

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** January 19, 2017  
**FROM:** Jeffrey P. Sheffel, City Attorney  
**SUBJECT:** Proposed Agreement with A Superior Towing for City-wide Wrecker Towing Services

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
  - 2) Type of Agreement – Contract
  - 3) Method of Procurement (RFP, bid, etc.) – RFP-4530-16-JE
  - 4) Term of Contract
    - a) initial – Five year period
    - b) renewals (if any) – One additional five year period
    - c) who exercises option to renew – Mutual agreement of the parties
  - 5) Contract Amount – \$625,000 (\$691,000.00 with waiver of Lease Agreement fees)
  - 6) Termination Rights – Either party may terminate with cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide towing service for the removal and storage of vehicles that are creating a traffic hazard, abandoned, disabled from a traffic accident or for non-consensual removal of vehicles from public streets and areas within the city.
  - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager