

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 25, 2018
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Blanket Purchase Order with LAZ Florida Parking, LLC

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Office of Parking
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Bid No. F-4481-15-JE
 - 4) Term of Contract
 - a) initial – Three year period
 - b) renewals (if any) – Two additional one-year periods (This is first one year renewal period)
 - c) who exercises option to renew – Mutual agreement of the parties
 - 5) Contract Amount – \$275,750.40
 - 6) Termination Rights – Either party may terminate for cause. City may terminate at any time, in its sole discretion, with or without cause, by written notice to the Contractor.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall supply cashiering services at both Radius and Van Buren parking garages 24 hours a day, seven days a week.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager