

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 20, 2015

FROM: Jeffrey P. Sheffel
City Attorney

SUBJECT: Proposed Agreement with Hurley, Rogner, Miller, Cox & Waranch, P.A. for
Legal Services for Workers' Compensation Matters

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Risk Management
- 2) Type of Agreement – Agreement for Professional Services
- 3) Method of Procurement (RFP, bid, etc.) – RFP
- 4) Term of Contract
 - a) initial – 2 yrs.
 - b) renewals (if any) – Two 2-yr. renewals
 - c) who exercises option to renew – Renewal requires the agreement of both parties.
- 5) Contract Amount – \$115/hr. for principal attorneys, \$100/hr. for associate attorneys, and \$70/hr. for legal assistants.
- 6) Termination rights – City can terminate without cause at any time.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide legal services for workers' compensation matters.
- 9) Other significant provisions - None.

cc: Wazir A. Ishmael, Ph.D., City Manager