential Streets Vision Plan, Cape Canaveral, FL** — Project Planner conducting a resiliency assessment to identify focus areas with strategies and recommendations to improve the resiliency of the infrastructure and community. The City wishes to create a Vision Plan or "Blueprint" for the Presidential Streets area of the City that is a design concept framework for future above ground improvements in the area. The recommendations and strategies from the resiliency assessment will be incorporated into the design concept framework. The final plan may include complete streets recommendations (sidewalks, street trees and landscaping, road improvements and intersection improvements, curb and gutter, street furnishings, and roadway/decorative pedestrian street lighting), parks/open space connectivity and stormwater management best management practices/resiliency recommendations.

**Florida Transportation Plan Resilience Subcommittee, FDOT Office of Policy Planning, FDOT Central Office, FL** — Project Planner that provided support developing meeting materials, facilitating working group meetings, and preparing a subcommittee report. The Resilience Subcommittee was created to help guide the FTP regarding the growing need to understand, prepare for, respond to, and recover from disrupting events and trends. Natural hazard events, cyberattacks, and other events can have significant and unexpected impacts on Florida's communities, environment, and economy. Simultaneously, trends such as sea level rise and global economic shifts can lead to growing challenges. The Resilience Subcommittee, in coordination with the FTP Steering Committee, developed resilience strategies that support one or more FTP goals.



# Matt

## Brosman, P.E., CFM

### Resiliency/Sustainability

#### Professional Credentials

- Bachelor of Science, Civil Engineering, University of Florida, Gainesville
- Professional Engineer in Florida, #85460
- Certified Floodplain Manager, #18-10817

Matt has 10 years of experience involving hydrologic and hydraulic modeling, bridge and culvert hydraulic design, and stormwater master planning. He has stormwater modeling experience with ICPR, EPASWMM, XPSWMM, HEC-RAS, and other H&H modeling software. Matt is also experienced with GIS data management and visualization.

#### Relevant Experience

##### **Camp Creek Conditional Letter of Map Revision, Walton County, FL**

Project Engineer on the project team developing 2D HEC-RAS models for the flood study of the Camp Creek residential development. The project will provide the framework with which a future Letter of Map Revision (LOMR) can modify the FEMA flood maps to reflect a proposed development. Matt led internal QA/QC efforts on the model and flood study components of the Conditional Letter of Map Revision (CLOMR). He led coordination efforts with Walton County and FEMA and assisted with coordination among internal surface water teams.

##### **Business Case Analysis for the City of Miami Beach Stormwater Resiliency Program Pilot Project, Miami Beach, FL — Project Engineer.**

Kimley-Horn led an integrated flood modeling task as a subconsultant to another firm. The purpose of the task was to assess four design storm events that represented a combination of rainfall, sea level rise, storm surge, and tide stage scenarios under no-build, public investment, and private investment scenarios. The resulting flood depths for the 12 scenarios were mapped out by Kimley-Horn and provided to the City. The outcome of the project was concise communication materials to help City decision-makers articulate the business case for resilience investments backed by technical analyses, integrated flood modeling, and economic analyses.

##### **Stormwater Resiliency Program Pilot Project, Miami Beach, FL**

Project Engineer on the Kimley-Horn team leading a neighborhood-scale integrated flood modeling task using the 2D capabilities of the Interconnected Pond Routing (ICPR) software as a subconsultant to another firm. The model is a fully integrated 2D surface water and groundwater model, and will include existing conditions, baseline future conditions, and future investment scenarios. This project also will produce a replicable methodology that can be scaled up citywide and used to support future decision-making. Matt led the data collection process and built a GIS database of elements to be used in the model. Matt utilized ArcGIS to help create elements that would make up the model, including the LiDAR digital elevation model, geospatial representation of monitoring station water level data used as the groundwater surface, stormwater infrastructure including manholes, catch basins and pipes, as well as land-use and building layers within the study area.

##### **Lealman Regional Stormwater Facility, Pinellas County, FL — Project Engineer.**

Kimley has been providing professional services for the development of a regional stormwater facility within the Lealman Community Redevelopment Area (CRA). The project involves the development of screening criteria to facilitate the siting of the facilities, determine pollutant loads, refine the watershed model to simulate and test flood management strategies, and establish a credit system.

##### **Arcadia Watershed Management Plan, Arcadia, FL — Project Engineer.**

Kimley-Horn is provided a hydrologic and hydraulic evaluation of current and proposed conditions associated with the City of Arcadia's existing stormwater management system. The project established existing flood stages, establish Flood Protection Level of Service (FPLOS), identify cost-effective drainage improvements through the simulation of various storm events, and estimate resulting floodwater depths. The project also analyzed the City's TMDLs by creating a Pollutant Loading Estimate Simulation that estimated annual pollutant loading for specific areas based on the event mean concentrations of certain pollutants, annual rainfall depth, and land use.



## Tori

### Bachelor, PWS Resiliency/Sustainability

#### Professional Credentials

- Master of Science, Marine and Environmental Biology, Nicholls State University
- Bachelor of Science, Wildlife Ecology and Conservation, University of Florida
- Professional Wetland Scientist in Florida, #3486
- Gopher Tortoise Agent in Florida, #GTA-18-00039

Tori has more than a decade of experience working with state and federal agencies conducting endangered species surveys, delineating wetlands, designing wetland mitigation and restoration areas, and permitting projects throughout Florida. She also is a Florida Fish and Wildlife Conservation Commission (FWC) certified gopher tortoise agent for surveying. Her expertise includes conducting environmental assessments to determine potential listed species habitat and wetland habitat types to determine permitting implications. She also has a good understanding of the permits required and permit limitations for a vast array of projects.

#### Relevant Experience

**St. Augustine Avenida Menendez Seawall Flood Barrier Phase 1, St. Augustine, FL** — Environmental Scientist. Kimley-Horn is completing the planning, permitting, design, development of bid documents and bidding services for the reinforcement, replacement, and installation of a seawall with appropriate tidal backflow prevention to achieve a continuous elevation and a level of protection against a 100-year storm event. The Avenida Menedez seawall has protected the City's historic bayfront from severe weather events for more than 180 years. As a partner to the City, we are expanding on their decade-long efforts for this seawall project to provide increased protection for City and private properties, residents, and sensitive archaeology sites.

**McNab Road Over Cypress Creek (C-14) Bridge Replacement and Terra Mar Drive over Spanish River Bridge Rehabilitation Projects, Pompano Beach, FL** — Environmental Scientist. Kimley-Horn is providing design and consulting services for two separate bridge projects within the City as part of the G.O. Bond. The project at McNab Road includes the full replacement of the existing bridge and relocation of existing utilities. The proposed bridge will incorporate aesthetic features appropriate to the surrounding areas. Kimley-Horn is leading permitting of this project, including USCG, SFWMD, and Broward County.

**SW 10th Street PD&E Study (Sawgrass to I-95), FDOT District Four, Broward County, Deerfield Beach, FL** — Environmental Scientist responsible for conducting gopher tortoise survey, habitat mapping, and writing and submittal of NEPA documentation (Natural Resources Assessment, Socio-cultural Effects Report, Section 4(f) Determination of Applicability Report, Contamination Screening Evaluation Report, and Categorical Exclusion Report), and public involvement. This project includes the widening of an already existing roadway in Deerfield Beach, FL. SW 10th Street provides a link between the Sawgrass Expressway, Florida's Turnpike, and I-95, therefore serving as an important arterial roadway for local residents and commuters.

**Lowson Boulevard Pedestrian Bridges, Delray Beach, FL** Environmental Scientist responsible for reviewing natural and social resources within the study area to prepare a Type 1 Categorical Exclusion checklist. Tori was responsible for conducting listed species survey, wetland/surface water delineation, and examining study area for social resources. She is also responsible for obtaining a General Environmental Resource Permit for the two pedestrian bridges.

**Neptune Road PD&E Study, Orlando, FL** — Environmental Scientist. Kimley-Horn conducted a PD&E Study for the Neptune Road improvement project, an existing 3.9-mile roadway in Osceola County. The project included the reconstruction of an existing 3.4-mile section of a two-lane rural roadway to a four-lane urban divided roadway with 12-foot shared use paths on both sides of the road. The Kimley-Horn team analyzed and assessed the project's impact on the social, economic, cultural, natural, and physical environment in order to develop the location and design concept of the project in accordance with the FDOT and County policy, procedure, and requirements.

**Buena Vista Boulevard Extension Preliminary Engineering Study (PES) and Design, Wildwood, FL** — Environmental Lead for a formal wetland delineation, listed species surveys, setting seasonal high water lines, and environmental permitting through the SWFWMD and FDEP. Surveys included Florida sandhill crane, gopher tortoise, eagle nest monitoring, southeastern American kestrel, and Florida burrowing owl.





## Gary Ratay, P.E. Infrastructure

### Professional Credentials

- Bachelor of Science, Mechanical Engineering, University of Florida
- Professional Engineer in Florida, #0046682
- Florida Engineering Society
- National Society of Professional Engineers (NSPE)

Gary has 37 years of municipal engineering experience. His principal areas of practice include water distribution, wastewater collection, force main, stormwater, and associated pump station design, water treatment plant design, well pump design, and site piping, feasibility and engineering reports. Gary serves as project manager or project engineer for numerous South Florida water utility clients. He currently serves as project engineer for the City of Fort Lauderdale's general utility engineering contract. Other relevant project experience includes serving as project manager for Palm Beach County's aquifer storage and recovery Floridan Aquifer well project, and as senior project engineer for the Town of Jupiter's emergency flood outfall project which included pump station design.

### Relevant Experience

**SR 91 (Florida's Turnpike) Utility Relocations, Lyons Road to the New Turnpike Plaza, Pompano Beach, FL** — Project Engineer for the design, permitting, preparation of drawings, technical specifications, schedule of relocations, and bid services for the relocation of a 12-inch water main that ran along the north bound lanes of the Florida Turnpike. Based on widening the Turnpike in this area, the location of the existing water main in the new embankment was of concern because of the age and depth of the utility. The 12-inch water main was installed more closely to a sound barrier wall while not encroaching on the existing gas main easement. The design included tapping valves and sleeves so that service to a nearby Plaza would not be interrupted. The existing water main was isolated and removed.

**SR 91 (Florida's Turnpike) Utility Relocations (12-inch water mains), North of Sunrise Boulevard to Atlantic Boulevard, Tamarac, FL** Project Manager. Kimley-Horn designed, permitted, and prepared drawings, technical specifications, a schedule of relocations, and bid services for the relocation of water main and force main lines crossing the Florida Turnpike south of Commercial Boulevard. The work involved installation of 24-inch HDPE casing and 12-inch HDPE water main to replace an existing Florida Turnpike crossing located in an existing concrete box culvert. The project also included the extension of a 30-inch casing and relocation of one 18-inch valve associated with an existing 18-inch force main crossing Florida's Turnpike.

**Miramar Historic Downtown Revitalization, Miramar, FL** — Principal-in-Charge. The Historic Downtown Revitalization is a streetscape project on Miramar Parkway between SW 68th Avenue to SW 69th Way within the City of Miramar. The project improvements include landscaping, sidewalks, street lighting, ADA improvements at the intersections, and a mid-block pedestrian crossing. Additionally, SW 69th Way had minor flooding issues which were addressed during this project.

**Lloyd Estates Streetscape and Drainage Improvements, Oakland Park, FL** — Principal-in-Charge for the design and construction of the Lloyd Estates Residential and Industrial Area Drainage Project. The project involved phased drainage and water distribution system improvements consisting of the construction of a stormwater collection system with water quality treatment measures and possible upgraded outfalls, as well as replacement of select existing water mains within the project area. The professional services included surveying, stormwater analysis, civil and electrical engineering design, landscaping and irrigation, permitting, coordinating with utility providers for adjustments and or relocations, preparing quantity calculations, and engineer's estimates of probable costs.

**Washington Avenue Streetscape and Utility, Miami Beach, FL** — Project Manager for design services for roadway, drainage, and water system improvements. The improvements included relocating and upgrading sections of the existing water distribution system and modifying sections of the existing gravity sewer system located on Washington Avenue in the South Beach area. The engineering services included project permitting and close coordination with the client to accommodate extensive property owner water and sewer connections.



# Stefano

Viola, P.E.

Infrastructure

## Professional Credentials

- Bachelor of Science, Civil Engineering, Florida International University
- Professional Engineer in Florida, #74655
- Florida Engineering Society
- American Society of Civil Engineers (ASCE)

Stefano has 17 years of diverse civil engineering experience, including roadway restoration and resurfacing, drainage modeling, water/wastewater utility design, stormwater master planning, preparation of engineering drawings, permitting and site/plan preparation and review. He also has experience serving a diverse group of clients, including counties, municipalities, government agencies, and private developers. He has direct working knowledge of software programs including AutoCAD, WaterCAD, StormCAD, and Cascade software programs and design analysis software. Stefano is familiar with municipal stormwater requirements across South Florida due to his involvement with numerous drainage projects implemented in the area.

## Relevant Experience

### **Stormwater Master Plan and Five-Year Update, Palmetto Bay, FL**

Project Engineer for the development of a stormwater master plan for the Village of Palmetto Bay to address flood protection activities for its residents, and to protect the environmental quality of its many canals. In addition, Kimley-Horn developed a stormwater management report to assist the Village in creating a stormwater utility. A stormwater utility generates a dedicated stream of revenue to implement capital improvements and maintain an operation and maintenance program associated with the stormwater system. The project tasks primarily consisted of data compilation, development of a stormwater master plan, development of a stormwater management report, and assisting the Village in joining the National Flood Insurance Program (NFIP) so that federally funded flood insurance is available to the community.

### **Lloyd Estates Streetscape and Drainage Improvements, Oakland**

**Park, FL** — Project Engineer for permitting elements and utility coordination. Kimley-Horn provided professional engineering services for the design and construction of the Lloyd Estates Residential and Industrial Area Drainage Project. The project involves phased drainage and water distribution system improvements consisting of the construction of a stormwater collection system with water quality treatment measures and possible upgraded outfalls, as well as replacement of select existing water mains within the project area. The professional services include surveying, stormwater analysis, civil and electrical engineering design, landscaping and irrigation, permitting, coordinating with utility providers for adjustments and or relocations, preparing quantity calculations, and engineer's estimates of probable costs.

### **Town of Cutler Bay Continuing Stormwater Services, Cutler Bay, FL**

Project Engineer. Kimley-Horn developed a stormwater master plan to address flood protection activities for its residents and to protect the environmental quality of its canals. Kimley-Horn also developed a stormwater management report to assist the Town in creating a stormwater utility, which generates a dedicated stream of revenue to implement capital improvements and maintain an operation and maintenance program associated with the stormwater system. In addition, Kimley-Horn developed the stormwater utility fee methodology and established the range of rates for the utility to implement improvements. The project tasks included compiling data, developing a stormwater master plan, developing a stormwater management report, and assisting the Town in joining the National Flood Insurance Program (NFIP) so the community has future access to federally-funded flood insurance, and submitting applications and program approach for an anticipated Community Rating System (CRS) rating of 6.

### **Wiles Road Design from Rock Island Road to US 441 (SR 7), Coral Springs, FL**

— Project Engineer. Broward County implemented road improvements for the widening of Wiles Road to a 6-lane divided urban arterial from Riverside Drive to Rock Island Road. As part of the improvements the City of Coral Springs was required to relocate approximately 5,650 LF of 6", 8", 10", 12", and 16" watermain throughout the corridor. Kimley-Horn was selected to prepare the utility relocation plans, construction documents, permitting, and provide post design services while working closely with the City, County, and County's roadway design firm to ensure that little to no interruptions to services occurred.



# Stewart Robertson, P.E.

*Transportation*

## Relevant Experience

**SR A1A Bicycle Master Plan, FDOT District Six, Miami-Dade County** — Project engineer and QA/QC reviewer who was responsible for maintaining project schedule and ensuring feasibility through appropriate use of the FDOT Plans Preparation Manual and Design Standards. This project consisted of the development of a bicycle facility master plan for a 22-mile portion of SR A1A from the Broward County line to Downtown Miami. The purpose was to identify a feasible action plan for necessary improvements to provide a continuous bicycle facility along SR A1A in Miami-Dade County from the Broward County line in the north to the Biscayne Boulevard/MacArthur Causeway interchange in the south. Our work included design standards review and development; review of design plans, right-of-way plans, and as-built drawings; segmentation, implementation, and approach methodology development; field reviews; conceptual plan development; alternative routes review; and cost estimating. The project also included public outreach with affected municipalities and Miami-Dade MPO's Bicycle and Pedestrian Advisory Committee.

**Federal Highway (US 1) Interim and Final Enhancements, Delray Beach CRA, Delray Beach** — Project engineer. This multi-phased project included a study, conceptual design, temporary implementation of the design for a trial period, and final design of the permanent improvements. The City and its CRA adopted the Downtown Delray Beach Master Plan, and one of its key elements is a reconfiguration of the two one-way segments of US 1 from three lanes to two. Kimley-Horn evaluated potential changes to the lane configuration along southbound and northbound segments of US 1. We developed alternatives, forecasted future traffic volumes for review with the City and the CRA, and led several public involvement workshops. Temporary improvements were installed to study the real-world effects of fewer and narrower lanes. In 2010, the CRA asked Kimley-Horn to move forward with designs for permanent improvements. Professional services will be completed in 2011 with anticipated construction commencement in 2012. City residents and visitors will soon enjoy the benefits of on-street, buffered parking; slower speeds and a safer, more pedestrian-friendly environment; landscaping beautification and decorative, environmentally sensitive street lighting; bicycle lanes; and a new sense of continuity with the Downtown area.

**Broward MPO On-Call Planning Services (includes Complete Streets Guidelines), Broward County (2012)** — Project manager Kimley-Horn was selected in 2011 to provide on-call planning services for the Broward Metropolitan Planning Organization (MPO). For our first task under this contract, Kimley-Horn prepared Complete Street Guidelines to present standards and design guidance for planners, engineers, and maintenance officials to achieve a vision of implementing Complete Streets principles which aim to design streets for people of all ages, physical abilities, and travel modes. Kimley-Horn's next task will be a Five-Year corridor Management Plan Update for the SR A1A Scenic Highway Redesignation.

**Broward Complete Streets Guidelines, Broward County** — Project manager for the preparation of the Broward Complete Streets Guidelines for a partnership including the Broward Regional Health Planning Council (BRHPC) and the Broward MPO. Kimley-Horn was tasked with developing guidelines that were customized for local Broward jurisdictions and reflected in local conditions, Florida State Statutes, and Florida design criteria. Themes incorporated into the Guidelines include public health, smart growth,

## PROFESSIONAL CREDENTIALS

Master of Science, Civil Engineering,  
University of Kentucky, 2001

Bachelor of Science, Civil Engineering,  
University of Kentucky, 2000

Professional Engineer in Florida,  
#63939, December 31, 2005

American Society of Civil Engineers  
(ASCE)

Association of Pedestrian and Bicycle  
Professionals

Institute of Transportation Engineers  
(ITE)

National Society of Professional  
Engineers (NSPE)

## SPECIAL QUALIFICATIONS

Has 18 years of experience (as of 6/2019) specializing in transportation planning and engineering, with an emphasis in multimodal planning and design including complete streets and bicycle/pedestrian safety and mobility

Project management experience includes multimodal master planning; complete streets planning, design, and implementation; design plan reviews; bicycle corridor studies; pedestrian and bicycle network plans; pedestrian safety studies; transit studies; transit ITS implementation; corridor analysis; intersection capacity analysis; travel demand analysis; and geographic information systems (GIS)

# Stewart Robertson, P.E.

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transportation equity, sustainability, placemaking, safety, and age-in-place. The Guidelines present standards and design guidance for planners, engineers, and maintenance officials to achieve a vision of implementing Complete Streets principles, which aim to design streets for people of all ages and physical abilities and accommodate all travel modes. Duties included development of technical content, stakeholder coordination, and monthly presentations to the Complete Streets Technical Committee.

**The Underline Master Plan, Miami-Dade County** — Served as task manager for the Kimley-Horn team that led the traffic engineering aspects of The Underline Master Plan. Developed innovative engineering techniques for providing intersection crossing safety for The Underline, an iconic bicycle and pedestrian greenway and urban linear park under the Miami-Dade Metrorail corridor. Improvements included wide path crossings with separate space for bicyclists and pedestrians, pavement markings, colored pavement treatments, and bicycle traffic signals. Prepared a traffic engineering study that forecast the potential usage of The Underline and estimated the amount of motor vehicle trip reduction on the adjacent U.S. 1 corridor, which resulted in the approval for the use of Miami-Dade Road Impact Fee (RIF) funding for The Underline. Provided traffic engineering services for the Phase 1 “Brickell Backyard” section of The Underline construction documents and the Phase 2 design-build criteria package.

**Fort Lauderdale General On-Call Traffic Engineering Services (2008), Fort Lauderdale** — Project engineer for general traffic engineering and transportation planning services as part of an on-call contract with the City. Kimley-Horn serves as an extension of the City of Fort Lauderdale staff reviewing traffic impact studies and parking analyses. Projects to date have included peer review of traffic impact and parking studies, site plan review, and representation at public hearings. Additional projects have included development of a corridor study to support lane reductions along SR A1A and development of a Greenways Plan to complement multimodal transportation options within the corridor.

**Town Circulator Bus Planning, Miami Lakes** — Provided project management and transit planning services for developing circulator bus operating plans for the Town of Miami Lakes. Duties included project scheduling and coordination, identifying bus stop sites, developing bus travel time estimates, developing service hour and service mile estimates, review of project deliverables, and writing reports. Kimley-Horn was retained by the Town to perform a bus service planning analysis for the first phase of the Town’s proposed trolleybus circulator system. This study estimated the service operating parameters, developed route maps, and developed route schedules to assist in funding requests and other implementation activities. Several trolleybus routes were analyzed for various purposes including: general Town circulator routes, school routes, and a mid-day “lunch” route to use trolleybuses when they are not serving the school routes.

**Snapper Creek Neighborhood Traffic Plan, South Miami** — Project manager. Developed a traffic management plan that addressed issues impacting the livability of the residential Snapper Creek Neighborhood, including large volumes of cut-through traffic generated by nearby schools. The project included meetings with area stakeholders, a review of an earlier planning effort, data collection (including origin/destination surveys to quantify the magnitude of cut-through traffic), data analysis, development of a conceptual improvement plan, and coordination of improvements with Miami-Dade Public Works. A series of short-term and long-term traffic calming improvements were identified for implementation, including turn restrictions, entry features, and an impeller.

**Overtown and Wynwood Bicycle and Pedestrian Mobility Plan, Miami** — Kimley-Horn completed the Overtown and Wynwood Bicycle and Pedestrian Mobility Plan for the City of Miami in 2014, which established the vision for non-motorized transportation and enhanced access to public transit within these vibrant neighborhoods and recommended a series of projects with implementation steps for achieving the vision.

**Miami-Dade MPO Central Dade Transport Zone, Miami** — Project engineer. The Kimley-Horn team was responsible for the development of a transportation plan to enhance the movement of freight in the Central Dade Transport Zone, concentrated in a central corridor of Miami-Dade County, including the warehouse/industrial district in Doral. The results of data analysis and input from the Freight Transportation Advisory Committee (FTAC) were used to identify several potential improvement strategies, including short sea shipping, truck/intermodal freight facilities to serve the Port of Miami River and the Airport West/Doral Area, dedicated truck facilities, strategies to spread freight activity to off-peak periods, improvements to Downtown Miami commercial loading zones, and roadway improvements.





## PROFESSIONAL CREDENTIALS

Bachelor of Science, Civil Engineering,  
Ohio Northern University, 2000

Professional Engineer in Florida,  
#62541, February 14, 2005

Institute of Transportation Engineers  
(ITE)

## SPECIAL QUALIFICATIONS

Has 21 years of experience in traffic engineering and transportation planning experience, 18 of which have been in South Florida

Expertise in traffic operations, transportation planning, and access management

# John McWilliams, P.E.

*Transportation*

## Relevant Experience

**Districtwide Corridor Planning Studies, FDOT District Six, Miami** — Project manager for a districtwide planning contract to provide general planning support to district staff. Assignments included corridor studies/planning, SIS support, bicycle/pedestrian support, HOV/managed lanes planning and evaluation, GIS mapping, data collection and analysis, growth management reviews, and ADA support.

**SR A1A Bicycle Master Plan, FDOT District Six, Miami-Dade County** — Project manager for the development of a bicycle facility master plan for a 22-mile portion of SR A1A from the Broward County line to Downtown Miami. Our work included design standards review and development; review of design plans, right-of-way plans, and as-built drawings; segmentation, implementation, and approach methodology development; field reviews; conceptual plan development; alternative routes review; and cost estimating. The project also included public outreach with the affected municipalities and Miami-Dade MPO's Bicycle and Pedestrian Advisory Committee.

**Districtwide Modal Development Consultant and South Florida Regional Freight Plan, FDOT District Four** — Project engineer who provided traffic signal design services and traffic operational analyses for several task work orders, including the Bus Queue Jumper demonstration project. Kimley-Horn has served as a Districtwide Modal Development Consultant to Florida Department of Transportation (FDOT) District Four since 2006. Kimley-Horn's responsibilities include travel demand modeling (multimodal), transportation systems management, congestion management, intermodal facilities, park-and-ride lot planning, multimodal alternatives analysis, transit planning, and bicycle and pedestrian planning.

**Transportation Master Plan, North Miami Beach** — Project manager currently preparing a roadway master plan for the City of North Miami Beach to address the future needs of its residents on the City's corridor for all modes of travel. Tasks include assessments of roadway capacity; bicycle/pedestrian network and infrastructure; transit infrastructure; and neighborhood traffic calming. The project also includes future traffic forecast modeling/analysis and the analysis of the most congested intersections within the City to identify future improvements. The identified improvements will be incorporated into a needs and prioritization plan for future implementation.

**City of Fort Lauderdale General On-Call Traffic Engineering Services** — Project engineer for general traffic engineering and transportation planning services as part of an on-call contract with the city. Kimley-Horn serves as an extension of the City of Fort Lauderdale staff reviewing traffic impact studies and parking analyses. Projects to date have included peer review of traffic impact and parking studies, site plan review, and representation at public hearings.

**FDOT Statewide Congestion Management Solutions Consultant** — Project engineer for a statewide contract that included numerous training development and delivery assignments. Duties included developing training material for an access management course and conducting training workshops in all seven districts. The one-day workshop included transportation professionals from both the public and private sector.

**Dania Beach Heights Crime Prevention Through Environmental Design (CPTED) Study, Dania Beach** — Project engineer for a CPTED and traffic study within the Dania

Beach Heights and Southeast neighborhoods within the City of Dania Beach. The objective of this study was to develop a CPTED and traffic calming plan to address issues that were impacting the neighborhoods including cut-through traffic, speeding, crime, and safety. Several strategies were developed to enhance the neighborhood environment and were grouped into CPTED initiatives and traffic calming improvements. The project included several meetings and workshops with area residents.

**Lincoln Road Closure, Miami Beach** — Traffic engineer. This project is a joint-venture between the City of Miami Beach and UIA Management, LLC. The 1000-1100 Block of Lincoln Road was closed to vehicular traffic to allow for the extension of the Lincoln Road pedestrian mall. The mall was extended west, from Lenox Avenue to Alton Road, and includes a new pedestrian plaza. The design also includes four water gardens, and streetscape and infrastructure improvements. Kimley-Horn is providing due diligence, civil engineering, landscape architecture, permitting, traffic signal modifications, and lighting and electrical design services for this project.

**Districtwide Traffic Operations Safety Studies, FDOT District Six, Miami** — Project analyst responsible for conducting qualitative assessments, safety and operational analyses, and corridor studies. Work included data collection, field assessments, capacity analyses, and the development of safety improvements.

**Downtown Miami Event Transportation Management Plan, Miami DDA** — Project manager. Kimley-Horn prepared a series of comprehensive Event Transportation Management Plans (ETMP) for the major downtown event venues for the Miami Downtown Development Authority (DDS). The ETMP were prepared to improve traffic flow, reduce pedestrian vehicle conflicts, and reduce congestion during the time of the events. Scope of work included field reviews, data collection, review of best practices, general recommendations, schematic MOT plans, and proposed diversions.

**All Aboard Florida – Miami Station, Miami** — Project engineer for the Kimley-Horn team that provided transportation engineering services for the proposed mixed-use transit-oriented development that is generally bounded by NW 8th Street to the north, NW 2nd Street to the south, NW 2nd Avenue to the west, and NW 1st Avenue to the east in the City of Miami. The project consisted of the All Aboard Florida train station that will serve as an intermodal hub, interconnecting with Metrorail and Metromover. The project also consisted of three overbuilds on top of the station and two additional multi-use towers that will include office, retail, entertainment, and residential components. The project also included the realignment of NW 1st Avenue.

**Pompano Beach East Transit-Oriented Corridor (ETOC) Transportation Analysis** — Project manager for the City of Pompano Beach CRA to provide transportation support services for a land use plan amendment along the Atlantic Boulevard corridor to allow for increased residential/mixed-use density and improve walkability/connectivity. Duties included corridor operations analysis, transportation systems management/geometric improvements, neighborhood protection and enhancement plans, and community outreach/workshops.

**Traffic Analysis for Nine Intersections, Miami-Dade County Public Works** — Project engineer. Kimley-Horn performed traffic operational analyses for the Miami-Dade County Public Works Department as part of the short-term traffic solutions effort for the County's list of congested intersections. During the last quarter of 2005, the County issued a list of 25 intersections and suggested modifications to those intersections. Toward the end of the year, the County assigned nine of the intersections that were within FDOT right-of-way to Kimley-Horn. The County asked that we perform traffic analyses and confirm the suggested modifications within a month (a very accelerated schedule). We completed the task in January 2006 and held meetings with FDOT, who approved the concepts. We also worked on the design of several of these intersections.

**Districtwide Bicycle and Pedestrian Safety Analyses, FDOT District Six** — Project engineer for a study that evaluated 10 roadways identified as high bicycle and pedestrian crash segments. Duties included GIS mapping of crashes, identifying one to two-mile segments for field review, conduct field reviews, and developing potential recommendations to improve safety for pedestrians and bicyclists. The corridor segments were prioritized based on benefit-cost analyses.

**City of Aventura General Services Contract, Aventura** — Project manager. Kimley-Horn is currently providing general traffic engineering and transportation planning services to city staff. Primary assignments include peer review of traffic impact and parking studies, site plan review, representation at public hearings, and signalization design. Additional assignments include the comprehensive study of various proposed infrastructure modifications, including Aventura Mall access and circulation, William Lehman Causeway interchange justification, US 1 median closures, and the extension of Miami Gardens Drive (east of US 1/ Biscayne Boulevard).



## Jill Capelli, P.E.

*Aviation/Ports*

### Relevant Experience

**Fort Lauderdale-Hollywood International Airport Terminal Access Roadways, Curbfront, and Parking Short-Term Improvements, Broward County Aviation Department** — Project manager. Terminal landside analysis and congestion mitigation planning was performed to analyze and conduct extensive vehicle movement simulations of the upper and lower terminal access roadways and all points of interface with airport parking garages, Consolidated Rental Car facility, Ground Transportation Centers, bus and taxi staging areas, and ridesharing. The purpose was to identify and mitigate increasing congestion and reduction in level of service. Conducted traffic counts and observations of roadway and curbside operations including vehicle and pedestrian interaction.

**Fort Lauderdale-Hollywood International Airport Master Plan Update** — Project manager for Kimley-Horn's services for the preparation of a comprehensive master plan update for the Fort Lauderdale-Hollywood International Airport (FLL). This master plan will position the airport for long-term success and operational sustainability. We are leading several master plan components including situational analysis and airport visioning to identify the airport's strengths, weaknesses, threats and opportunities; an assessment of the off-airport and regional transportation needs; an assessment of the terminal roadway system; and demand/capacity assessment and identification of current and future requirements airport facilities. This effort included an extensive inventory of existing conditions and outreach to the various tenants and operators.

**Fort Lauderdale-Hollywood International Airport, Virtual Taxi Hold Lot Assessment** Project Manager. Jill completed was a feasibility study for a virtual taxi hold lot at the airport. Taxi companies and transportation network companies (TNCs) were interviewed to discuss their operations approach to queueing. A concept of operations was discussed to evaluate and document the applicability of a virtual taxi hold lot at the airport.

**Miami Intermodal Center, FDOT District Six** — Lead simulation modeler. Created an Advanced Land Transportation Performance Simulation (ALPS) ground transportation and pedestrian model to represent the rental car operations within and surrounding the Miami intermodal rental car facility. As a part of the model creation, defined pedestrian flows and routed vehicular traffic within the parking structures for two model scenarios. Due to the overloading on the structure helixes, the modeling resulted in the approval of a unique design by the Fire Marshall. The study concluded with a final report. Various modeling services for the Miami Intermodal Center were performed in three phases. For Phase I, ALPS vehicular models were created of two different configuration alternatives of the planned rental car facility, evaluating the performance of internal vehicular circulation within the six-story structure. For Phase II, ALPS models were created of the terminal-area roadway for different planning years; roadway models evaluated the performance of terminal area roadway alternatives, including car movement simulations. For Phase III, creation of several different pedestrian models for different planning years; models evaluated demands on the facilities and assessed facility performance as well as simulated the boarding and alighting activity of passengers connecting to Miami International Airport via the APM system.

### PROFESSIONAL CREDENTIALS

Master of Science, Civil Engineering,  
University of Kentucky, 1999

Bachelor of Science, Civil Engineering,  
U.S. Coast Guard Academy, 1998

Professional Engineer in Florida,  
#62365, February 7, 2005

Women's Transportation Seminar  
(WTS)

Seminar (WTS) Past Secretary

### SPECIAL QUALIFICATIONS

Has 19 years of experience with  
traffic engineering and transportation  
modeling/planning

Project management experience with  
the planning, design, and deployment  
of communications networks and  
their subsystems that comprise  
computerized traffic control and  
management systems and security  
systems

Specializes in use of the Advanced  
Land Transportation Performance  
Simulations (ALPS) for multimodal  
simulations, intersection analysis, and  
training in multimodal simulation  
software

**PortMiami North Cruise Boulevard Traffic and Roadway Study, Miami** — Project manager. PortMiami is Miami-Dade County's second largest economic engine, contributing \$41.4 billion annually to the local economy and supporting more than 324,352 jobs in South Florida. It is recognized as the 'Cargo Gateway of the Americas' and known worldwide as the 'Cruise Capital of the World.' To maintain this status, PortMiami has several planned improvement projects to facilitate the growth in cruise activity. As part of the North Cruise Boulevard Traffic and Roadway study, Kimley-Horn assessed the roadway capacity to determine if the proposed roadway can accommodate the anticipated circulating cruise terminal traffic associated with Cruise Terminal (CT) B as well as Cruise Terminals A, AA, and AAA taking into account future expansion of passenger count beyond current projects.

**Transportation System Management and Operations (TSM&O), FDOT District Four** — Deputy project manager. Kimley-Horn serves as a subconsultant on the team selected as the District's TSM&O consultant. Task work orders led by Kimley-Horn include the Integrated Corridor Management (ICM), TSM&O Outreach, ITS Design, Arterial Traffic Incident Management, Plans Review, Lane Closure Information System Support, and coordination with the FDOT Central Office on alternative delivery methods for device installation.

**FDOT Statewide Congestion Management Solutions Consultant** — Kimley-Horn was the prime consultant in the Central Office Planning contract to perform planning, financial, policy, and technical analyses and the development of specific data, reports, and recommendations to assist the Systems Planning Department. These are services related to congestion management solutions for the State of Florida in the areas of access management, level of service and capacity analysis, managed lanes, interchanges and interchange justification, statewide trip generation, and site impact tasks, intermodal alternatives, and congestion management plans. Jill was the project manager for the development of the statewide Express Lanes handbook.

**Miami-Dade County Freight Automated Vehicle Pilot Project, Miami-Dade County** — Project engineer for this statewide initiative to plan for the early implementation of autonomous and connected vehicles on Florida's public roadways. Kimley-Horn assisted Florida to be a national leader in preparing for how these emerging technologies will operate and integrate into existing transportation systems. Assisted the Department with organizing stakeholder Working Groups through a pilot project in Miami, Florida.

**Miami-Dade Bus Rapid Transit (BRT)/Transit Signal Priority (TSP) Concept of Systems Operations Plan, Miami-Dade County** Project manager for development of a bus rapid transit (BRT) concept plan. The proposed BRT system will operate their transit system priority (TSP) using a global positioning system (GPS). As part of this project, we developed a concept of operations document that summarized the technology requirements of the system and the system architecture, as well as provided a summary of the literature review and vendor research. Kimley-Horn conducted site visits to several transit properties throughout North America to review similar sites using GPS-based TSP and facilitated vendor presentations.

**Office of Information Technology Design, Broward County** — Project engineer. Kimley-Horn designed the communications network for the Office of Information Technology (Broward County). We connected the computer network and phone service via SONET and IP for 30 buildings and replaced a \$54,000 per month utility bill for services. To implement the design, we used conduit on FDOT right-of-way for which we developed a memorandum of understanding between FDOT and Broward County. The cost savings to the County was approximately \$400,000, which allowed the project to begin a year earlier than it otherwise would have.

**Miami-Dade Advanced Traffic Management System (ATMS), Miami-Dade County** — Provided project support for the program that providing systems integration and deployment services for the countywide ATMS software capable of managing 4,000 traffic signals and ancillary field devices using both serial and IP wired/wireless communications. More than 2,800 intersections are online. The KITS system in Miami-Dade includes integration of reversible lane control systems, CCTV cameras, emergency route preemption, transit priority operations, and intersection operations with specialized transit-only right-of-way. Kimley-Horn also provides integration cut-over services, system operations, signal timing, concept of operations planning, and TMC design services to the County under this multi-year ITS support contract.

**PortMiami, Security and Communications, Miami** — Project manager for evaluation of telecommunications and security deployment plans for the Port. The services include the discovery of infrastructure, security, communications, command and control equipment inventory, stakeholder conferences, reviews and guidance in existing plan sets, development of a master plan for communications, revisions of cost estimates, and redirection of design for voice, data, and video systems on the Port. The design effort will produce a complete, integrated fiber-optic topology for a \$10-million deployment that is capable of accepting \$50 million of additional equipment.





# Michael Wanko, P.E.

Aviation/Ports

## Relevant Experience

**Fort Lauderdale-Hollywood International Airport Terminal Access Roadways, Curbfront, and Parking Short-Term Improvements, Broward County Aviation Department** — Project engineer. Terminal landside analysis and congestion mitigation planning was performed to analyze and conduct extensive vehicle movement simulations of the upper and lower terminal access roadways and all points of interface with airport parking garages, Consolidated Rental Car facility, Ground Transportation Centers, bus and taxi staging areas, and ridesharing. The purpose was to identify and mitigate increasing congestion and reduction in level of service.

**Central Passenger Terminal Complex, Hartsfield-Jackson Atlanta International Airport** — Serving as project engineer. Kimley-Horn is currently providing civil landside design services and land transportation simulation modeling as a subconsultant for the Central Passenger Terminal Complex Modernization at Hartsfield-Jackson Atlanta International Airport. Specific design services include visioning, rainwater reuse conceptual planning and design, subsurface utility design, grading design, transportation design, sidewalk design, parking and revenue control modification design, and pedestrian and traffic simulation for phasing and access design.

**St. Pete-Clearwater International Airport Master Plan, Pinellas County** — Project engineer. Kimley-Horn is providing landside planning for the terminal access and curbfront roadways, parking, and rental car facilities in support of the terminal area master plan. The study will focus on documenting the existing landside conditions, assessing terminal and access roadways, and parking areas to identify congestion points, and develop improvements to mitigate the identified congestion points.

**Financial & Planning Services & Master Plan Update, El Paso Airport** — Project engineer. Serving as subconsultant. Kimley-Horn's role in this master plan included the landside portion of the master plan inventory, facility requirements, and alternatives analysis. As a part of this effort, we are also building an ALPS multimodal simulation model of the access roadway and curbfront operations as well as conducting a pavement assessment.

**Beaver Ruin Multiuse Trail, Norcross, GA** — Project engineer. Kimley-Horn is preparing a concept report, NEPA documentation, preliminary and final plans for the Gwinnett Village CID for the Beaver Ruin Multiuse Trail project, which will provide improved pedestrian and bicycle accessibility from Indian Trail Road to the future site of Summerour Middle School along Beaver Ruin Road. The project consists of a multiuse path, new marked crosswalk locations, mid-block pedestrian crossing signal, and existing signal modifications. A CE is anticipated on this project. Kimley-Horn has led public involvement activities, including a public involvement open house (PIOH), as well as coordinated with GDOT and other local governments and stakeholders.

**Roundabout Evaluation and Design Services, Augusta, GA** — Project engineer. As a part of the City's Intersection Operation and Safety Improvement Initiative, Kimley-Horn was retained by the City of Augusta Engineering Department to evaluate the feasibility of installing roundabouts at five intersections in the City. The first phase will consist of performing a Traffic Engineering (TE) studies, developing conceptual layouts, performing technical analyses, traffic animations, color renderings, and public outreach. The second phase will consist of design services for up to three of these

## PROFESSIONAL CREDENTIALS

Bachelor of Science, Civil Engineering,  
North Carolina State University, 2012

Professional Engineer in Florida,  
#85674, August 8, 2018

## SPECIAL QUALIFICATIONS

Has six years of traffic engineering and transportation planning experience, including traffic impact studies, signal timing, comprehensive transportation plans, and analysis of signals, roundabouts, interchanges, and urban corridors

Extensive experience with Advanced Landside Performance Simulation (ALPS) software, a Kimley-Horn developed multimodal simulation software to model landside environments at airports

Experience in traffic signal design and roundabout design

intersections to be determined after the first phase. The design services include survey, environmental, landscape architecture, preliminary plans, right of way plans, and final plans. These intersection improvement projects will be funded with SPLOST and local funding.

**Oklahoma DOT ADA Self-Evaluation and Transition Plan, Statewide** — Project engineer. ODOT selected Kimley-Horn to complete a statewide Self-Evaluation and Transition Plan. Facilities evaluated as part of the Self-Evaluation included signalized intersections, sidewalks and curb ramps, weigh stations, rest stops, tourism information centers, and public buildings and their associated parking. Kimley-Horn established the evaluation criteria and procedures to prioritize and implement proposed improvements. Kimley-Horn also provided accessibility training for ODOT Division ADA coordinator liaisons, division engineers, and field inspection staff.

**Phoenix Sky Harbor International Airport Comprehensive Asset Management Plan (CAMP)** — Project engineer. Kimley-Horn is leading the landside ground transportation planning elements of the airport master plan update. The analysis uses the Advanced Land-Transportation Performance Simulation (ALPS) model, the firm's pedestrian (passenger, employee, visitors) simulation model, to make improvements to curbs, roads, parking, station dwell times and vertical circulation elements within the terminals.

**Perimeter Summit Hotel, Dunwoody, GA** — Project engineer. Kimley-Horn provided preliminary civil, traffic, and telecommunications engineering services for the expansion of Perimeter Summit to include additional office, residential, and hotel space. To understand the site constraints and opportunities, our team provided a stream and wetland evaluation, stormwater management strategy and concept design, review of the projected parking needs with recommendations for the improvement of parking efficiency, and civil engineering consulting related to short- and long-term utility service, grading, and earthwork. Kimley-Horn also provided traffic consulting services that examined short- and long-term site access, internal vehicular and pedestrian circulation, as well as delivery service and public transportation. We prepared a traffic analysis based on projected future conditions and a traffic impact study report.

**Metro North Hollywood Station Joint Development, Los Angeles, CA** — Project engineer. Kimley-Horn is working on a multimodal, mixed-use, joint development at LA Metro's North Hollywood Station along Lankershim Boulevard in Los Angeles. The development will include over three million square feet of commercial space, market-rate and affordable housing, and parking for residents, guests, and transit riders. Kimley-Horn has provided ALTA/NSPS survey services for four sites at the station, civil engineering, parking engineering, as well as master planning, circulation, and traffic engineering for the proposed multi-level transportation and parking structure site.

**GA 400 Collector-Distributor System, Georgia DOT, Sandy Springs, GA** — Project engineer. Kimley-Horn completed the re-evaluation of the Environmental Assessment (EA) for the SR 400 Collector-Distributor (CD) System that begins just north of I-285 and ends just north of Spalding Drive in Sandy Springs, Georgia. The multi-lane CD system parallels the existing eight-lane general purpose section of SR 400 and includes modifications to the existing interchanges at Hammond Drive, Abernathy Road, and the MARTA North Springs Station. This project involved close coordination with the team conducting the Environmental Assessment for the SR 400/I-285 Interchange Reconstruction which will tie into the southern end of the SR 400 CD system. The project schedule was accelerated, targeting the approval of environmental documentation for both projects within a 12-month duration.

**GA 400 Managed Lanes Feasibility Study, Georgia DOT, Atlanta, GA** — Project engineer. Kimley-Horn conducted field analyses and data collection for Waters of the US (wetlands and streams), habitat for threatened and endangered species, as well as land use compatibility and socioeconomic conditions. An environmental screening was conducted for potential hazardous materials locations. Additional subsequent services included preparation of an environmental assessment for the corridor.


**Centralized Deicing Facility Design and Glycol Management Program, Memphis International Airport** — Project engineer. Kimley-Horn provided preliminary and final civil and electrical design of a 12-gate deicing pad on the southern end of the airport and the design of a glycol collection system. The glycol collection system temporarily terminates before the existing storm drainage system, but an electronic bypass option allows drainage to continue to the drainage system when there is no deicing activity. The southern deicing pad is adjacent to Taxiways J and N and uses the existing hold pads adjacent to those taxiways on the southern end of the airport.

## Proof of Licensure/Certifications

On October 1, 2019, HB827/SB616 went into effect, creating the rules for Administrative Code 61G15, which removes the requirement that engineers obtain a separate engineering business license (certificate of authorization) for their engineering firm. Additional information about this can be found on the Florida Board of Professional Engineers website: <https://fbpe.org/licensure/licensure-process/engineering-firms/>.

However, Kimley-Horn's Registered Professional Engineering license screenshot from the Florida Board of Professional Engineers/ Department of Business and Professional Regulation (DBPR) website is included below.

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

 Department of Business & Professional Regulation

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**LICENSEE DETAILS**

**Licensee Information**

|               |   |
|---------------|---|
| Name:         | KIMLEY-HORN AND ASSOCIATES, INC. (Primary Name)   |
| Main Address: | KIMLEY-HORN AND ASSOCIATES, INC. (DBA Name)<br>421 FAYETTEVILLE STREET<br>SUITE 600<br>RALEIGH North Carolina 27601 |
| County:       | OUT OF STATE  |

**License Information**

|                 |            |
|-----------------|------------|
| License Type:   | Registry   |
| Rank:           | Registry   |
| License Number: | 35106      |
| Status:         | Current    |
| Licensure Date: | 05/10/2021 |
| Expires:        |            |

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**LICENSEE DETAILS**

**Licensee Information**

|               |   |
|---------------|---|
| Name:         | MINGONET, MILTON SCOTT (Primary Name)   |
| Main Address: | KIMLEY-HORN AND ASSOCIATES INC (DBA Name)<br>189 SOUTH ORANGE AVENUE<br>SUITE 1000<br>ORLANDO Florida 32801 |
| County:       | ORANGE  |

**License Information**

|                 |                                |
|-----------------|--------------------------------|
| License Type:   | Registered Landscape Architect |
| Rank:           | Landscape Arc                  |
| License Number: | LA0001428                      |
| Status:         | Current,Active                 |
| Licensure Date: | 10/14/1991                     |
| Expires:        | 11/30/2023                     |



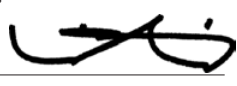
Florida Department of Agriculture and Consumer Services  
Services Division of Consumer Services  
Board of Professional Surveyors and Mappers  
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LB696**  
Expiration Date February 28, 2025

**Professional Surveyor and Mapper Business License**

Under the provisions of Chapter 472, Florida Statutes

**KIMLEY-HORN AND ASSOCIATES, INC. 421 FAYETTEVILLE ST STE 600 RALEIGH, NC 27601-1777**



WILTON SIMPSON  
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

## Individual Licenses






**Credly** OFFICIAL TRANSCRIPT - ISSUED ON 21 APRIL 2022

Lindsay Slautterback  
ID#: a2ff3491-f584-4201-a3cb-decc8279c516

lindsay.slautterback@kimley-horn.com  
www.credly.com/users/lindsay-slautterback

 **AICP Certified**  
Issued by: American Institute of Certified Planners (AICP)  
Issued to: Lindsay Slautterback  
Issued on: 9 December 2019

**Description**  
AICP-certified planners have a high level of expertise, knowledge, and ethical commitment to best serve communities. They have deep planning knowledge and significant professional achievements, including demonstrating responsibility and resourcefulness while applying a planning process, evaluating multiple impacts to a community, and influencing public decision making in the public interest. They pledge to uphold ethical standards of practice and continuously pursue professional education.

END OF TRANSCRIPT Page 1 of 1

This certificate hereby qualifies


as a member with all the benefits of a AICP Candidate and a commitment to the AICP Code of Ethics and Professional Conduct.

   
Joel Albino, FASAC, LE  
Chief Executive Director

  
Mitchell J. Silver, FASAC  
President

 **Monet Moore**  
American Institute  
of Certified Planners  
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RIK SCOTT, GOVERNOR JONATHAN ZACHEM, SECRETARY 

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**ROBERTSON, STEWART E**  
733 SW 15TH STREET  
FORT LAUDERDALE FL 33315

LICENSE NUMBER: PE63939  
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PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**MCWILLIAMS, JOHN JOSEPH**  
4343 FOXTAIL LANE  
WESTON FL 33331

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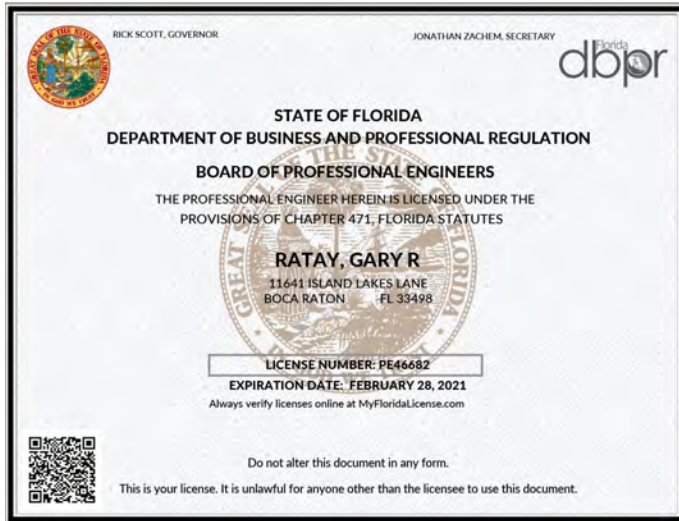
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### Licensee Details

| Licensee Information |  |
|----------------------|--|
| Name:                | CAPELLI, JILL ANN (Primary Name)                                   |
| Main Address:        | 828 CRESTVIEW CIRCLE<br>WESTON Florida 33327                       |
| County:              | BROWARD  |
| License Mailing:     | 600 NORTH PINE ISLAND ROAD<br>SUITE 450<br>FT. LAUDERDALE FL 33324 |
| County:              | BROWARD  |
| LicenseLocation:     |  |

| License Information |                       |
|---------------------|-----------------------|
| License Type:       | Professional Engineer |
| Rank:               | Prof Engineer         |
| License Number:     | 62365                 |
| Status:             | Current,Active        |
| Licensure Date:     | 02/07/2005            |
| Expires:            | 02/28/2021            |



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**Licensee Information**

|                  |  |
|------------------|--|
| Name:            | WANKO, MICHAEL ALAN (Primary Name)   |
| Main Address:    | 600 NORTH PINE ISLAND ROAD<br>SUITE 450<br>PLANTATION Florida 33324<br>BROWARD |
| County:          |  |
| License Mailing: |  |
| LicenseLocation: |  |

**License Information**

|                 |                       |
|-----------------|-----------------------|
| License Type:   | Professional Engineer |
| Rank:           | Prof Engineer         |
| License Number: | 85674                 |
| Status:         | Current,Active        |
| Licensure Date: | 08/08/2018            |
| Expires:        | 02/28/2021            |

**Special Qualifications**

|                         |            |
|-------------------------|------------|
| Qualification Effective |            |
| Civil                   | 08/08/2018 |

**Alternate Names**

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**ACORD**<sup>TM</sup>**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

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THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

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| <b>PRODUCER</b><br><b>Edgewood Partners Ins. Center</b><br><b>3780 Mansell Rd. Suite 370</b><br><b>Alpharetta, GA 30022</b>        | <b>CONTACT NAME:</b> Jerry Noyola<br><b>PHONE (A/C, No, Ext):</b> 770-220-7699 <b>FAX (A/C, No):</b><br><b>E-MAIL ADDRESS:</b> greylingcerts@greyling.com<br><b>INSURER(S) AFFORDING COVERAGE</b><br><b>INSURER A:</b> National Union Fire Ins Co of Pittsburg <b>NAIC #</b> 19445<br><b>INSURER B:</b> Allied World Assurance Co (U.S.) Inc. <b>19489</b><br><b>INSURER C:</b> New Hampshire Insurance Company <b>23841</b><br><b>INSURER D:</b> Lloyd's of London <b>085202</b><br><b>INSURER E:</b><br><b>INSURER F:</b> |
| <b>INSURED</b><br><b>Kimley-Horn and Associates, Inc.</b><br><b>421 Fayetteville Street, Suite 600</b><br><b>Raleigh, NC 27601</b> |   |

**COVERAGES****CERTIFICATE NUMBER: 23-24****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSR | SUBR WVD     | POLICY NUMBER            | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|-----------|--------------|--------------------------|-------------------------|-------------------------|---|
| <b>A</b> | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>Contractual Liab</b><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER: |           |              | <b>GL5268169</b>         | <b>04/01/2023</b>       | <b>04/01/2024</b>       | EACH OCCURRENCE <b>\$2,000,000</b><br>DAMAGE TO RENTED PREMISES (Ea occurrence) <b>\$1,000,000</b><br>MED EXP (Any one person) <b>\$25,000</b><br>PERSONAL & ADV INJURY <b>\$2,000,000</b><br>GENERAL AGGREGATE <b>\$4,000,000</b><br>PRODUCTS - COMP/OP AGG <b>\$4,000,000</b><br>\$ |
| <b>A</b> | <b>AUTOMOBILE LIABILITY</b>  |           |              | <b>CA4489663 (AOS)</b>   | <b>04/01/2023</b>       | <b>04/01/2024</b>       | <b>COMBINED SINGLE LIMIT (Ea accident) \$2,000,000</b>  |
| <b>A</b> | <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY  |           |              | <b>CA2970071 (MA)</b>    | <b>04/01/2023</b>       | <b>04/01/2024</b>       | BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$   |
| <b>B</b> | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION <b>\$10,000</b>  |           |              | <b>03127930</b>          | <b>04/01/2023</b>       | <b>04/01/2024</b>       | EACH OCCURRENCE <b>\$5,000,000</b><br>AGGREGATE <b>\$5,000,000</b><br>\$  |
| <b>C</b> | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>   |           |              | <b>WC015893685 (AOS)</b> | <b>04/01/2023</b>       | <b>04/01/2024</b>       | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER   |
| <b>C</b> | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <b>N</b> Y / N<br>(Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  |           | <b>N / A</b> | <b>WC015893686 (CA)</b>  | <b>04/01/2023</b>       | <b>04/01/2024</b>       | E.L. EACH ACCIDENT <b>\$1,000,000</b><br>E.L. DISEASE - EA EMPLOYEE <b>\$1,000,000</b><br>E.L. DISEASE - POLICY LIMIT <b>\$1,000,000</b>  |
| <b>D</b> | <b>Professional Liab</b>   |           |              | <b>B0146LDUSA2304949</b> | <b>04/01/2023</b>       | <b>04/01/2024</b>       | <b>Per Claim \$2,000,000</b><br><b>Aggregate \$2,000,000</b>  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Evidence of Coverage****CERTIFICATE HOLDER****CANCELLATION**

Sample Certificate

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE





## 5. Relevant Experience

**We offer you a one-stop, in-house team that can tackle any assignment under this contract.** This comprehensive plan is the first step in a long-term visioning process and we pledge to help the City set creative, economical, and implementable goals. Our planning and implementation services have been recognized by the Florida Chapters of the American Planning Association and American Society of Landscape Architects, as well as the Florida Redevelopment Association and Florida Institute of Consulting Engineers. These awards are not only a source of pride for us but have provided additional recognition to the clients we serve.

*Kimley-Horn's experts have consistently sought to bring new and innovative ideas to the revitalization of cities.*

### City of Hollywood General Engineering Consultant

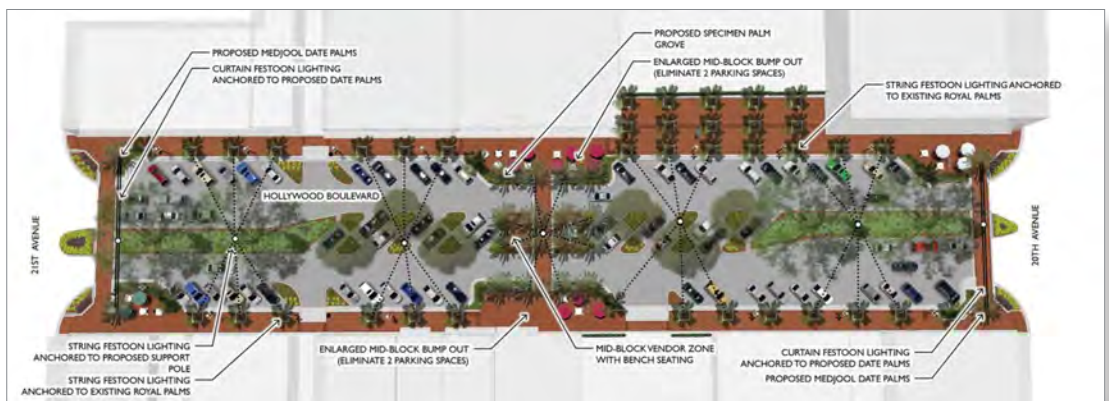
Under the City of Hollywood's general engineering consultant contract, Kimley-Horn is providing services for water, sewer, reuse, and stormwater infrastructure projects. These services include projects for the potable water transmission and distribution system, wastewater collection system, reuse distribution system, and stormwater systems. Projects under this contract will include, but not be limited to, the following: evaluation, predesign, design, improvements, permitting, and upgrades for existing and/or proposed sewer lift stations, stormwater pump stations and structures, and pipelines associated with water, reuse, stormwater, and sewer networks. Services for these projects would include, but not be limited to: design, permitting, construction management and administration, and field services.



**Reference:** Clece Aurelus, P.E., Engineering Manager, 954.921.3930, [caurelus@hollywoodfl.org](mailto:caurelus@hollywoodfl.org)

### Dixie Highway/21st Avenue Corridor Redesign Concept and Mobility Study, Hollywood CRA

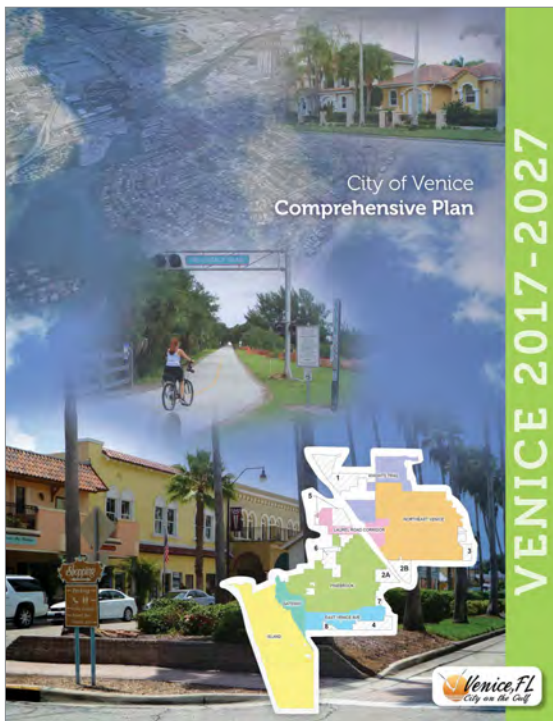
Through contracts with the City of Hollywood and the Hollywood CRA, Kimley-Horn prepared a Redesign Concept Study for the Dixie Highway and 21st Avenue corridor throughout Hollywood between Pembroke Road and Sheridan Street. The goal is



to create a “transit-ready corridor” along the FEC Railroad by implementing Complete Streets solutions in anticipation of re-establishing passenger rail service through seamless integration of an anticipated Tri-Rail Coastal Link station. Implementing Complete Streets solutions along Dixie Highway/21st Avenue is important to achieve the vision for improved multimodal mobility and livability along this important north-south corridor. The Complete Streets approach recommended in this study included a “road diet” lane reduction to repurpose excess automobile capacity for bicyclist, pedestrian, and transit improvements. In addition, the Complete Streets approach will establish a transit-ready corridor for seamless integration of an anticipated Tri-Rail Coastal Link station along the Florida East Coast (FEC) Railroad.

**Reference:** Susan Goldberg, Deputy Director, 954.924.2980, [sgoldberg@hollywoodfl.org](mailto:sgoldberg@hollywoodfl.org)

## Venice Comprehensive Plan 2017-2027



Kimley-Horn worked with the City of Venice to review and update the City's Comprehensive Plan (2017-2027). The Plan represents a significant shift in the status quo, and from the City's previous plan which was more regulatory in nature. The new plan revised hundreds of items to improve readability and enhance predictability. To begin, the City took the approach of planning for neighborhood contexts through the identification of seven distinct neighborhoods based on geography and other unique characteristics. Also, to reflect the City's desire to see tangible results, the plan was structured utilizing “Vision, Intent, and Strategies” in lieu of the “Goal, Objectives, and Policies” structure typical of comprehensive plans.

**Reference:** Jeff Shrum, AICP, Development Services Director, 941.882.7431, [jshrum@venicegov.com](mailto:jshrum@venicegov.com)

**FPZA  
2018 Grass  
Roots/Public  
Involvement  
Award**

**2018  
APA Florida/  
Award of  
Merit in the  
Comprehensive  
Plan (Small  
Jurisdiction)  
Category**

## City of Maitland Comprehensive Plan

**2019  
Florida  
Planning &  
Zoning Award  
for Outstanding  
Achievement in  
Innovation**

Maitland's Comprehensive Development Plan 2035 is a new blueprint for the City's future, bringing together interconnected neighborhoods, multimodal transportation solutions, and “smart” redevelopment options. Maitland is nearly reaching buildout, making it important to capitalize on available infrastructure and plan for projects that will increasingly come in the form of infill development and redevelopment of existing properties. With a goal of remaining a model community that is regionally competitive, the bold, yet flexible plan supports an

emerging downtown, maintains a high-quality suburban community experience, and protects cornerstones of the City such as its parks, lakes, and other natural resources. The City adopted the CDP in 2019 and the Plan has since been recognized by the





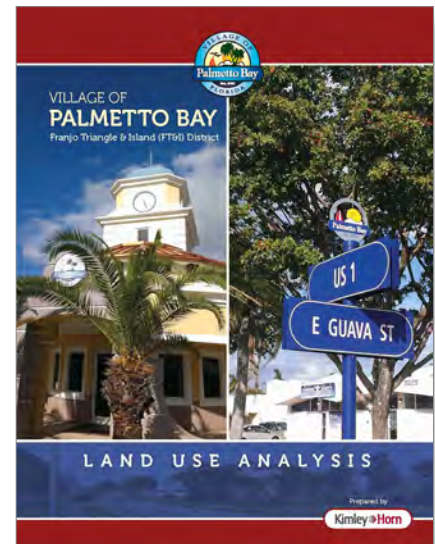
FPZA with a state planning award and also as session at their annual conference, and the Florida Chapter of the American Planning Association (FAPA) with a similar session at its upcoming annual conference. Kimley-Horn also updated the City's GIS database with respect to the parcel based future land use map and related datasets.

**Reference:** Dan Matthys, AICP, Director of Community Development, 407.539.6211, [dmatthys@itsmymailtland.com](mailto:dmatthys@itsmymailtland.com)

**2019  
American  
Planning  
Association-  
Florida Award  
of Merit**

## Palmetto Bay Comprehensive Plan

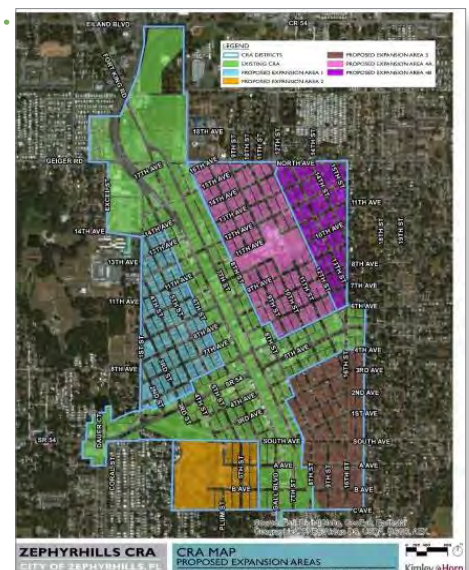
Kimley-Horn, in partnership with local staff, developed the first Comprehensive Plan for the newly-incorporated Village of Palmetto Bay. We were responsible for all phases of the project, including public participation, plan development, and coordination of materials with local, regional, and state review agencies. The Comprehensive Plan contains the following components: Future Land Use Element, Transportation Element, Housing Element, Infrastructure Element, Coastal Management Element, Conservation Element, Recreation and Open Space Element, Intergovernmental Coordination Element, and Capital Improvements Element. Kimley-Horn staff also served as the official liaison between local staff and the Florida Department of Community Affairs during formal review for consistency with State Growth Management Legislation. Kimley-Horn prepared the first Park and Recreation Element for the Village's Comprehensive Plan. The creation of a new Parks and Recreation Element involved extensive data collection to inventory existing facilities; determination of adopted LOS standards based on Community's vision and the City's ability to meet those standards; and procedures for providing new facilities to maintain adopted LOS standards to meet the City's future growth as identified in the population projections. ArcGIS applications were used for evaluation and analysis purposes.



**Reference:** Darby DeSalle, AICP, formerly Planning Director, Village of Palmetto Bay, now Assistant Director with Central Broward County Community Redevelopment Agency, 954.357.6634, [ddelsalle@broward.org](mailto:ddelsalle@broward.org)

## Zephyrhills CRA Master Plan Update

Kimley-Horn prepared a master plan update for the CRA in downtown Zephyrhills. The impetus for this project was the City's desire to leverage the downtown and historic district's assets to create a vital downtown environment for its residents and businesses, in addition to attracting more of the Tampa Bay area's population to visit. A key component of the plan was creating a pedestrian-scaled "Main Street" along what is currently US 301. Kimley-Horn worked with the City to relocate the state road designation, and transform this vehicular-oriented corridor into a vibrant mixed-use, pedestrian-scaled corridor. A key component of the master plan update was the identification, analysis, and expansion of five additional key areas for inclusion in the CRA. These areas provided added redevelopment potential in support of the City's core focus. Included with the master plan update, the Kimley-Horn team identified key economic development catalyst projects to further assist with the implementation of a comprehensive economic development strategy.



**Reference:** Gail Hamilton, Community Redevelopment Agency Director, 813.780.0202, [ghamilton@ci.zephyrhills.fl.us](mailto:ghamilton@ci.zephyrhills.fl.us)

## Palm Beach TPA Complete Streets Design Guidelines

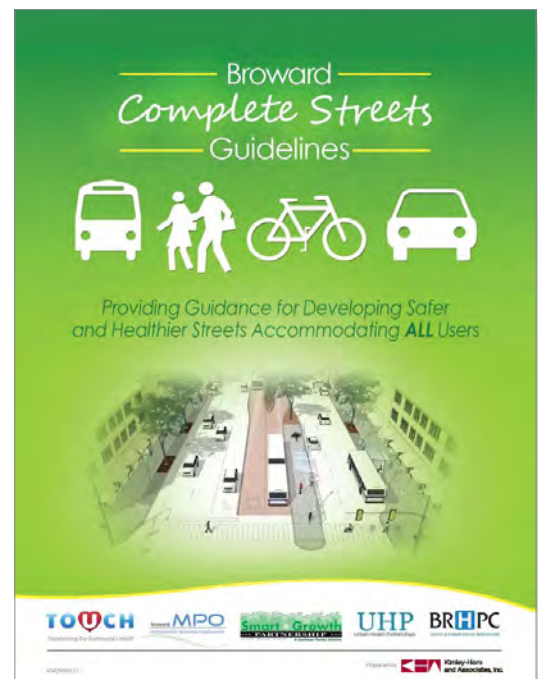
Kimley-Horn developed Complete Streets Guidelines to encourage the development of walkable, bikeable, and transit-friendly communities through an integrated approach to planning the County's transportation networks. The County's goal was to incorporate Complete Streets elements into all phases of roadway planning, design, construction, and maintenance. Deliverables included a Complete Streets Design Guidelines document that directs engineers and planners regarding how to plan and design Complete Streets elements into all types of transportation and land development projects. Complete Streets Design Guidelines also provided guidance regarding construction and maintenance practices that encourage walking, biking, public transit use, and promote safety and accommodation for all users.



**Reference:** Valerie Neilson, Chief Planner, 561.478.5743, [VNeilson@PalmBeachTPA.org](mailto:VNeilson@PalmBeachTPA.org)

## Broward MPO On-Call Planning Services (includes Complete Streets Guidelines), Broward County

Kimley-Horn prepared the Broward Complete Streets Guidelines through a partnership with the Broward Regional Health Planning Council (BRHPC) and the Broward Metropolitan Planning Organization (MPO). Kimley-Horn was tasked with developing guidelines that were customized for local Broward jurisdictions and reflected local conditions, Florida State Statutes, and Florida design criteria. The guidelines were made possible through a Centers for Disease Control and Prevention (CDC) grant, the Transforming Our Community's Health (TOUCH) initiative, administered by BRHPC. The Guidelines are divided into 15 chapters, covering topics such as Travel Way Design, Intersection Design, Pedestrian Crossings, Bikeway Design, Transit Accommodations, Traffic Calming, Streetscape Ecosystem, Designing Land Use Along Complete Streets, and Retrofitting Suburbia. Particular themes that were incorporated into the guidelines include public health, smart growth, transportation equity, sustainability, placemaking, safety, and age-in-place. A Technical Advisory Committee (TAC) was established to guide the development of the manual and provide input from stakeholder agencies including the Florida Department of Transportation, Broward County Public Works, Broward County Transit, Broward MPO, Smart Growth Partnership, Bicycle Pedestrian Advisory Committee, and several local municipalities. Kimley-Horn staff presented monthly updates to the TAC and assisted Urban Health Partnerships conduct public workshops and incorporate community engagement input from the workshops and a public survey.

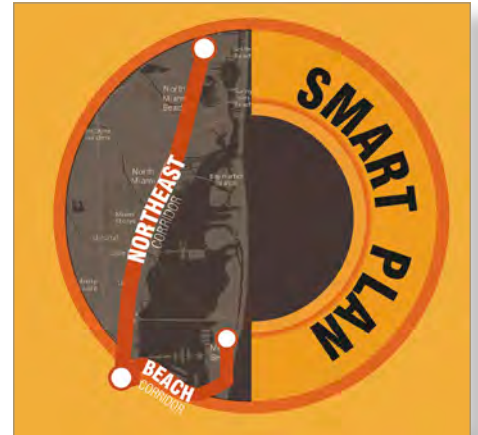


**Reference:** Ricardo Gutierrez, Livability/Mobility Program Manager, 954.876.0044, [gutierrezr@browardmpo.org](mailto:gutierrezr@browardmpo.org)



## Miami-Dade TPO SMART General Planning

Kimley-Horn served as General Planning Consultant (GPC) for the Miami-Dade TPO for five consecutive contract terms between 2000 and 2016. Kimley-Horn completed forty-seven (47) work orders during the course of GPCs I-V. Work orders that have been performed under these contracts include congestion management system plan updates, multimodal corridor studies, bicycle/pedestrian plans, transit studies, transit passenger surveys, freight and goods movement analyses, and sub-area mobility plans. Projects performed for this contract have included Transit Contraflow Feasibility Study, Local Municipal Transit Circular Policy Study, Development of a Service Plan for Waterborne Transit Service in Miami-Dade County, Snake Creek Bike Trail Planning and Feasibility Study, Metrorail M-Path Master Plan, Florida East Coast (FEC) Transit Connection Study, Automated Bicycle Rental System and Parking Plan Study, Safe Routes to School Infrastructure Plans, Origin-Destination Surveys for Local Bus Service, NW 27th Avenue Enhanced Bus Service Concepts and Environmental Study, Non-Motorized Network Connectivity Plan, Impact of PortMiami Tunnel on Downtown Traffic Congestion, Snapper Creek Trail Segment B Planning and Feasibility Study, Metromover System Expansion Study, Bicycle Wayfinding Study, and Guidelines for Municipal Transit Programs in Miami-Dade County.



**Reference:** Jesus Guerra, Transportation Systems Manager, 305.375.4507, [jguerra@miamidademipo.org](mailto:jguerra@miamidademipo.org)

## Lake Worth Comprehensive Plan Mobility Element



Kimley-Horn provided updates on the Transportation Element of the Comprehensive Plan for the City of Lake Worth. Kimley-Horn identified data and information needs for the update of the Elements' Data, Inventory, and Analysis and Goals, Objectives, and Policies. Responsibilities included preparing and refining planning and community involvement in the form of a Public Involvement Plan and preparing preliminary data and inventory analysis of the City's Comprehensive Plan elements. We also worked on updating data and map series for roads and level of service, pedestrian/bicycle routes, and PalmTran bus routes.

**Reference:** Tim Stillings, AICP, Former Development Director-City of Lake Worth, now Development Services Director-City of Delray Beach, 561.243.7041, [stillings@mydelraybeach.com](mailto:stillings@mydelraybeach.com)

## Village of Pinecrest On-Call GIS Services

Kimley-Horn has been contracted by the Village of Pinecrest as an on-call GIS consultant. We provide on-site training to staff and have assisted the Village in the development and organization of their interagency database. Recent project support has included zoning and land use updates, website development coordination, and stormwater utility updates. Continuing services include GIS software support and onsite system maintenance, creation of municipal map products, GeoData management, field collection services for creation of CAD/GIS data sets, and digitization of existing paper maps, blueprints, and other engineering drawings.



**Reference:** Gabriela Wilson, IT Manager, 305.234.2131, [gwilson@pinecrest-fl.gov](mailto:gwilson@pinecrest-fl.gov)

## Fort Lauderdale Downtown Mobility Hub Streetscape

Kimley-Horn is providing design services under a continuing services contract. Kimley-Horn is providing landscape architecture design, planning, traffic engineering, and civil engineering services for the revitalization of the existing streetscape in Downtown Fort Lauderdale. The goal is to create a pedestrian-friendly environment by adding walk/bike lanes and creating separation between traffic and pedestrian spaces—this includes adjusting lane lengths and altering bus lanes. Kimley-Horn is coordinating with various stakeholders (Broward County, Broward County Transportation, Sun Trolley, Brightline Rail) and prepared workshop-style presentations for several streetscape options.

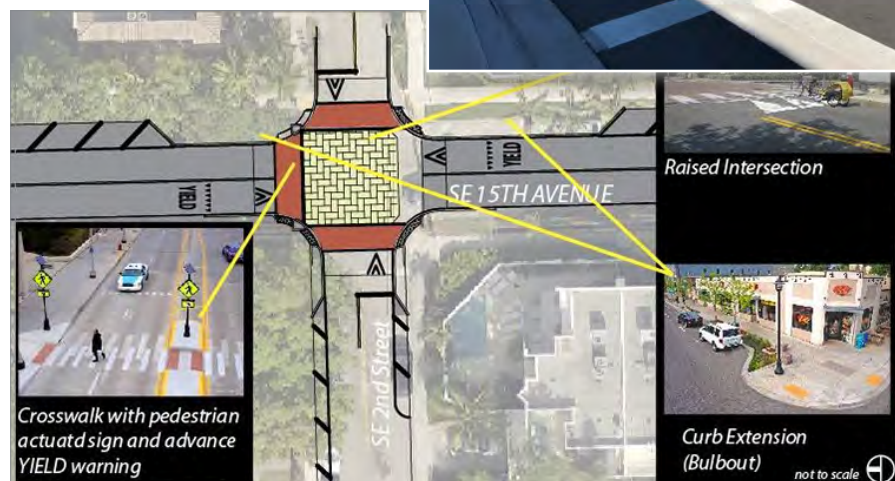


**Reference:** Elizabeth Van Zandt, MPA, Federal Grants Administrator, 954.463.6574, [elizabeth@ddaftl.org](mailto:elizabeth@ddaftl.org)

## Fort Lauderdale General On-Call Traffic Engineering Services

Kimley-Horn is providing general traffic engineering and transportation planning services as part of an on-call contract with the City. Kimley-Horn's role includes the review of traffic impact analyses/site plans submitted by private developers with tasks that included methodology development/coordination, analysis review, interdepartmental coordination, site plan review including parking garage/loading area maneuverability analysis. Work assignments also included the design of pilot complete streets projects, studies for speed limit reductions, traffic operations issues, and crosswalk warrants.

**Reference:** Benjamin Restrepo, Mobility Engineer, 954.828.5772, [Brestrepo@fortlauderdale.gov](mailto:Brestrepo@fortlauderdale.gov)



## 6. Project Understanding and Approach

**Kimley-Horn** understands that this assignment does not begin with a blank canvas. The City has established a framework and a vision from which to build the City's 2008 Comprehensive Plan. We understand the process to take the Plan to the next level. As part of the update to the City's Comprehensive Plan, we start with a basic series of processes that establish the framework to move forward. We will review the adopted Comprehensive Plan and compare it for consistency with the recently adopted Broward County Land Use Plan (BrowardNext). As consultants, we take our role as professional advisors seriously. It is a role that requires the resourcefulness and dexterity to effectively communicate constraints, needs, and tradeoffs to groups with different goals and expectations.

### Project Management

A key component of the approach to the Comprehensive Plan update is built on project management. Because an update to the City's Comprehensive Plan is inherently based on a collaboration between many stakeholders, Kimley-Horn proposes a robust Project Management Plan to ensure the project stays on task, on time, and on budget. Our approach to project management and the deliberate way we communicate with staff, committees, stakeholders, and the public helps ensure consistent and effective execution of the planning process. There are five over-arching components of this endeavor:

- Develop and manage the process to achieve outcomes perceived as balanced and authentic by as many stakeholders as possible.
- Project management and collaboration with the City to provide updates and monthly meetings with staff to understand expectations and progress.
- Develop customized strategies that will be effective within the political and social environment of the City.
- Incorporate innovative approaches which will reflect current and projected needs and trends.
- Uses digital technology, visualizations, and other techniques that transcend the traditional limitations of written documents.





## Task 1: Kickoff

### *Visioning and Fact Finding*

We will begin by identifying and documenting community values, regulatory frameworks, including existing conditions, market forces, and changes in state statutes since the current comprehensive plan was adopted. During this time, we will establish guiding principles, performance measures, and a community outreach and engagement strategy that will carry forward through subsequent phases. This initial phase will conclude with a community characteristics report that summarizes the existing planning and policy context, demographic profile, built environment, natural environment, transportation conditions, and market forces.



### *Project Branding*

The comprehensive plan needs to have its own recognizable identity; something that is thought-provoking, inviting and conveys the clear message of the plan. Our goal is to provide the City of Hollywood with a plan that honors its unique character. To distinguish this planning process from previous and ongoing efforts within the City, we will develop a visually appealing branding theme, including a project moniker, color scheme, and set of design templates. The brand should be the face of the project during development and continue as the various strategies are implemented over the decades to come.



## Task 2: Data, Inventory & Analysis

The Data, Inventory & Analysis (DIA) is a key component of the plan and serves as the baseline from which the plan develops. As part of this task, Kimley-Horn will identify the City's existing land use and development totals utilizing information from the City (i.e., development review approvals, site and building permits) along with the latest information from the Property Appraiser's office. This will provide a snapshot of the current development and impacts as compared to the City's current carrying capacity per the adopted Comprehensive Plan/Future Land Use designations as well as "BrowardNext." Based on the recommended amendments from the initial assessment, we will analyze and prepare the necessary DIAs for each Element of the Comprehensive Development Plan. Currently, the City has 10 elements within its Comprehensive Plan including:

- |                            |                                       |  |
|----------------------------|---------------------------------------|--|
| I. Land Use Element        | V. Conservation Element               | VIII. Intergovernmental Coordination Element |
| II. Transportation Element | VI. Recreation and Open Space Element | IX. Capital Improvement                      |
| III. Housing Element       | VII. Utilities Element                | X. Historic Preservation Element             |
| IV. Coastal Element        |                                       |  |



This information further serves as the foundation for the update to the specific Goals, Objectives and Policies (GOPs). During this time, Kimley-Horn will coordinate with the various City departments along with applicable County and regional agencies to obtain the necessary information for the analysis including data from the Geographic Information System (GIS) department. This digital data will be used not only for the analysis but also in the preparation of the map series. We would also prepare the baseline population projection estimates for the City using readily available information from the Bureau of Economic and Business Research (BEBR) at the University of Florida, as well as relevant information from Broward County. This analysis will also result in a physical existing conditions analysis of land uses, focal points, infrastructure, environmental features and resources, traffic patterns and bike/ped facilities.

## Existing Plans, Studies, and Policies Assessment

From the onset, we will review the City's other relevant existing plans and policies influencing growth, land use, transportation, environment, urban design, and provision of community services and facilities at the local and regional level. The intent is to understand what already is in motion and the forces that influence growth and change in Hollywood. We will document vision statements and goals, which will set the baseline for developing the comprehensive plan's guiding statements and ultimate performance measures. Generally, the assessment would include and help identify if there are additional conflicts with the recommendations:

- Identification of the impacts of each identified issue
- Determination of unanticipated circumstances affecting each identified issue
- Determination of whether the unanticipated circumstances resulted in challenges or opportunities
- Identification of actions needed to address each identified issue
- Evaluation of population and land use changes
- Identification of the amount and location of vacant land and its suitability and availability for development
- Determination of the extent to which City would be able to meet the growth demands on infrastructure, level-of-service standards, public services and facilities, concurrency management, and the financial feasibility of the plan



Based on these findings, we will present the information to City staff and administration in the form of a summary memorandum (overview of finding) and matrix, including potential (recommended) items for the update. These findings, including acceptance by staff, would serve as the basis for the next phase of the project—the Comprehensive Plan Update.

## Task 3: Comprehensive Plan Update

The information included as part of the Comprehensive Plan Update task would primarily address the amendment process: Community/Stakeholder Input and Public Hearings. The typical process for updating a Comprehensive Plan includes the steps outlined below. However, our team can tailor the process accordingly to suit the City's budget and schedule.

1. After considering public input and the DIA from the previous tasks, Kimley-Horn will provide the City with a series of recommendations for changes to the Comprehensive Plan and its related Elements/ GOPs. Kimley-Horn will provide a draft set of GOPs for review and comment along with summary supporting commentary and recommendations. Typically, we will respond to up to two (2) rounds of revisions to the

draft GOPs based upon review by City Staff. To ensure the comments from the various City departments and agencies are vetted and concise, our team asks that the City's Project Manager be responsible for compiling and submitting one set of review comments to Kimley-Horn.

2. Due to the nature of the GOPs and the amendment process, Kimley-Horn will present the revised GOPs to the Planning and Development Board (serving as the Local Planning Agency (LPA) and the CRA typically each one (1) time and revise the draft GOPs one (1) time based on the comments received from both Boards. We also encourage comments from other agencies and/or Boards through this process to ensure a consistent approach and receipt of comments; however, as requested we can meet with the other agencies, associations, or groups to present the respective sections of the plan and receive comments.

These draft GOPs will be presented to staff for review and comment. It is not just the GOPs that are amended, the City's Future Land Use Map and related maps, including the Transportation Element Map Series, and other element maps will ultimately be amended as well.

As part of the Comprehensive Plan Update, there is also a need to review and verify the information presented in the City's Capital Improvements Plan (CIP). Capital projects recommended by the CIP, and supported by the City's budget, will be detailed in an implementation plan and include project descriptions, locations, planning level budgets, and potential funding sources. Capital projects are expected to include new roadway connections; pedestrian walkways; bicycle facilities; trails, parks and open spaces; interpretive signage; inter-parcel access; and parking improvements. While this is not required to be prepared and adopted with the Comprehensive Plan, the CIP nonetheless must be founded in real world projects and dollars. Our team will work with the City to identify the capital projects necessary for your CIP.

## Task 4: Public Engagement and Involvement

We have developed client-specific Public Involvement/Community Engagement Plans and we envision that our outreach strategies will help ensure the activities do not occur just for the sake of outreach, but rather to generate information that is meaningful to the planning process. Our team strongly believes in an ongoing, empirically-driven approach to engagement. It involves recurrent activities that gather, process, and respond to input from representative cross-sections of the community—not just the subsets of the community most likely to engage in a traditional outreach process. This approach also engages elected officials, boards and commissions, and staff across multiple departments. Above all, our approach to engagement yields actionable data on par with our technical analyses.

The opportunities and methods to inform and engage will require a menu of techniques, including traditional and non-traditional methods, that blend the issues and solutions for the comprehensive plan elements. Our outreach effort will be customized to align resources





with the desired level of interaction by project leadership. Therefore, our strategy for engagement may include a combination of the following techniques and elements:

- Develop communications plan
- Workshops to engage constituency of stakeholders: residents, civic associations, businesses, industry organizations, applicable external agencies, City elected officials and staff from all City departments and divisions
- Community events to get the word out
- Community engagement and public input component
- Use social media such as Facebook, Twitter, Instagram to engage the community
- Use a variety of media, activities, and methods to capture, focus, and engage the residents, stakeholders, and decision-makers
- Use email campaigns and surveys, both written and digital, to solicit public input and comments
- Create online portal and website for all stakeholders to view and get involve with the process
- Analyze and incorporate all stakeholders feedback gathered to date through online survey forms, community meetings, and other outreach mechanisms currently being employed by the City



## Task 5: Reporting, Adoption, and Rollout

Documentation for the completion of the City of Hollywood Comprehensive Plan Update will occur throughout the planning process by way of interim deliverables and conceptual exhibits. These deliverables will present the information for easy interpretation by the public, while outlining the process by which staff can implement the plans recommendations

and strategies. This is an important stage and ensuring community support and buy-in is critical. Once completed and community comments have been addressed and agreed on by the City, we will present the findings (DIAs and GOPs) in cooperation with staff to the Planning and Development Board. This meeting is a required publicly-noticed hearing. During this Public Hearing, staff and the Kimley-Horn team will receive feedback and recommendations including proposed amendments. Following approval by the Planning and Development Board, Kimley-Horn will revise the draft DIA and GOPs per LPA comments for presentation to the City Commission.



The Hollywood City Commission has a minimum of two (2) Public Hearings to review the proposed updates to the Comprehensive Plan — the Transmittal and the Adoption. The first sets in motion the review by the Florida Department of Economic Opportunity (DEO) and the respective regional and state agencies. Upon recommendation by the Council, the amendment is “transmitted” for review as part of the Objections, Recommendations and Comments (ORC) process; review is processed under the State’s Expedited State Review. The ORC is the stage at which the state and regional reviewing agencies provide comments as to the proposed updates and in some cases offer technical comments and recommendations. Kimley-Horn will help

the City respond to comments through the objections, recommendations and comments (ORC) report. The Adoption Phase occurs with the City Commission holding a Public Hearing on the final (revised) Comprehensive Plan. This is in essence the final step in the Comprehensive Plan Update process and must occur within 180 days of receipt of the state comments.

## *Executive Summary*

We will conclude the project with not only solid reporting, but also with tangible reminders. To this end, we recommend creating a magazine-style executive summary that generates interest in the process and outcomes. The summary will serve as a quick reference to the recommendations and as a reminder of the successful collaboration by plan participants. It will be formatted for print and provided as an electronic flipbook. An executive summary for the Comprehensive Plan will further emphasize the importance of the plan for many years to come.

## *Technical Documentation*

The Comprehensive Plan Update will generate an abundance of data, analysis, graphics, and information. We will compile technical documentation (e.g., spreadsheets, GIS map packages and geodatabases) and digital files (e.g., high-resolution graphics and maps) for delivery via USB or ShareFile. It is our intent to make this information accessible and useful during implementation.



## **Task 7: Recommendations: Scope Enhancements and Cost Savings Suggestions**

Kimley-Horn's team of professionals listed in our organization chart has been specifically selected to address the City of Hollywood's needs for the Comprehensive Plan Update. This team has been brought together utilizing our firm's resources and its strengths from our local planning and technical staff located within Broward County and in other Kimley-Horn offices within Florida to recognized state comprehensive planning professionals including those known to the Regional Planning Council and DEO. Our approach is simple: understand the local conditions and dynamics, identify updates and potential conflicts in the current plan (beyond those identified by changes in State Statutes), develop a plan that is easy to use, visually pleasing and links the major components together – Land Use, Transportation, Environment. We will take advantage of opportunities to enhance the scope and identify cost saving procedures for the City. This is the chance to review policies that incentivize desired forms of development in the locations prescribed by the City such as density/intensity bonuses, including those recommended by other studies (e.g., CRA Master Plan).



## 7. Project Schedule

The proposed schedule shown below is subject to the City's review and approval of the final scope of services. Note that this schedule may change slightly due to timetables for public hearings and public notices.

| Hollywood Comprehensive Plan Update |                                  | Month |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |
|-------------------------------------|----------------------------------|-------|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|
| Task #                              | Task name                        | 1     | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 1                                   | Project Kick-Off                 |       |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |
| 2                                   | Data Inventory & Analysis        |       |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |
| 3                                   | Comprehensive Plan Update        |       |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |
| 4                                   | Public Engagement & Involvement  |       |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |
| 5                                   | Reporting, Adoption and Roll Out |       |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |

## 8. Fee Schedule

Kimley-Horn will perform the services in Tasks 1 - 5 on a labor fee plus expense basis with the maximum labor fee shown below.

| Task                                | Amount    |
|-------------------------------------|-----------|
| 1. Project Kickoff                  | \$100,000 |
| 2. Data Inventory and Analysis      | \$100,000 |
| 3. Comprehensive Plan Update        | \$140,000 |
| 4. Public Engagement                | \$80,000  |
| 5. Reporting, Adoption and Roll Out | \$80,000  |

### Maximum Labor Fee

**\$500,000**

Kimley-Horn will not exceed the total maximum labor fee shown without authorization from the Client. Individual task amounts are provided for budgeting purposes only. Kimley-Horn reserves the right to reallocate amounts among tasks as necessary. Labor fee will be billed on an hourly basis according to our then-current rates. As to these tasks, direct reimbursable expenses such as express delivery services, fees and other direct expenses will be billed at 1.15 times cost. Travel expenses for meeting attendance, such as car rental, air travel, lodging and fuel, will be billed directly and will not exceed \$10,000 unless approved by the Client. A percentage of labor fee will be added to each invoice to cover certain other expenses as to these tasks such as telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Administrative time related to the project may be billed hourly. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

June 27, 2019

City of Hollywood, Florida  
Solicitation # **RFQ-4611-19-AP**

**ACKNOWLEDGMENT AND SIGNATURE PAGE**

This form must be completed and submitted by the date and the time of bid opening.

Legal Company Name (include d/b/a if applicable): Kimley-Horn and Associates, Inc. Federal Tax Identification Number: 56-0885615

If Corporation - Date Incorporated/Organized: 1967

State Incorporated/Organized: North Carolina

Company Operating Address: 421 Fayetteville Street, Suite 600

City Raleigh State NC Zip Code 27601

Remittance Address (if different from ordering address): 600 North Pine Island Road, Suite 450

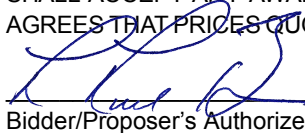
City Plantation State FL Zip Code 33324

Company Contact Person: Thuy Turner, AICP, LEED AP BD+C Email Address: thuy.turner@kimley-horn.com

Phone Number (include area code): 954-828-2400 Fax Number (include area code): N/A

Company's Internet Web Address: https://www.kimley-horn.com

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER/PROPOSER CERTIFIES ACCEPTANCE OF THE TERMS, CONDITIONS, SPECIFICATIONS, ATTACHMENTS AND ANY ADDENDA. THE BIDDER/PROPOSER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER/PROPOSER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR THE PERIOD OF TIME STATED IN THE SOLICITATION.

 7/25/19  
Bidder/Proposer's Authorized Representative's Signature: Date

Type or Print Name: Russell Barnes, P.E., Principal/Sr. Vice President

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER/PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID/PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY BID/PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER/PROPOSER TO THE TERMS OF ITS OFFER.

**ANY EXCEPTION, CHANGES OR ALTERATIONS TO THE GENERAL TERMS AND CONDITIONS, HOLD HARMLESS/INDEMNITY DOCUMENT OR OTHER REQUIRED FORMS MAY RESULT IN THE BID/PROPOSAL BE DEEMED NON-RESPONSIVE AND DISQUALIFIED FROM THE AWARD PROCESS.**

The indemnification language in the RFQ is in violation of Florida Statutes 725.08, and we believe it is void and unenforceable. If selected, we respectfully reserve our right under Florida Statute 725.08 to review and recommend modifications before signing a contract and/or agreeing to a Task Work Order.

June 27, 2019

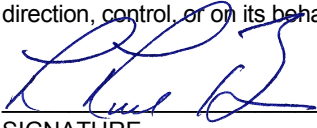
City of Hollywood, Florida  
Solicitation # **RFQ-4611-19-AP**

## **HOLD HARMLESS AND INDEMNITY CLAUSE**

          i ley orn and ssocia es nc          

### **(Company Name and Authorized Representative's Name)**

, the contractor, shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the contract.

  
SIGNATURE

Russell Barnes, P.E., Principal, Sr. Vice President  
PRINTED NAME

          i ley orn and ssocia es nc            
COMPANY OF NAME

7/25/2019  
DATE

### **Failure to sign or changes to this page shall render your bid non-responsive.**

The indemnification language in the RFQ is in violation of Florida Statutes 725.08, and we believe it is void and unenforceable. If selected, we respectfully reserve our right under Florida Statute 725.08 to review and recommend modifications before signing a contract and/or agreeing to a Task Work Order.



June 27, 2019

City of Hollywood, Florida  
Solicitation # **RFQ-4611-19-AP**

### NON-COLLUSION AFFIDAVIT

STATE OF: Florida

COUNTY OF: Palm Beach, being first duly sworn, deposes and says that:

- (1) He/she is Russell Barnes, P.E. of Kimley-Horn and Associates, Inc., the Bidder that has submitted the attached Bid.
- (2) He/she has been fully informed regarding the preparation and contents of the attached Bid and of all pertinent circumstances regarding such Bid;
- (3) Such Bid is genuine and is not a collusion or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the contractor for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure an advantage against the City of Hollywood or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(SIGNED)  Principal, Sr. Vice President  
Title

**Failure to sign or changes to this page shall render your bid non-responsive.**

**SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA  
STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER  
OFFICIAL AUTHORIZED TO ADMINISTER OATHS

1. This form statement is submitted to City of Hollywood, Florida  
by Russell Barnes, P.E., Principal, Sr. VP for Kimley-Horn and Associates, Inc.  
(Print individual's name and title) (Print name of entity submitting sworn statement)  
whose business address is 600 North Pine Island Road, Suite 450, Plantation, FL 33324  
and if applicable its Federal Employer Identification Number (FEIN) is 56-0885615 If the entity has no FEIN,  
include the Social Security Number of the individual signing this sworn statement.

2. I understand that "public entity crime," as defined in paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misinterpretation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in an federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that "Affiliate," as defined in paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime, or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that "person," as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

X Neither the entity submitting sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime, but the Final Order entered by the Hearing Officer in a subsequent proceeding before a Hearing Officer of the State of the State of Florida, Division of Administrative Hearings, determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the Final Order).

June 27, 2019

City of Hollywood, Florida  
Solicitation # **RFQ-4611-19-AP**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THAT PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017 FLORIDA STATUTES FOR A CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

STATE OF FLORIDA  
COUNTY OF PALM BEACH

  
(Signature)

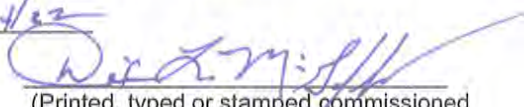
Sworn to and subscribed before me this 25th day of July, 2019.

Personally known R. Russell Barnes

Or produced identification \_\_\_\_\_ Notary Public-State of Florida

\_\_\_\_\_  
(Type of Identification) my commission expires 9/24/22



  
(Printed, typed or stamped commissioned name of notary public)

**Failure to sign or changes to this page shall render your bid non-responsive.**



June 27, 2019

City of Hollywood, Florida  
Solicitation # **RFQ-4611-19-AP**

**CERTIFICATIONS REGARDING DEBARMENT, SUSPENSION AND OTHER  
RESPONSIBILITY MATTERS**

The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

Applicant Name and Address:

Kimley-Horn and Associates, Inc.  
600 North Pine Island Road, Suite 450  
Plantation, Florida 33324

Application Number and/or Project Name:

City of Hollywood, Florida Comprehensive Plan Solicitation # RFQ-4611-19-AP

Applicant IRS/Vendor Number: 56-0885615

Type/Print Name and Title of Authorized Representative:

Russell Barnes, P.E., Principal Sr. Vice President

Signature:  Date: 7/25/2019

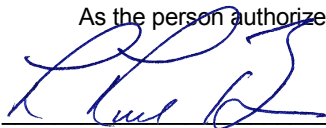
**Failure to sign or changes to this page shall render your bid non-responsive.**

**DRUG-FREE WORKPLACE PROGRAM**

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program (if such is available in the employee's community) by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of these requirements.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



VENDOR'S SIGNATURE

Russell Barnes, P.E., Principal/Sr. Vice President

PRINTED NAME

Kimley-Horn and Associates, Inc.

NAME OF COMPANY

June 27, 2019

City of Hollywood, Florida  
Solicitation # **RFQ-4611-19-AP**

### **SOLICITATION, GIVING, AND ACCEPTANCE OF GIFTS POLICY**

Florida Statute 112.313 prohibits the solicitation or acceptance of Gifts. - "No Public officer, employee of an agency, local government attorney, or candidate for nomination or election shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby." The term "public officer" includes "any person elected or appointed to hold office in any agency, including any person serving on an advisory body."

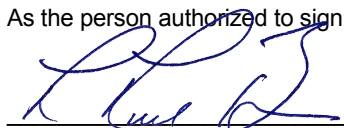
The City of Hollywood policy prohibits all public officers, elected or appointed, all employees, and their families from accepting any gifts of any value, either directly or indirectly, from any contractor, vendor, consultant, or business with whom the City does business.

The State of Florida definition of "gifts" includes the following:

- Real property or its use,
- Tangible or intangible personal property, or its use,
- A preferential rate or terms on a debt, loan, goods, or services,
- Forgiveness of indebtedness,
- Transportation, lodging, or parking,
- Food or beverage,
- Membership dues,
- Entrance fees, admission fees, or tickets to events, performances, or facilities,
- Plants, flowers or floral arrangements
- Services provided by persons pursuant to a professional license or certificate.
- Other personal services for which a fee is normally charged by the person providing the services.
- Any other similar service or thing having an attributable value not already provided for in this section.

Any contractor, vendor, consultant, or business found to have given a gift to a public officer or employee, or his/her family, will be subject to dismissal or revocation of contract.

As the person authorized to sign the statement, I certify that this firm will comply fully with this policy.



SIGNATURE

Russell Barnes, P.E.

PRINTED NAME

Kimley-Horn and Associates, Inc.

NAME OF COMPANY

Principal, Sr. Vice President

TITLE

**Failure to sign this page shall render your bid non-responsive.**



June 27, 2019

City of Hollywood, Florida  
Solicitation # **RFQ-4611-19-AP**

## REFERENCE QUESTIONNAIRE

It is the responsibility of the contractor/vendor to provide a minimum of three (3) similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kimley-Horn/Community Redevel. Plan Update and Boundary Expansion

Firm giving Reference: City of Zephyrhills

Address: 5335 8<sup>th</sup> Street Zephyrhills FL 33542

Phone: 813-780-0202

Fax: \_\_\_\_\_

Email: ghamilton@ci.zephyrhills.fl.us

1. **Q:** What was the dollar value of the contract?  
**A:** Multiple contracts total over \$500,000.
2. **Q:** Have there been any change orders, and if so, how many?  
**A:** Never, the only change orders were additions to the contract initiated by the CRA/City
3. **Q:** Did they perform on a timely basis as required by the agreement?  
**A:** Yes,
4. **Q:** Was the project manager easy to get in contact with?  
**A:** Yes
5. **Q:** Would you use them again?  
**A:** Yes, the CRA is working on an update to our Redevelopment Plan and Boundary Expansion starting in October 2019, with Kimley – Horn and Kelley Klepper will be the project manager.
6. **Q:** Overall, what would you rate their performance? (Scale from 1-5)  
**A:** ☒ **5** Excellent ☐ **4** Good ☐ **3** Fair ☐ **2** Poor ☐ **1** Unacceptable
7. **Q:** Is there anything else we should know, that we have not asked?  
**A:** Kelley Klepper and the KHA Team, are our partners and will do whatever it takes to get the job done on time and on budget. The Kimley-Horn team works well with all city departments and my City Council and CRA Board respect Kelley's work and his opinion for projects in the CRA/City.

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: Gail K Hamilton

Title CRA Director

Signature: Gail K Hamilton

Date: July 19, 2019

June 27, 2019

City of Hollywood, Florida  
Solicitation # **RFQ-4611-19-AP**

## REFERENCE QUESTIONNAIRE

It is the responsibility of the contractor/vendor to provide a minimum of three (3) similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kimley-Horn / Broward MPO Complete Streets Initiative

Firm giving Reference: Broward MPO

Address: Trade Center South, 100 W. Cypress Creek Rd., Suite 650, Fort Lauderdale, FL 33309

Phone: 954-876-0044

Fax: 954-876-0062

Email: gutierrezr@browardmpo.org

1. **Q:** What was the dollar value of the contract?  
**A:** \$826,000.00
2. **Q:** Have there been any change orders, and if so, how many?  
**A:** N/A
3. **Q:** Did they perform on a timely basis as required by the agreement?  
**A:** Kimley-Horn has always has delivered high quality products on a timely basis.
4. **Q:** Was the project manager easy to get in contact with?  
**A:** Stewart Robertson was always accessible either by phone and/or by email. Very easy to get in contact with.
5. **Q:** Would you use them again?  
**A:** Absolutely. This firm takes pride on their work and produces high quality products.
6. **Q:** Overall, what would you rate their performance? (Scale from 1-5)  
**A:** ☒ 5 Excellent ☐ 4 Good ☐ 3 Fair ☐ 2 Poor ☐ 1 Unacceptable
7. **Q:** Is there anything else we should know, that we have not asked?  
**A:** Stewart Robertson has led the Broward MPO's Complete Streets Initiative for the past 3 years. He has played a key role in the overall success of the Initiative. His extensive knowledge, proven commitment and attention to detail have helped the Initiative receive national recognition.

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: Ricardo S. Gutierrez

Title: Livability/Mobility Program Manager

Signature: 

Date: July 18, 2019

June 27, 2019

City of Hollywood, Florida  
Solicitation # RFQ-4611-19-AP

## REFERENCE QUESTIONNAIRE

It is the responsibility of the contractor/vendor to provide a minimum of three (3) similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: Kimley-Horn/City of Maitland Eval. and Appraisal Rpt. & EAR-based CDP Amend. for 2035

Firm giving Reference: City of Maitland

Address: 1776 INDEPENDENCE LANE MAITLAND, FL 34751

Phone: 407-539-6211

Fax: 407-539-6275

Email: dmatthys@itsmymaitland.com

1. Q: What was the dollar value of the contract?

A:

2. Q: Have there been any change orders, and if so, how many?

A: None

3. Q: Did they perform on a timely basis as required by the agreement?

A: Yes, KH was extremely responsive and attentive

4. Q: Was the project manager easy to get in contact with?

A: Absolutely. The PM listened to our comments and provided excellent guidance

5. Q: Would you use them again?

A: Without a doubt!

6. Q: Overall, what would you rate their performance? (Scale from 1-5)


A: ☒ 5 Excellent ☐ 4 Good ☐ 3 Fair ☐ 2 Poor ☐ 1 Unacceptable

7. Q: Is there anything else we should know, that we have not asked?

A: The project was fun, even though I was not looking forward to it. The end result was a multi-award-winning product.

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: DAN MATTHYS AICP CPM  
Title: Community Development Director

Signature: 

Date: 7/29/19



June 27, 2019

City of Hollywood, Florida  
Solicitation # **RFQ-4611-19-AP****REFERENCE QUESTIONNAIRE**

It is the responsibility of the contractor/vendor to provide a minimum of three (3) similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Giving reference for: KIMLEY HORNFirm giving Reference: GREENSPOON MARDERAddress: 200 E. BROWARD BLVD. #1800 FT. LAUD., FL 33301Phone: 954-527-2409 DENNIS MELEFax: 954-333-4009Email: DENNIS.MELE@GMLAW.COM

1. Q: What was the dollar value of the contract?

A: I WORK WITH KIMLEY HORN ON MANY PROJECTS FOR CLIENTS

2. Q: Have there been any change orders, and if so, how many?

A: N/A

3. Q: Did they perform on a timely basis as required by the agreement?

A: YES

4. Q: Was the project manager easy to get in contact with?

A: YES

5. Q: Would you use them again?

A: YES

6. Q: Overall, what would you rate their performance? (Scale from 1-5)

A: ☒ 5 Excellent ☐ 4 Good ☐ 3 Fair ☐ 2 Poor ☐ 1 Unacceptable

7. Q: Is there anything else we should know, that we have not asked?

A: KIMLEY HORN HAS A WIDE RANGE OF EXPERTISE THAT MOST FIRMS DO NOT HAVE

The undersigned does hereby certify that the foregoing and subsequent statements are true and correct and are made independently, free from vendor interference/collusion.

Name: DENNIS MELE  
Title: PARTNERSignature: Dennis D. Mele  
7/15/19

Date: