

Regular City Commission Meeting

Wednesday, May 21, 2025

1:00 PM

City of Hollywood



Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Commission Chambers Room 219

CITY COMMISSION

Josh Levy, Mayor

Idelma Quintana, Vice Mayor - District 6

Caryl Shuham, Commissioner - District 1

Peter D. Hernandez, Commissioner - District 2

Traci Callari, Commissioner - District 3

Adam Gruber, Commissioner - District 4

Kevin Biederman, Commissioner - District 5

George R. Keller, Jr., CPPT, City Manager

Damaris Henlon, Interim City Attorney

Patricia A. Cerny, City Clerk

NOTES

As a courtesy the City is offering a new option for Citizens' Comments, other than in-person comments, for persons to participate at 5:00 PM by telephone. The option for public comment via telephone is not available for Proclamations, Presentations or other agenda items.

Advance registration is required to participate via telephone for Citizens' Comments at: <https://fl-hollywood2.civicplus.com/FormCenter/City-Clerk-12/Citizens-Comments-Telephone-Registration-291>

This registration form must be received by noon on the Tuesday prior to the meeting. Requests received after this time will not be honored. The public is encouraged to participate in-person at City Hall, 2600 Hollywood Boulevard, room 219.

The Consent Agenda is comprised of items prepared by various offices and departments in the City. These items are routine and/or non-controversial in nature, and may be voted upon by the Commission in one motion as listed below.

The Regular agenda consists of items that must be discussed or that could be considered controversial, and are voted upon by the Commission individually.

Agenda items not scheduled for a specific time may be considered at any time during the meeting, at the Commission's discretion. However, time certain items will not be considered by the Commission earlier than the time listed for those items, although those items may be taken up at a later time.

The following items on this agenda are time certain items.

1:00 PM - Item - 23 thru 26

4:00 PM - Item - 30

4:30 PM - Item - 31

5:00 PM - Item - 32

1. **Moment of Silence**
2. **Pledge of Allegiance**
3. **Recognition of Veterans, Active Service Personnel & Their Families**
4. **Roll Call**

CONSENT AGENDA

(Items # 5-22)

If a citizen wishes to comment on a specific item, he/she should submit a comment card to the City Clerk before the Commission approves the consent agenda.

OFFICE OF BUDGET & PERFORMANCE MANAGEMENT

5. [R-2025-140](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Amending The Number And Type Of Authorized Positions And Adjusting The Assignments Of The Authorized Positions For Each Department For Fiscal Year 2025 As Previously Established By R-2024-319.

Attachments: [PosCntrl amendment reso.docx](#)
[Exhibit 1.pdf](#)
[Exhibit 2.pdf](#)

Strategic Plan Focus Area:  Financial Management & Administration

6. [R-2025-141](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Amending The Fiscal Year 2025 Operating Budget As Adopted And Approved By Resolution R-2024-317.

Attachments: [Reso-Budget Amendment.docx](#)
[Exhibit 1.pdf](#)

Strategic Plan Focus Area:  Financial Management & Administration

OFFICE OF THE CITY ATTORNEY

7. [R-2025-142](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing Payment Of Attorneys' Fees To Fox Rothschild, In An Additional Amount Up To \$25,000.00 For Fiscal Year 2025, Bringing The Total Amount Authorized For Fiscal Year 2025 To \$125,000.00.

Attachments: [2025 Reso Fox Rothschild Increase.docx](#)

Strategic Plan Focus Area:  Financial Management & Administration

OFFICE OF THE CITY MANAGER

8. [R-2025-143](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving The City Of Hollywood 2025 Federal Legislative Agenda.

Attachments: [Resolution](#)
[Exhibit A - 2025 Federal Legislative Priorities](#)

Strategic Plan Focus Area:  Financial Management & Administration

DEPARTMENT OF DESIGN & CONSTRUCTION MANAGEMENT

9. [R-2025-144](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute The First Amendment To The Contract For Consulting/Professional Services With RMGA, Inc., D/B/A Richard Mandell Golf Architecture, Inc., To Extend The Termination Date And For Additional Design Services To Incorporate Stormwater Master Plan Revisions To The Hollywood Beach Golf Course & Clubhouse Project, A General Obligation Bond Project, In An Amount Up To \$4,350.00.

Attachments: [01 Reso RMGA extension.docx](#)
[Amendment 1 Contract Consulting Professional Services_RMGA_final.docx](#)
[RMGA Exhibit A -Proposal.pdf](#)
[RMGA signed contract.pdf](#)
[COI for City of Hollywood 4.10.25.pdf](#)
[R-2021-022.pdf](#)
[R-2021-106.pdf](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

10. [R-2025-145](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Purchase Order With Vortex USA Inc., For Installation Of The New Splash Pad At Mara Berman Giuliani Park, In An Amount Up To \$453,841.24, Based Upon The NPPGov And The League Of Oregon Cities Contract Ps-21115-NPP, In Accordance With Section 38.41(C)(5) Of The Procurement Code. (Piggyback)

Attachments: [Resolution - Vortex Piggyback Mara Berman Splashpad.docx](#)
[DRAFT PURCHASE ORDER -PFY-2502786.pdf](#)
[Piggyback Form Checklist - Vortex USA Inc - Mara Berman Splash Pad.pdf](#)
[Contract - MPA 2060 LOC and Vortex - FINAL.pdf](#)
[Contract Amendment 1- name change.pdf](#)
[City Addendum to Vortex Contract.pdf](#)
[Vortex Proposal - Mara Berman Splashpad.pdf](#)
[NPP Gov Compliance Letter.pdf](#)
[RFP 2060 public solicitation synopsis.pdf](#)
[RFP 2060 public solicitation.pdf](#)
[Splash Pad Design.pdf](#)
[Vortex Warranty.pdf](#)
[Sunbiz - Vortex USA Inc..pdf](#)
[2025 W9 - Vortex USA- DE.pdf](#)
[COI-City of Hollywood \(revised\).pdf](#)
[COI Risk approval 2025.04.17.pdf](#)
[Term Sheet - Vortex USA Splash Pad_Mara Berman Giuliani Park - PIGGYBA](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

DEPARTMENT OF DEVELOPMENT SERVICES**11. [R-2025-146](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Community Aesthetic Feature Agreement Between The City Of Hollywood And The Florida Department Of Transportation Affirming The City's Intent To Fund All Design, Installation And Maintenance Costs Associated With The Public Art Utility Wrap Project.

Attachments: [Resolution.docx](#)
[Exhibit A - CAFA Dated 8-17 - city sign block.pdf](#)
[Presentation CAFA .pdf](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

12. [R-2025-147](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A City/County Right-Of-Way Dedication To Broward County Located At 906 North Dixie Highway, Hollywood, Florida 33020 Related To The Dowdy Community Center Renovation Project.

Attachments: [Resolution Dowdy Community Center Warranty Deed.docx](#)
[EXHIBIT A to Warranty Deed- Sketch and Legal Description.pdf](#)
[Warranty Deed from Hollywood into Broward County FINAL.docx](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

13. [R-2025-148](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Agreement With The Highest Ranked Firm, Alfred Benesch And Company, To Complete A Non-Utility Development Impact Fee Study In The Amount Of \$176,010.00.

Attachments: [Impact Fee Update Resolution.docx](#)
[Notice of Intent to Award](#)
[RFP - Development Impact Fee Study](#)
[Evaluation Tabulation](#)
[Agreement - Signed](#)
[Bid Benesch](#)
[Bid David Taussig](#)
[Bid Raftelis](#)

Strategic Plan Focus Area:  Communications & Civic Engagement

DEPARTMENT OF FINANCIAL SERVICES**14. [R-2025-149](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving The Final Ranking For Financial Advisory Services; And Authorizing The Appropriate City Officials To Negotiate A Contract With The Highest Ranked Firm, PFM Financial Advisors LLC.


Attachments: [Resolution - Financial Advisory Services](#)
[HilltopSecurities Proposal](#)
[PFM Proposal](#)
[PRAGs Proposal](#)
[Final Ranking \(RFQ-276-25-SA\)](#)
[Final Solicitation Packet - RFQ-276-25-SK - Financial Advisory Services](#)
[Notice of Intent to Award \(RFQ-276-25-SA\)](#)
[RFQ-276-25-SA Initial Evaluation Tabulation.pdf](#)

Strategic Plan Focus Area:  Financial Management & Administration

POLICE DEPARTMENT**15. [R-2025-150](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Renew The Blanket Purchase Agreement With The Kemp Group, LLC For School Crossing Guard Services In An Amount Up To \$720,000.00 From August 11, 2025, To August 10, 2026.

Attachments: [Resolution \(Kemp Renewal\).docx](#)
[Draft - PA PA600369 12.pdf](#)
[Renewal letter KEMPGROUP.pdf](#)

Strategic Plan Focus Area:  Public Safety

DEPARTMENT OF PUBLIC UTILITIES**16. [R-2025-151](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Authorization To Proceed For Work Order Number ARC 25-05 With Arcadis U.S., Inc. To Provide Professional Engineering Services Related To The Design, Permitting, And Bidding For The Conversion Of The Southern Regional Wastewater Treatment Plant Disinfection System From Chlorine Gas To Sodium Hypochlorite In An Amount Up To \$494,305.00.

Attachments: [Resolution - ATP ARC 25-05 Sodium Hypochlorite System.docx](#)
[ATP - ARC 25-05 Sodium Hypochlorite System.pdf](#)
[Proposal ARC 25-05 Sodium Hypochlorite System.pdf](#)
[Consulting Agreement 1324A - Arcadis US, Inc.pdf](#)
[R-2023-251 \(Executed\).pdf](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

17. [R-2025-152](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Authorization To Proceed For Work Order Number TTH 25-03 With Tetra Tech, Inc. To Provide Professional Engineering Services For The Design, Permitting, And Bidding Of A Water Main Replacement Project In The Area Bounded By Buchanan And Fillmore Streets And North 72nd Avenue And North 70th Way In An Amount Up To \$193,700.00.


Attachments: [Resolution - Blvd Heights WM Replacement.docx](#)
[ATP - Tetra Tech - Blvd Heights WM Replacement.pdf](#)
[Proposal- Blvd Heights WM Main Replacement.pdf](#)
[Consulting Agreement - Tetra Tech Inc \(1325A\).pdf](#)
[R-2023-277 Consultants for Engineering Services Related to Infrastructure Proj](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

18. [R-2025-153](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute An Authorization To Proceed For Work Order Number TTH 25-02 With Tetra Tech, Inc. To Provide Professional Engineering Consulting Services For The Floodplain Management Plan Update In An Amount Up To \$400,000.00; Amending The Fiscal Year 2025 Operating Budget And Capital Improvement Plan.

Attachments: [Resolution Floodplain Management Update LEGAL.docx](#)
[Exhibit 1 - Floodplain Management Plan Update ATP TTH 25-02.pdf](#)
[ATP - TTH 25-02 Floodplain Management Plan.pdf](#)
[Proposal - Tetra Tech Floodplain Management Update.pdf](#)
[Consulting Agreement - Tetra Tech Inc \(1325A\) \(2\).pdf](#)
[Grant Resolution R-2021-235.pdf](#)
[Ranking R-2024-200.pdf](#)
[R-2024-318.pdf](#)

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

19. [R-2025-154](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Second Renewal Of Blanket Purchase Agreement PA600686 With Airgas USA, LLC For The Supply And Delivery Of Liquid Oxygen In An Annual Amount Up To \$498,000.00 For The Period From June 1, 2025, To May 31, 2026.

Attachments: [Resolution - Airgas BPA PA600686 \(2nd Renewal\) LEGAL.docx](#)
[PA600686_Airgas.pdf](#)
[R-2023-154 Airgas USA, LLC.pdf](#)
[R-2024-134 Airgas USA LLC for PA600686.pdf](#)
[R-2025-016 WWTP - Airgas PA600686 Change Order.pdf](#)
[Airgas Risk Approved COI - Expires 7-1-25.pdf](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

20. [R-2025-155](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute Amendment No. 1 With Hazen And Sawyer, P.C. For Design Of Stormwater Improvements In An Amount Up To \$99,807.00; Amending The Fiscal Year 2025 Capital Improvement Plan.


Attachments: [Resolution - Amendment No. 1 \(stormwater improvements\)LEGAL.docx](#)
[Exhibit 1 - H&S LS W-27 Stormwater Improvements.pdf](#)
[Proposal H&S W-27 Stormwater Amendment_Final.pdf](#)
[Hazen Sawyer PU Pkg 1 Renewal Letter 2024 -signed.pdf](#)
[NTP - LS W-27 H&S - Time Extension to 10-1-24 \(Proj 22-8073\).pdf](#)
[R-2022-032 WMP Upgrading Lift Station W-27.pdf](#)
[R-2022-214 H&S Agreement Updating Reuse Water Master Plan, Upgrade LS \](#)
[R-2024-318 FY 2025 Five Year Capital Improvement Plan.pdf](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

DEPARTMENT OF PUBLIC WORKS**21. [R-2025-156](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute A Change Order To Blanket Purchase Agreement PA600420 With Genuine Parts Company D/B/A Napa Auto Parts And Supplies For Aftermarket Parts And Supplies To Increase The Annual Contract Amount From \$500,000.00 To \$650,000.00 And Renew The Blanket Purchase Agreement For A One-Year Period.

Attachments: [Napa Resolution - Ch-Re - Copy - Copy.docx](#)
[BPA PA600420.pdf](#)
[Evaluation form for Genuine Parts.pdf](#)
[General Contract Extension Envelope .docx.pdf](#)
[R-2024-274 NAPA Increase-2 \(1\).pdf](#)
[Renewal letter - Signed.pdf](#)
[2025-Fully executed Genuine Parts Company dba NAPA Contract 100124.pdf](#)

Strategic Plan Focus Area:  Public Safety

22. [R-2025-157](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute A Blanket Purchase Agreement With Everglades Painting Contractors LLC For The Garfield Garage Painting Project In An Annual Amount Up To \$197,567.00 Based Upon Painting Services/#23-05-16-3 In Accordance With Section 38.41(C)(5) Of The Procurement Code. (Piggyback)


Attachments: [Garfield Garage - Resolution.docx](#)
[DRAFT PA601087.pdf](#)
[Everglades Painting Garfield Garage Quote.pdf](#)
[Garfield Garage-Combined Piggyback Form Checklist.pdf](#)
[Project Manual - Painting Services Copy.pdf](#)
[Resolution No 2023-59-1.pdf](#)
[R-2024-317.pdf](#)
[Approved COI.pdf](#)
[Term Sheet - Everglades Painting Contractors LLC](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

1:00 PM PRESENTATIONS, PROCLAMATIONS AND AWARDS

23. [P-2025-043](#) A Proclamation In Recognition Of Mental Health Awareness Month, May 2025.

Attachments: [05-21-25-Mental Health Awareness Month.docx](#)

Strategic Plan Focus Area:  Communications & Civic Engagement


24. [P-2025-044](#) A Proclamation In Recognition of National Public Works Week, May 18 - 24 2025.

Attachments: [05-21-25-NPWW.docx](#)

Strategic Plan Focus Area:  Employee Development & Empowerment

25. [P-2025-045](#) A Proclamation In Recognition Of The 8th Grade Students Of The Brauser Maimonides Academy.

Attachments: [05-21-25-8th grade students of Brauser Maimonides Academy.docx](#)

Strategic Plan Focus Area:  Communications & Civic Engagement

26. [P-2025-046](#) Presentation By Alyssa Chuck, Human Resources Administrator For Learning & Development, Of The Diamond Service Award Nominees, The Team Diamond Award And The Individual Diamond Service Award Recipient By The Diamond Service Award Selection Committee.

Strategic Plan Focus Area:  Employee Development & Empowerment

REGULAR AGENDA

27. [P-2025-047](#) Presentation By Diana Pittarelli, Chair, Regarding The Annual Report For The Planning & Development Board.

Attachments: [2542 CC PDB Presentation 2025 0521.pptx](#)
[Staff Summary](#)

Office of the City Clerk

Strategic Plan Focus Area:  Communications & Civic Engagement

28. [R-2025-158](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Contract With Southeastern Engineering Contractors, Inc., For Construction Services Related To Citywide Stormwater Improvements In An Amount Up To \$1,000,000.00; And Approving And Authorizing The Appropriate City Officials To Execute An Authorization To Proceed For Work Order Number CTA 25-03 With Craven, Thompson & Associates, Inc. In An Amount Up To \$250,000.00 For As Needed Design And Construction Administration Support Services For This Project; Amending The Fiscal Year 2025 Capital Improvement Plan.

Attachments: [Resolution - Citywide Stormwater Improvements.docx](#)
[Exhibit 1.pdf](#)
[ATP CTA 25-03 - Citywide Stormwater Improvements.pdf](#)
[Contract Book - Citywide Stormwater Improvements.pdf](#)
[Proposal CTA 25-03 - Citywide Stormwater Improvements.pdf](#)
[Southeastern Engineering Contractors, Inc. Bid Proposal - Citywide Stormwater](#)
[Man-Con, Inc. Bid Proposal - Citywide Stormwater Improvements Part1.pdf](#)
[Man-Con, Inc. Bid Proposal - Citywide Stormwater Improvements Part2.pdf](#)
[Man-Con, Inc. Bid Proposal - Citywide Stormwater Improvements Part3.pdf](#)
[The Stout Group, LLC. Bid Proposal - Citywide Stormwater Improvements.pdf](#)
[Basile USA LLC. Bid Proposal - Citywide Stormwater Improvements.pdf](#)
[Bid Tabs - IFB-266-25-JJ Citywide Stormwater Improvements.pdf](#)
[Award Recommendation Letter - Citywide Stormwater Improvements.pdf](#)
[R-2023-277 Consultants for Engineering Services Related to Infrastructure Proj](#)

Department of Public Utilities

Strategic Plan Focus Area:  Infrastructure & Facilities

29. [R-2025-159](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Agreement With The Florida Power & Light Company For Underground Distribution Facilities For The Pump Station For Injection Wells No. 3 And No. 4 In An Amount Up To \$1,209,058.30.

Attachments: [Resolution -FPL AND THE CITY OF HOLLYWOOD FOR FEEDER No. 1 LEGA](#)
[URD Agreement with City Signature Block - Hollywood Injection Well.pdf](#)
[URD ExhibitA_electric-tariff-section6.pdf](#)
[R-2022-069 \(Executed\).pdf](#)
[R-2024-371 - FP&L Feeder No. 1 DIWs No. 3 & No. 4 Pump Station.pdf](#)

Department of Public Utilities

Strategic Plan Focus Area:  Infrastructure & Facilities

4:00 PM TIME CERTAIN ITEM(S)

(Or as soon thereafter as the agenda permits)

30. [P-2025-048](#) Presentation By Commissioner Callari To Say Farewell To The Senior Members And To Award Them With A Scholarship Check For Their Participation In The Hollywood Youth Ambassador Program.

Strategic Plan Focus Area:  Communications & Civic Engagement

4:30 PM TIME CERTAIN ITEM(S)

(Or as soon thereafter as the agenda permits)

31. [P-2025-049](#) Presentation By Valorie Weldon, Vice Chair, Regarding The Annual Report For The Education Advisory Committee.

Strategic Plan Focus Area:  Communications & Civic Engagement

32. **5:00 PM CITIZENS' COMMENTS (Total Time 30 Minutes)**

**COMMENTS BY THE CITY COMMISSION, CITY ATTORNEY & CITY
MANAGER**

- 33. Commissioner Biederman, District 5
- 34. Vice Mayor Quintana, District 6
- 35. Commissioner Shuham, District 1
- 36. Commissioner Hernandez, District 2
- 37. Commissioner Callari, District 3
- 38. Commissioner Gruber, District 4
- 39. Mayor Levy
- 40. City Attorney
- 41. City Manager
- 42. ADJOURNMENT

The City of Hollywood is conducting its City Commission Meetings in person at City Hall, located at 2600 Hollywood Boulevard. To view the meeting agenda, please visit hollywoodfl.org. Members of the public may watch the City Commission Meetings via the City's website at hollywoodfl.org/WatchMeeting, via livestream on the City's YouTube Channel, on Comcast Channel 78 or ATT U-Verse Channel 99.

Any person who wishes to speak must first complete a comment card from the City Clerk. Comment cards must be returned to the City Clerk within the first five minutes after the start of the agenda item. After being recognized, approach the podium, give your name and address, identify your client or clients (if applicable). A citizen's time is not transferable to any other person.

Citizens' Comments shall be held each month at the Regular City Commission Meeting in the City Commission Chambers, Room 219, at 5:00 PM.

Lobbyist registration is required if any person, firm or corporation is lobbying the City Commission on any petition or issue, pursuant to the Section 30.15 of the Code of Ordinances.

Any person wishing to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

Two or more members of the same city board, commission, or committee, who are not of this Commission, may attend this meeting and may, at that time, discuss matters on which foreseeable action may later be taken by their board, commission or committee.

Persons with disabilities who require reasonable accommodations to participate in City programs and/or services may call the Clarissa Ip, ADA Coordinator/City Engineer, five business days in advance at 954-921-3915 (voice) or email: cip@hollywoodfl.org. If an individual is hearing or speech impaired, please call 1-800-955-8771 (V-TDD).

Disclosure of Real Estate Interests and Business Relationships - When an agenda item involves the use or development of land, each member of the City Commission, City Manager, Assistant City Manager(s), City Attorney, Deputy City Attorney, and the director and assistant director(s) of each City department/office shall disclose orally, at the time the City Commission begins to discuss the item, or in writing to the City Clerk prior to the publication of the agenda, any significant interest (as defined below) that such City official or employee or any relative of such City official or employee has in land located within 300 feet of the land that is the subject of the item. When an agenda item involves an invitation for bids, request for proposals, request for qualifications, request for letters of interest, or other competitive solicitation, each member of the City Commission, City Manager, Assistant City Manager(s), City Attorney, Deputy City Attorney, and the director and assistant director(s) of each City department/office shall disclose orally, at the time the City Commission begins to discuss the item, or in writing to the City Clerk prior to the publication of the agenda, any client or business relationship that such City official or employee or any relative of such City official or employee has with any business entity that has submitted a response to the competitive solicitation. "Significant interest" means ownership of more than five percent of the value of the land.

Persons attending meetings shall remain seated at all times unless called upon to speak, will not call out comments during the meeting or make inappropriate hand or facial gestures. Please silence all cell phones prior to entering the meeting.

