

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: June 17, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed contract with TLC Diversified, Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid – City Project No. 13-8052
 - 4) Term of Contract
 - a) initial – 120 days from the issuance of the Notice to Proceed
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$966,000.00
 - 6) Termination Rights – Either party may terminate with or without cause upon ninety (90) days written notice.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide construction services for upgrades to sewer lift station E-2 located at 1210 North Ocean Drive.
 - 9) Other Significant Provisions – n/a
- cc: Cathy Swanson-Rivenbark, City Manager