



CITY OF HOLLYWOOD, FLORIDA

OFFICE OF PROCUREMENT AND CONTRACT COMPLIANCE

Piggyback Request Form

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Date 08/19/2024

Department/Office Information Technology

Division/Area 1345

Requestor Steve Viscardi

Title Assistant Director

Phone 954.921.3215

Email sviscardi@hollywoodfl.org

1. Requested Vendor Carahsoft Technology Corporation Vendor Number 101323

Address 11493 SUNSET HILLS ROAD, SUITE 100, RESTON, VA 20190

Contact Person MARIAH EDWARDS Title Contract Administrator

Phone 703-889-9734 Email mariah.edwards@carahsoft.com

2. Contract title and number requesting to piggyback? 43230000-NASPO-16-ACS

Awarding Agency State of Florida

Contract Expiration Date September 30, 2026

Copy of Contract and Awarding Agency documentation is attached (provide if available).

Yes

3. Product/Service being requested (be specific). Cloud Services

4. Detailed description of the product/service's function and purpose. Cloud Services

5. Please explain what process the Department/Office took to verify and/or identify this contract. Contract was identified by vendor as the most advantageous.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

Yes

Please explain The I.T. Department did its due diligence to make sure that the City of Hollywood received the most advantageous contract available.

7. Total cost of the requested product/service. \$250,000.00

8. Total estimated annual (fiscal year) cost of requested product/service. \$125,000.00

Account Number(s)

557.130101.51900.531170.000000.000.000

9. Is this product/service covered by a warranty? No

If yes, please attach a copy of the warranty details.

10. Will grant funds be used to pay for the requested product/service? No

If yes, please explain

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.


D12AC4220FE648F...
Requestor's Signature

9/3/2024

Date

DocuSigned by:

43C4F2ED245F4E0...
Director's Signature

9/3/2024

Date