

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 7, 2023

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Authorization To Proceed with Kimley-Horn and Associates, Inc., to provide City-wide. Continuing consulting services related to American With Disabilities Act (ADA) compliance, in an amount not to exceed \$8,000.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Engineering, Transportation and Mobility Division.
- 2) Type of Agreement – Authorization to Proceed, based upon Professional Services Agreement (Resolution No. R-2021-208).
- 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section, 287.055, Florida Statutes- Resolution No. R-2021-208, continuing services contract).
- 4) Term of Contract:
 - a) initial – The continuing services contract approved pursuant to Resolution No. R-2021-208 was for a three-year term. This ATP project is expected to be completed in one year.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$8,000
- 6) Termination Rights – With or without cause
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor will provide professional services related to ADA compliance
- 9) Other Significant Provisions: none

cc: George R. Keller, Jr. CPPT, City Manager