

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING PROFESSIONAL CONSULTING ENGINEERING FIRMS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES RELATED TO UPDATING THE REUSE WATER MASTER PLAN, UPGRADING LIFT STATION W-27, IMPLEMENTING BUILDING IMPROVEMENTS AT THE SOUTHERN REGIONAL WASTEWATER TREATMENT PLANT; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AN AGREEMENT WITH HAZEN AND SAWYER, P.C., THE HIGHEST RANKED FIRM.

WHEREAS, the City has the responsibility for planning, regulating, designing, constructing, operating and maintaining the Southern Regional Wastewater Treatment Plant ("SRWWTP"), a wastewater collection system including 85 sewer lift stations, and reuse water supply system within the City's corporate limits; and

WHEREAS, the existing Reuse Water Master Plan was developed in 2007 in accordance with the SRWWTP Facilities Operational Permit renewal requirement and has achieved its intended purpose and needs to be updated; and

WHEREAS, Lift Station W-27, located at 3145 Arthur Street, was placed in service in 1962 and requires extensive structural rehabilitation and upgrade including replacement of equipment and downstream force main from Lift Station W-27 to Taft Street due to its age, condition and capacity limit; and

WHEREAS, Department of Public Utilities ("Department") staff recently defined the need for conversion of the Solids Facility Storage building into a warehouse, upgrade of the related odor control and air quality system, enclosing Sludge Dewatering and Lime Stabilization buildings, building a roof structure for equipment storage, and improvements of buildings at SRWWTP; and

WHEREAS, the Department desires to retain professional services from an engineering consulting firm to update the Reuse Water Master Plan, provide engineering services to upgrade Lift Station W-27, and assist with the implementation of building improvements at SRWWTP; and

WHEREAS, on August 31, 2021, the Procurement Services Division advertised a notice of availability for statement of qualifications pursuant to RFQ-4690-21-OT on the City's website for professional engineering services related to updating the Reuse Water Master Plan, upgrading of Lift Station W-27, and implementing building improvements at the SRWWTP in accordance with the procedures set forth in Section 287.055, Florida

Statutes, entitled “Consultants’ Competitive Negotiation Act” (“CCNA”) and the City’s Procurement Code; and

WHEREAS, on August 31, 2021, notice of availability for RFQ-4690-21-OT was posted on the City’s website, advertised and sent to 20,769 firms and viewed by 188 vendors on Bidsync.com in accordance with Section 38.43 of the City’s Procurement Code; and

WHEREAS, on Tuesday, October 12, 2021, RFQ-4690-21-OT was opened at 3:00 p.m. and resulted in proposals from the following two firms:

1. Hazen and Sawyer, P.C.
2. Jorge A. Gutierrez Architect, LLC ; and

WHEREAS, the Department of Public Utilities assembled a diverse selection committee composed of five qualified professionals and met on October 18, 2021 to evaluate and rank the proposals; and

WHEREAS, evaluation of the proposals was based upon the approved evaluation criteria established in the RFQ: Technical Qualifications; Organizational Profile; Approach to Scope; Past Performance; Value of Past Contracts; and Location of Respondent; and

WHEREAS, based on the evaluation criteria, the selection committee evaluated the two proposals, and the scores were compiled to arrive at the following rankings, with the highest score being the highest-ranked:

- | | |
|-------------------------------------|------------|
| 1. Hazen and Sawyer, P.C. | 459 Points |
| 2. Jorge A Gutierrez Architect, LLC | 365 Points |
- ; and

WHEREAS, the selection committee completed the evaluation process and ranked the firms according to the stipulated guidelines in the RFQ and the selection committee decided that oral presentations would not be required as the score clearly identified the highest-ranked firm; and

WHEREAS, the Department recommends that the City Commission rank the firms and authorize the appropriate City officials to negotiate a professional consulting engineering services agreement with the highest-ranked firm, Hazen and Sawyer, P.C., to provide engineering services for updating the Reuse Water Master Plan, upgrading Lift Station W-27 and implementing building improvements at SRWWTP; and

WHEREAS, upon negotiating the agreement with the highest-ranked firm, if the contract amount falls within the City Manager's authority pursuant to Section 38.38 of the Procurement Code, the City Manager will execute the agreement; however, if the contract amount exceeds his authority, the agreement will be brought back to the City Commission for consideration at a later date; and

WHEREAS, funding for this agreement has been provided in the Fiscal Year 2022 Public Utilities Service accounts appropriated in several City funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it ranks the professional consulting engineering firms as follows:

1. Hazen and Sawyer, P.C.
2. Jorge A Gutierrez Architect, LLC

Section 3: That it authorizes the appropriate City officials to negotiate the Professional Services Agreement with the highest-ranked firm, Hazen and Sawyer, P.C., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That if the negotiated services amount falls within the City Manager's authority pursuant to Section 38.38 of the Procurement Code, the City Manager is authorized to execute the attached Agreement. In the event that the contract amount is above the City Manager's authority, the Agreement will be brought back to the City Commission at a later date for consideration and approval.

Section 5: That if the appropriate City officials are unable to negotiate an agreement with the highest-ranked firm, then they are authorized to terminate negotiations with that firm and commence negotiations with the next highest-ranked firm and execute an agreement, if possible, in accordance with Section 3.

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Section 6: That this Resolution shall be in full force and effect immediately upon its passage and adoption

PASSED AND ADOPTED this _____ day of _____, 2022.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY for the use and reliance
of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY