

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING ADDITIONAL SERVICES PROPOSAL NUMBER 19 WITH O'DONNELL DANNWOLF AND PARTNERS ARCHITECTS, INC. FOR ADDITIONAL CONSTRUCTION ADMINISTRATION SERVICES RELATED TO THE NEW POLICE HEADQUARTERS PROJECT, A GENERAL OBLIGATION BOND PROJECT, IN AN AMOUNT UP TO \$434,341.00.

WHEREAS, in a Special Election held on March 12, 2019, voters of the City approved a variety of projects to be funded by a General Obligation Bond, including the Hollywood New Police Headquarters ("Project"); and

WHEREAS, on February 19, 2020, the City Commission passed and adopted Resolution No. R-2020-047, approving the proposal from O'Donnell Dannwolf and Partners Architects, Inc. ("ODP") to provide architectural/engineering Services for the Project based upon the Professional Services Agreement ("Design Contract") approved by Resolution No. R-2019-222; and

WHEREAS, the Project's concept, schematic, design development and construction documents have been completed by ODP; and

WHEREAS, the Project has proceeded to the construction administration phase; and

WHEREAS, the City Manager previously approved Additional Services Proposal Numbers 1 through 6, in a total amount of \$98,420.00; and

WHEREAS, on January 19, 2022, the City Commission approved Resolution No. R-2022-010 for Additional Services Proposal Number 7, in an amount up to \$268,900.00; and

WHEREAS, on June 7, 2023, the City Commission approved Resolution No. R-2023-148 for Additional Services Proposal Numbers 13, 14, 15, and 16, in an amount up to \$247,973.50; and

WHEREAS, Additional Services Proposal Numbers 8, 9, 10, and 17 were rejected by the Department of Design and Construction Management ("DCM") staff; and

WHEREAS, Additional Services Proposal numbers 11, 12, and 18, for a total amount of \$0.00, were approved administratively; and

WHEREAS, on April 16, 2025, the City Commission approved Resolution No. R-2025-133 for Additional Services Proposals 20, 21 and 22, in an amount up to \$286,139.00; and

WHEREAS, in the Design Contract, an estimated construction duration of 18 months was included for construction administration services, which includes site visits during construction, attendance at progress meetings, review and responses to the contractor's Requests for Information, review of shop drawings and submittals, creation of a punch list for items requiring correction at the end of construction, and all required closeout documentation for the Project; and

WHEREAS, the approved Project construction schedule with Moss & Associates, LLC includes a 26-month construction duration; and

WHEREAS, DCM requested ODP to provide Additional Services Proposal Number 19 for the design team to provide construction administration services throughout the entire 26-month construction schedule, as well as an optional services allowance for owner-requested design revisions that would be outside the scope of construction administration services; and

WHEREAS, the design team submitted Additional Services Proposal Number 19 to provide these services for a total fee up to \$434,341.00; and

WHEREAS, Section 2.02A. of the Design Contract provides for additional services such as this extended duration for construction administration that are beyond the basic services being provided for under the Project; and

WHEREAS, DCM staff has evaluated the scope of services and negotiated the fee for Additional Services Proposal Number 19 and has determined such fees to be fair and reasonable and in accordance with industry standards; and

WHEREAS, DCM staff and the Director of the Office of Procurement and Contract Compliance recommend that the City Commission approve and authorize the execution of Additional Services Proposal Number 19 for the extended construction administration services described above in an amount up to \$434,341.00; and

WHEREAS, funding for this Project was included in the amended FY 2025 Capital Improvement Plan, and is available in account numbers 334.179901.51900.563010.001190.000.000, 334.179901.51900.563010.001591.000.000, 334.179901.52100.563010.001190.000.000, 337.179901.51900.563010.001591.000.000; and

WHEREAS, ODP and the design team will complete the proposed construction administration services concurrently with the construction schedule and the overall Project schedule will not be impacted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by appropriate City officials, of Additional Services Proposal Number 19 with O'Donnell Dannwolf and Partners Architects, Inc., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2025.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DAMARIS HENLON
CITY ATTORNEY