



PAB
5/9/2017

Notice of Intent to Award a Sole Source Procurement

Date: May 8, 2017

NTSS-010-17

Due Date for Comments: May 15, 2017

E-mail Address: rlowery@hollywoodfl.org

Fax Number: 954-921-3086

THIS IS NOT A COMPETITIVE BID

The proposed contract action is for product or services for which the City of Hollywood intends to negotiate and award with only one source under the authority of the City of Hollywood City Code Section 38.40 (C) (3) Sole-source supplies and services. Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement in the future. Responses will not be considered as proposals, bids, or quotes.

The Procurement Services Division has received a request to make the following sole-source procurement:

Requesting Department/Office: Public Utilities

Product and/or services to be purchased: Seal DN180 D Ring NBR 10201590; Gearbox-Spur 1:1 SD350HD

Anticipated Cost: \$73,428.27

Sole Source Justification: Schwing Bioset, Inc is the exclusive Distributor of original Schwing spare parts used on the Schwing supplied Material Handling Equipment.

Action To Be Taken:

No action is required if you agree this proposed purchase is a valid sole-source. If you do not agree that this proposed purchase is a sole-source, you may respond by submitting in writing their name, address, point-of-contact, telephone number, email, and a statement regarding capability to provide the specified procurement. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within five (5) business days after the date of publication of this synopsis will be reviewed by the City.

All responses must be in writing and returned to ATTN: Robert Lowery, by Email or Facsimile number 954-921-3086 prior to the "Due Date for Comments." Please do not submit a bid for this public posting.



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION

2017 APR 24 AM 9:29

Sole Source Justification Form (Use for Purchases(s) in excess of \$2,500)

Per City of Hollywood Ordinance § 38.40 (C) (3) 'sole source' purchases are exempt from the competitive bid and competitive proposal requirements. *Sole-source supplies and services, such as unique, patented, or franchised supplies or services, are exempt if the Director of Procurement Services determines, after a good faith review of available sources, that a particular supply or service is available from only one source.*

Date 4/11/17

Department/Office Public Utilities

Division/Area WWTP

Contact Person Coy Mathis

Title WWTP Manager

Phone 954-921-3288

Email cmathis@hollywoodfl.org

1. Requested Vendor Schwing Bioset Inc.

Vendor Number 26301

Address 350 SMC Drive, Somerset, WI 54025

Contact Person Brad Dopp

Title Parts/Customer Service

Phone 863-665-7867

Email bdopp@schwingbioset.com

2. Product/Service being requested (be specific). Purchase of hanger bearing, shaft drive, screws and other parts and a gearbox assembly for Reactor Feed Pump #2.

3. Detailed description of the product/service function and purpose. Currently the equipment is out of servie and the equipment parts and gearbox are needed to make it operational. Reactor feed pump #2 supplies treatment process sludge to the reactor to be mixed with lime to complete the Bioset process to stablize our sludge to produce a fertilizer product.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor. Schwing bioset is the manufacturer of the #2 Bioset Reactor Feed Pump. We are replacing the hanger bearing, shaft drive, screws and other parts and the gearbox on the pump. No other pump manufacturer pump assemblys will fit or work in this pump. Schwing Bioset is the sole distributor of Schwing Bioset parts.

Procurement Service Division use only

Requisition # R _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # BPO _____
(As Applicable)

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function.
The installed equipment is produced by the sole manufacturer Schwing Bioset. No other supplier is available to procure this equipment. Schwing Bioset Inc. is the original equipment manufacturer and the exclusive supplier of the equipment and parts requested. Sole Source letter from Schwing Bioset Inc is attached.

6. Please submit supporting documentation from the vendor or other sources certifying that this vendor is a sole source for the required product/service being requested. For example, the vendor holds the distribution rights, productions rights, copyrights, trademark and/or patent:

- Vendor holds the exclusive rights for the product/service.
- Vendor is the sole provider of the product/service that has unique characteristics essential to the needs which no other product is capable.
- Product is replacing existing product and necessary to maintain warranty or service contract.
- Product is replacing existing product and is not interchangeable with any other product.

7. Total cost of the requested product/service? \$73,428.27

8. Total estimated annual (fiscal year) cost of requested product/service? \$73,428.27

Account Number(s) 42.4000.85882.536.006301 Cake Pump Project.

9. Is this product/service covered by a warranty? Yes No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

Yes No

If yes, please describe the related products/services and estimated cost(s.)

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

Yes No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

12. Is this a grant related purchase? Yes No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) _____

Will this require matching funds? Yes No

What is the grant source? _____

Procurement Service Division use only

Requisition # R _____ Purchase Order # P _____ Blanket Purchase Order # BPO _____
(As Applicable) (As Applicable) (As Applicable)

What is the grant (dollar) amount? _____

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Systems for Award Management at www.sam.gov.

Date of Advanced Search _____

Company Name(s) Searched

Search Results

REQUESTING DEPARTMENT RECOMMENDATION

WARNING: Per Florida Statutes 838.22(2) – “It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities or services.


I recommend that the competitive quoting/bidding process be waived and that the goods/services be purchased as a sole source.



Contact Person's Signature

4/11/17

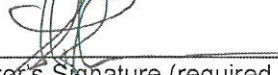
Date



Supervisor's Signature

4/17/17


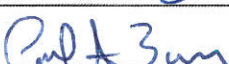
Date



Director's Signature (required over \$10,000)

4/18/17

Date

APPROVAL (Procurement Service Division Use Only)			
Verified By:		Date	<u>5/16/17</u>
Approved By:		Date	<u>5/16/2017</u>

Procurement Service Division use only

Requisition # R _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # BPO _____
(As Applicable)



350 SMC DRIVE
SOMERSET, WI 54025
PH: (715) 247-3433
FAX: (715) 247-3438
www.schwingbioset.com

Jan 1, 2017

Subject: Exclusive Distributorship of Spare Parts for Schwing supplied Material Handling Equipment.

Please be advised that Schwing Bioset, Inc. is the exclusive Distributor of original Schwing spare parts used on the Schwing supplied Material Handling equipment such as sludge pumping systems, sliding frame silos, push floor systems, power units, screw feeders, and lubrications systems, etc. Please contact our Spare Parts Department at 715-247-3433.

If you have any questions, please feel free to call us.

Yours truly,

Schwing Bioset, Inc.

A handwritten signature in black ink, appearing to read "Jeff Joy".

Jeff Joy

Parts Manager



Quotation

Quote No: 60708556

350 SMC Drive
Somerset, WI 54025
715-247-3433
FAX: 715-247-3438
www.schwingbioset.com

Page: 1 of 2
Date: 04/06/2017
Terms: NET 30 DAYS

Customer No.: 31002412

PURCHASE / BILL TO:
City Of Hollywood Public Utilities Dep PO Box 229045 HOLLYWOOD FL 33022-9045 USA

SHIP TO:
Hollywood, City Of Waste Water Treatment Plant 1621 NORTH 14TH AVENUE HOLLYWOOD FL 33019 USA

CUSTOMER P.O.	VALID TO	SHIPPED VIA	PLANT
	05/06/2017	NOT APPLICABLE	399

LINE #	ORDERED	SHIP QTY	PART NUMBER/DESCRIPTION	LIST PRICE	NET PRICE	EXT. NET PRICE
<p>*** Thank you for the opportunity to quote parts. ***</p> <p>Quote does not include shipping charges. All shipments are FOB Destination</p> <p>Quote valid for 30 days.</p> <p>You must reference quotation number when placing P.O., as failure to do so may result in invoicing differences.</p> <p>Please verify shipping address when placing Purchase Order.</p>						
10	1.00		30366480	12,012.52	12,012.52	12,012.52
20	2.00		ASM - HANGER BEARING SD350HD 39313439	2,221.01	2,221.01	4,442.02
30	1.00		SHAFT-DRIVE, SD350HD SOLID 10175977	434.68	434.68	434.68
40	2.00		ROPE PACKING - 1/2" SQR SET OF 10 PCS DIE-FORMED RING DIAGONAL CUT 4.5" ID 10201033	379.67	379.67	759.34
50	4.00		Replaces: 10179637 RING-LANTERN SD 350HD 39110142	28.20	28.20	112.80
60	2.00		SEAL-QUAD RING Q4350-366Y F/4.5"Ø SHAFT 39310515	2,055.20	2,055.20	4,110.40
70	2.00		SLEEVE-WEAR, SD350HD DRIVE END 10176075	24.02	24.02	48.04
80	1.00		PARTS - KEY DIN 6885 A25 X 14 X 100 PARALLEL 30366853	7,070.91	7,070.91	7,070.91
90	1.00		WMT-SCREW SD350HD LH 60" INLET (DRAWING 30366851-28) 30366903	7,070.91	7,070.91	7,070.91
100	2.00		WMT-SCREW SD350HD RH 60" INLET (DRAWING 30366851-28) 39310516 WMT-PACKING RETAINING RING SD350HD	256.77	256.77	513.54
REFERENCE QUOTE NO. ABOVE WHEN PLACING ORDER				TOTAL USD		

TERMS ARE F.O.B. SOMERSET, WISCONSIN
UNLESS OTHERWISE SPECIFIED

ALL RETURNED PARTS ARE SUBJECT
TO 25% RESTOCKING FEE.

PRICES ARE GOOD FOR 30 DAYS AND ARE
SUBJECT TO CHANGE AFTER DAY 30



Quotation

Quote No: 60708556

350 SMC Drive
Somerset, WI 54025
715-247-3433
FAX: 715-247-3438

Page: 2 of 2
Date: 04/06/2017
Terms: NET 30 DAYS

Customer No.: 31002412

PURCHASE / BILL TO:
City Of Hollywood Public Utilities Dep PO Box 229045 HOLLYWOOD FL 33022-9045 USA

SHIP TO:
Hollywood, City Of Waste Water Treatment Plant 1621 NORTH 14TH AVENUE HOLLYWOOD FL 33019 USA

CUSTOMER P.O.	VALID TO	SHIPPED VIA				PLANT
	05/06/2017	NOT APPLICABLE				399
LINE #	ORDERED	SHIP QTY	PART NUMBER/DESCRIPTION	LIST PRICE	NET PRICE	EXT. NET PRICE
110	2.00		10006403 SEAL-DN180 D-RING NBR	4.80	4.80	9.60
120	1.00		10201690 GEARBOX - SPUR 1:1 SD350HD	35,843.51	35,843.51	35,843.51
130	1.00		This part replaces 10183721(right) & 10196118(left) 30355815 ESTIMATED FREIGHT CHARGES **** FREIGHT CHARGE IS ESTIMATED ONLY. SCHWING BIOSET ONLY CHARGES THE ACTUAL AMOUNT THE FREIGHT COMPANY BILLS US. ACTUAL CHARGE IS DEPENDENT ON TOTAL SHIPMENT WEIGHT AND METHOD OF SHIPMENT ****	1,000.00	1,000.00	1,000.00
				Sub Total		73,428.27
REFERENCE QUOTE NO. ABOVE WHEN PLACING ORDER				TOTAL USD		73,428.27

TERMS ARE F.O.B. SOMERSET, WISCONSIN
UNLESS OTHERWISE SPECIFIED

ALL RETURNED PARTS ARE SUBJECT
TO 25% RESTOCKING FEE.

PRICES ARE GOOD FOR 30 DAYS AND ARE
SUBJECT TO CHANGE AFTER DAY 30



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[Vendor view of bid](#)

[Chat](#) | [Description](#) | [Attachments](#)

Bid #NTSS-010-17 - Seal DN180 D Ring NBR 10201590; Gearbox-Spur 1:1 SD350HD NOTICE TO SOLE SOURCE

Time Left	Bid has ended.	Notifications	Report (Bidder Activity)
Time Started	May 8, 2017 8:06:51 AM EDT	# of suppliers that viewed	13 (View)
Time Ended	May 15, 2017 5:00:00 PM EDT	Q & A	View Questions & Answers
Agency Information	City of Hollywood, Florida, FL (view agency's bids)		Q&A Deadline: May 15, 2017 3:00:00 PM EDT
Department	Public Utilities (view department's bids)		
Bid Classifications	Classification Codes		
Bid Regions	Regions		
Bid Contact	see contact information		
View Rules	Click here to change the rules for this bid.		
Best and Final Offer:	Create		

Approval

[View Approval Flow](#) [View Approval Flow](#)
Approval Status Approved

Description

Bid Number NTSS-010-17
Title Seal DN180 D Ring NBR 10201590; Gearbox-Spur 1:1 SD350HD
Budgeted Amount \$73,428.27 ([change](#))
Estimated Amount \$73,428.27
Estimated Amount \$73,428.27 (This price is estimated - not guaranteed)
Description Schwing Bioset, Inc is the exclusive Distributor of original Schwing spare parts used on the Schwing supplied Material Handling Equipment.

The proposed contract action is for product or services for which the City of Hollywood intends to negotiate and award with only one source under the authority of the City of Hollywood City Code Section 38.40 (C) (3) Sole-source supplies and services. Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement in the future. Responses will not be considered as proposals, bids, or quotes.

Documents

[Select All](#) | [Select None](#) | [Download Selected](#)

1. [NTSS-010-17 Schwing Bioset.pdf](#) ([download](#))

= Included in Bid Packet = Excluded from Bid Packet

Contractor Advertisements

[View All Ads](#)

There are no advertisements on this solicitation.

NOT AWARDED REASON

The City of Hollywood did not receive any responses to the NTSS and will proceed with award to Schwing Bioset, Inc

[Product Feedback](#)

Questions? Contact a BidSync representative: 800-990-9339 or email: support@bidsync.com

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[Product Feedback](#)