

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN THE HIGHEST RANKED FIRM AND THE CITY OF HOLLYWOOD TO PROVIDE A PARKING STUDY FOR THE BARRIER ISLAND AND LAKES COMMUNITY IN AN AMOUNT NOT TO EXCEED \$93,200.00.

WHEREAS, the Parking Division requires an agreement with a qualified firm to provide a comprehensive parking study on the Barrier Island and the Lakes Community; and

WHEREAS, on August 8, 2017, a Notice of Bid Availability for RFP-4559-17-JE was posted on the City's Website, advertised and sent to 3792 firms and viewed by 49 vendors on Bidsync.com in accordance with Section 38.42(A)(1) of the City's Purchasing Ordinance; and

WHEREAS, RFP-4559-17-JE was opened at 3:00 P.M. on August 31, 2017, and resulted in a response from two (2) firms as follows:

- ◆ Timothy Haas & Associates                      Miami, Florida
- ◆ Walker Parking Consultants                      Tampa, Florida

; and

WHEREAS, the evaluation of the proposals was based on the criteria as established in the RFP: Statement of Qualifications, Preliminary Scope of Services, Ability to Meet Project Schedule, Previous Experience, Consultant Team, Total project Cost and Local Preference; and

WHEREAS, the proposals were evaluated by three (3) committee members consisting of the Parking Administrator, CRA-Transportation Planner and the Chief Parking Administrator of the City of Delray Beach; and

WHEREAS, after the proposals were evaluated, the Evaluation Committee scores were tallied to arrive at the tied scores below and the Evaluation Committee requested both firms be invited for oral interviews:

- ◆ Timothy Haas & Associated                      274.0
- ◆ Walker Parking Consultants                      274.0

;and

WHEREAS, after the oral interviews, the resultant scores were compiled to arrive at the rankings, lowest score is the highest ranked as follows:

1. Walker Parking Consultants 3.0
2. Timothy Haahs & Associates 6.0

; and

WHEREAS, the Director of Development Services and the Director of Procurement and Contract Compliance recommend that the City Commission authorize the negotiation and execution of an agreement with the highest ranked firm, to provide a Parking Study for the Barrier Island and Lakes Community in an amount not to exceed \$93,200.00 ; and

WHEREAS, funding for this service is available in the FY18 Contractual Services Account Number 46.1150.00000.545.003117; and

WHEREAS, the City reserves the right to terminate this agreement with or without cause effective thirty (30) days from date of written notice; and

WHEREAS, award is subject to the City receiving all insurance documentation required and approved by the for the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity in favor of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby ranks the two (2) firms as follows:

1. Walker Parking Consultants
2. Timothy Haahs & Associates

Section 2: That it hereby authorizes the appropriate City officials to negotiate and execute an agreement embodying the terms and conditions approved by the City Commission this date between the highest ranked firm and the City of Hollywood, in a form acceptable to the City Manager and approved as to form and legality by the Acting City Attorney.

Section 3: That, if the appropriate City officials are unable to negotiate an agreement with the top-ranked firm, they are hereby authorized to commence contract negotiations with the next ranked firm(s), in order, until an agreement is accepted.

A RESOLUTION AUTHORIZING THE APPROPRIATE CITY OFFICIAL TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE HIGHEST RANKED FIRM TO PROVIDE THE BARRIER ISLAND PARKING STUDY.

Section 4: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY  
for the use and reliance of the  
City of Hollywood, Florida, only.

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DOUGLAS R. GONZALES, CITY ATTORNEY