

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** June 27, 2023  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Agreement with CDW Government LLC For The Purchase of Hardware, Software, and Accessories (Piggyback)

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I have reviewed the above captioned agreement for form. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Information Technology
- 2) Type of Agreement – Purchase of Hardware, Software, and Accessories
- 3) Method of Procurement (RFP, bid, etc.) – Piggyback
- 4) Term of Contract
  - a) Initial – from July 1, 2023, to October 30, 2024
  - b) Renewals (if any) – No additional renewals are available
  - c) Who exercises option to renew – N/A
- 5) Contract Amount – Up to \$400,000.00
- 6) Termination rights – For cause termination
- 7) Indemnity/Insurance Requirements – Vendor indemnifies City
- 8) Scope of Services – Purchase of Hardware, Software and Accessories to replace obsolete equipment, improve operations and processing capacity, enhance cyber-security efforts, and maintain City’s technical infrastructure
- 9) City’s prior experience with Vendor (if any) – N/A
- 10) Other significant provisions – None.

cc: George R. Keller, Jr., CPPT, City Manager