

Summary of All Scores

RFP # PD-21-02

“False Alarm Billing and Collection Services”

Evaluation Committee Score Sheet

Tuesday, March 30, 2021

	Evaluator/Vendor	Ryan Depante	Annie Khan	Robin Moss	Total	Rank
A	PM AM Corporation	1	1	2	4	1
B	Alarm Protective Serices, LLC	2	2	1	5	2

Certifier of Score

Katherine Bongstrom

Katherine Bongstrom

3/20/2021

Please Print Name

Signature

Date

RFP # PD-21-02
“False Alarm Billing and Collection Services”

Evaluator Score Sheet
 March 30, 2021

Instructions:

Each Evaluator is provided with the following information to assist with evaluating the proposals

- | | |
|----------------------------------|---|
| 1) Evaluation Instructions | 4) RFP # PD-21-02 - "False Alarm Billing and Collection Services" |
| 2) This Evaluation Scoring Sheet | 5) Vendor's Responses |
| 3) Bid Tabulation | 6) Reference Checks |

After your evaluation of the information provided, you will score each of the weighted categories that have a "Category Multiplier" on the evaluator score sheet based on how you feel the material rates according to the following quality levels in the table below:

Quality	Level	Description
Excellent	5	Meets all requirements; reflects significant enhancements or strengths as compared to minimum levels of acceptability; no offsetting weaknesses.
Very Good	4	Meets all requirements; reflects some enhancements or strengths; few if any offsetting weaknesses.
Good	3	Meets minimum requirements; strengths and weaknesses, if any, tend to offset one another equally.
Fair	2	Contains significant weaknesses only partially offset by less pronounced strengths; may meet minimum requirements but doubt exists.
Poor	1	Serious doubt exists about ability to meet needs but may be sufficient; significant weaknesses without offsetting strengths.
Deficient	0	Will not meet minimum requirements.

The respective "Quality Level" will then be multiplied by the respective "Category Multiplier" to get the Total Score for the respective category. For example, if a category has an pre-assigned "Category Multiplier" of 4 and the evaluator assigns a "Quality" of "Good" which would result in the "Quality Level" of 3 being multiplied by the "Category Multiplier" of 4 to get a Total Score of 12 for the respective category. See sample below.

When scoring on a computer, you can click on the green cells to choose a "Quality" from the dropdown list which will automatically calculate the corresponding score for that

For the weighted categories that do not have a "Category Multiplier" on the evaluator score sheet, such as "Whether a firm is a certified minority business enterprise", the information will be completed for you by the Procurement Department based on the following scoring criteria, that can be discussed at the evaluation committee meeting for any concerns or clarification that may be needed:

Status	Points	Description
LPPV	5.0	"Local Pembroke Pines Vendor" (LPPV) shall mean a business entity which has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the City of Pembroke Pines. In addition, the business must attach a current business tax receipt from the City of Pembroke Pines along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
LBCV	2.5	"Local Broward County Vendor" (LBCV) shall mean a business entity which has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides. In addition, the business must attach a current business tax receipt from the Broward County or the city within Broward County where the business resides along with any previous business tax
VOSB	2.5	"Veteran Owned Small Business" (VOSB) shall mean a business entity which has received a "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).
Non-LV/VOSB	0.0	Does not comply with Local Vendor Preference or Veteran Owned Small Business Preference
CMBE	5.0	Certified Minority Business Enterprise as defined by the Florida Small and Minority Business Assistance Act.
Non-CMBE	0.0	Not a Certified Minority Business Enterprise as defined by the Florida Small and Minority Business Assistance Act

The Evaluation Committee shall have the opportunity to discuss the qualifications of the proposers during the public evaluation committee meeting. Once all firms have been reviewed, the committee will be given time to finalize their scores for each of the firms. Once the score cards are complete, the City Clerk will tally each evaluator's score card. For each evaluator's score card, the total scores will then be ranked, with the highest score receiving a 1.

Evaluators should not alter the format of the spreadsheet in anyway, including the addition or removal of any columns or rows. If you have questions regarding this sheet, please contact the Procurement Department.

Please enter any comments or notes for why you scored each vendor the way that you have in the corresponding "Notes/Comments" section of the spreadsheet or provide additional pages of Notes/Comments

		Experience and Ability	Previous Experience	Firms Understanding and Approach to the Work	Project Cost	Local Vendor Preference / Veteran Owned Small Business Preference	Total	Rank	Notes/Comments
Category Multiplier		5	5	4	N/A	N/A	100.00		
Maximum Score		25	25	20	25	5			
Sample		Very Good 20.00	Fair 10.00	Poor 4.00	Good 25.00	LBCV 2.50	61.50		
A	PM AM Corporation				Very Good	Non-LV/VOSB	75.00	1	
		20.00	15.00	20.00	20.00	0.00			
B	Alarm Program Services LLC				Excellent	Non-LV/VOSB	70.00	2	
		20.00	5.00	20.00	25.00	0.00			

Note:


In the event the score still results in a tie, the evaluator or evaluation committee will be asked to break the tie and give preference to a business that certifies that it has implemented a **drug-free workplace program** on the Vendor Drug-Free Workplace Certification Form.

In the event the score still results in a tie, the evaluator or evaluation committee will be asked to break the tie by **publicly drawing lots**.

Once the scores have been read for all services, an evaluating member of the committee must make a motion, which must be approved by majority vote of the committee.

Certifier of Score:

Ryan Delante
Please Print Name


Signature

3/30/21
Date

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Sample		Very Good	Fair	Poor	Good	LBCV	61.50		
		20.00	10.00	4.00	25.00	2.50			
A	PM AM Corporation	Excellent	Excellent	Excellent	Excellent	Non-LV/VOSB	95.00	1	
		25.00	25.00	20.00	25.00	0.00			
B	Alarm Program Services LLC	Very Good	Very Good	Very Good	Very Good	Non-LV/VOSB	76.00	2	
		20.00	20.00	16.00	20.00	0.00			

Note:

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Certifier of Score:

Annie Khan
 Please Print Name
 Annie Khan
 Signature

3/30/2021
 Date

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Maximum Score		25	25	20	25	5			
Sample		Very Good	Fair	Poor	Good	LBCV	61.50		
		20.00	10.00	4.00	25.00	2.50			
A	PM AM Corporation	Very Good	Good	Good	Very Good	Non-LV/VOSB	67.00	2	While working with PM Am Corporation over the past two and a half years, I have found them to be responsive to addressing concerns and have seen an improvement in their software.
		20.00	15.00	12.00	20.00	0.00			
B	Alarm Program Services LLC	Good	Good	Very Good	Excellent	Non-LV/VOSB	71.00	1	The additional services offered (app, online alarm school, etc.) are innovative services to better assist the citizens and the police department in addressing false alarms.
		15.00	15.00	16.00	25.00	0.00			

Note:

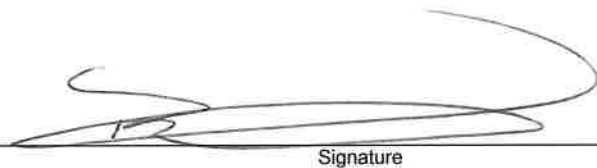
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Certifier of Score:

Robin M. Moss
Please Print Name


Signature

3/30/2021

Date

30-Mar-21