

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 21, 2017
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Contract with Therma Seal Roof Systems, LLC

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid No. PW-17-009
 - 4) Term of Contract
 - a) initial – 45 days
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$89,450.00
 - 6) Termination Rights – The CITY may, after giving the CONTRACTOR and the Surety seven days' written notice and to the extent permitted by laws and regulations, terminate the services of the CONTRACTOR.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall replace the roof at the Martin Luther King Gymnasium Building.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager