

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: September 27, 2017

BIS 17 – 294

FILE: TMP-2017-501

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN UNITED DATA TECHNOLOGIES (UDT) AND THE CITY OF HOLLYWOOD FOR THE UPGRADE TO THE CISCO UNIFIED COMMUNICATIONS SYSTEM IN THE ESTIMATED AMOUNT OF \$65,967.30.

Statement of Budget Impact:

1. No Budget Impact associated with this action;
2. Sufficient budgetary resources identified/available;
3. Budgetary resources not identified/unavailable;
4. Potential Revenue is possible with this action;
5. Will not increase the cost of Housing;
6. May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate city officials to negotiate and execute an Agreement between United Data Technologies (UDT) and the City to provide an upgrade to the Cisco Unified Communication System in an estimated one-time expenditure amount of \$65,967.30.

On July 8, 2015, the City Commission passed and adopted Resolution Number R-2015-223 for the lease/purchase and maintenance of a Unified Communications (Telephone) System. The Department of Information Technology is requesting an assessment of the system and upgrade of the UC platform and components to the most current stable version supported by Cisco.

Pursuant to Section 38.42(A)(1) of the City's Purchasing Ordinance, on May 24, 2017, Notices of the Availability of RFP-4556-17-JE soliciting bids for the upgrade service

were posted on the City's website, advertised and sent. RFP-4556-17-JE was opened at 3:00 p.m., Thursday, June 22, 2017, and resulted in responses from the following two (2) firms:

- United Data Technologies (UDT)
- Shoregroup Solutions, LLC

A committee consisting of The Assistant Director of Information Technology, Network Engineer, and the Communications and Support Services Manager evaluated the proposals. Utilizing criteria based on (1) overall proposal suitability, (2) experience and expertise, (3) project understanding, proposed approach and methodology, (4) references and (5) cost of services, the committee ranked the proposals as shown below, and with this Resolution, request authorization for negotiation and execution of an agreement with the highest ranked vendor, United Data Technologies.

1. United Data Technologies (UDT)
2. Shoregroup Solutions, LLC

Funding for this agreement has been identified and is available in the FY 2018 City of Hollywood Operating Budget in the Department of Information Technology's Computer Hardware Account Number 57.1345.00000.590.006441 and Maintenance Machinery Account Number 57.1348.00000.590.004633 subject to its passage and adoption by the City Commission.

This award is subject to the City receiving all insurance documentation required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity in favor of the City.

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