



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **May 6, 2014**

RE: BLANKET ORDER # **B002579**

PRODUCT/SERVICE: **Liquid Chlorine - One (1)
Ton Cylinders**

**Allied Universal Corp.
Mr. Bernie Greenberg
3901 NW 115 Ave.
Miami, FL 33178**

Telephone Contact: 305-888-2623

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | |
|------------------------------------------------------------------------------------------|--------|
| <input type="checkbox"/> FORMAL BID # | |
| <input type="checkbox"/> INFORMAL BID # | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID # | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID # | |
| <input checked="" type="checkbox"/> OTHER: Seacoast Utilities Bid Number 14-550-W | |

The term of this order is **3/1/2014** through **2/28/2015**.

The estimated dollar value is **\$120,000.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ian Superville** at (954) 921-3552

c: Public Utilities
Wastewater Treatment Plant
Finance



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Piggybacking Request Form

(Use for purchase(s) over \$10,000, when piggybacking off other contracts)

Date 5/19/14

Department/Office Public Utilities

Division/Area WWTP

Contact Person Coy Mathis

Title Public Utilities Manager

Phone 954-921-3288

Email coymathis@hollywoodfl.org

1. Requested Vendor Allied Universal Corporation

Vendor Number 2608

Address 3901 NW 115 Ave - Miami, FL 33178

Contact Person Bernie Greenberg

Title _____

Phone 305-888-2623

Email bernieg@allieduniversal.com

2. Contract title requesting to piggyback? Liquid Chlorine 14-550-W

Awarding Agency Seacoast Utilities Authority

Contract Expiration Date 2/28/15

Copy of Contract and Awarding Agency documentation is attached.

☒ Yes ☐ No

3. Product/Service being requested (be specific). Purchase of one (1) Ton Cylinders of Liquid Chlorine

4. Detailed description of the products/services function and purpose. Disinfection of Ocean Outfall Effluent and Reuse Effluent.

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

5. Please explain what process the Department/Office took to verify and/or identify this contract. Solicitation #:
Seacoast Utilities Bid Number 11-499-W.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

☐ Yes ☒ No

Please explain None found.

7. Total cost of the requested product/service. \$120,000.00.

8. Total estimated annual (fiscal year) cost of requested product/service. \$120,000.00.

Account Number(s) 42.4041.00000.536.005233

Chemical Supplies

9. Is this product/service covered by a warranty? ☐ Yes ☒ No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

☐ Yes ☒ No

If yes, please describe the related products/services and estimated cost(s.) _____

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

☐ Yes ☒ No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

12. Is this a grant related purchase? ☐ Yes ☒ No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) _____

Will this require matching funds? ☐ Yes ☒ No

What is the grant source? _____

What is the grant (dollar) amount? _____

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Excluded Parties List System at www.epls.gov.

Date of Advanced Search 5/13/14

Company Name(s) Searched

Search Results

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract and recommend its approval based on the contract complying with the City of Hollywood's scope and pricing requirements and to the best of you knowledge the contract does not violate any applicable policy, statute, governing rule or regulation.

Conf. Mathias
Contact Person's Signature

5/19/14
Date

S. A. Daniels
Supervisor's Signature

5/20/14
Date

for

[Signature]
Director's Signature

5/21/14
Date

APPROVAL (Procurement Service Division Use Only)			
Verified By:	<u>AS</u>	Date	<u>5-22-14</u>
Approved By:	<u>Joel L</u>	Date	<u>5-22-14</u>

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DATE: March 31, 2014

FILE: PR-14-106

TO: Steve Joseph, Director, Public Utilities

VIA: Joel Wasserman, Director, Procurement Services

FROM: Ian Superville, Procurement Contracts Officer
Procurement Services *AS*

SUBJECT: Blanket Contract Renewal for the Supply & Delivery of Liquid Chlorine - One (1) Ton Cylinders - B002364- Allied Universal Corporation

ISSUE:

The current period of the above contract expired January 25, 2014. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

If you wish to renew this contract, please complete and return this form to my attention along with the attached Contract Renewal Evaluation Form.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply by returning this memo appropriately filled out, signed and dated.

Date: 4/27/14

To: Ian Superville, Procurement Services

The Public Utilities Department recommends the following:

Conf ☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42,4041.00000.536.0052.33 Chemical Supplies.
"SATISFIED with the services rendered by this vendor"

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Conf ☒ Estimated annual usage/expenditure is \$ 120,000.00 / yr

By: *Conf* *[Signature]* 4/9/14

Title: _____



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office Contract Renewal Evaluation

Date: 4/07/14	
Department/Office: Public Utilities	Division/Area: Wastewater
Contact Person: Coy Mathis	Title: Public Utilities Manager
Contact phone number: 954-921-3288	Contact Email: cmathis@hollywoodfl.org
Purchase Order/Blanket Purchase Order #: BOO2364	
Contract Expiration Date: 4/25/14	
Vendor: Allied Universal Corporation	Contact Person: Bernie Greenberg
Contact phone number: 305-888-2623	Contact Email:
Good/Service: Supply of Liquid Chlorine – One (1) Ton Cylinders	Solicitation #: Seacoast Utilities Bid Number 11-499-W

1. How would you rate the quality of goods/services?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Department/Office Director's Name: Steve Joseph, P. E.

Department/Office Director's Signature: _____

 6/9/14


4/9/14

SEACOAST UTILITY AUTHORITY

ADMINISTRATIVE DIVISION M E M O R A N D U M

TO: Seacoast Utility Authority Board

FROM: Rim Bishop, Executive Director

DATE: February 4, 2014

RE: **WATER CHEMICAL – LIQUID CHLORINE**

Bids were received for liquid chlorine on January 28, 2014. Chlorine is combined with ammonia to form monochloramines which provide disinfection.

Current pricing is \$399.80/ton pursuant to a 2011 competitively bid contract which will expire at the end of the month.

Staff recommends award to Allied Universal, the lowest responsive bidder.

RECOMMENDED MOTION

Motion to award bid for liquid chlorine to Allied Universal Corp., the lowest responsive bidder whose bid will best serve the public interest in the amount of \$283.73/ton, estimated annual cost of \$135,487, as recommended by staff.

**SEACOAST UTILITY AUTHORITY
PURCHASING DEPARTMENT**

To: Danielá Russell

From: Randy Kellar

Date: January 28, 2014

Re: Bid No: 14-550-W
Liquid Chlorine

The Bid Opening was at 2:00 PM on January 28, 2014 on the subject bid. Bid results are as follows:

Allied Universal Corp.	\$283.73/Ton
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Brenntag Mid-South	\$316.00/Ton
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The Bids have been given to Keith Haas for his review and recommendation to the board.

R. Bishop
B. Gregg
J. Moore
D. Phillips

sg

Seacoast Utility Authority
2013-2014 Annual Budget
Part III-d - Operations and Maintenance / Water Treatment

Water Treatment Department Line Item Details

Account - Description	Proposed 2013-2014
552332 - Permanganate	
Potassium Permanganate at \$2.03 per pound at Richard Road through November 2013	\$ 23,236
Potassium Permanganate at \$2.03 per pound; assumes lime treatment of 1007 MG of water through November of 2013	\$ 109,920
<i>Account Total</i>	<u>\$ 133,156</u>
<i>Revised 2012-2013 Budget</i>	<u>\$ 994,783</u>
<i>Budget Change</i>	<u>(\$ 861,627)</u>
552333 - Polymer	
Primary polymer 75,690 pounds at \$0.79 per pound; assumes treatment of 1,312 MG of water through November 2013	\$ 59,795
Secondary coagulant 1,641 lbs at \$1.65 per pound to treat 1,312 MG of water through November 2013	\$ 2,708
<i>Account Total</i>	<u>\$ 62,503</u>
<i>Revised 2012-2013 Budget</i>	<u>\$ 296,220</u>
<i>Budget Change</i>	<u>(\$ 233,717)</u>
552334 - Chlorine	
Chlorine used for disinfection of estimated annual flow of 6,025 MG; 305 tons at \$444.22 per ton; estimates based on field trials	\$ 135,487
<i>Account Total</i>	<u>\$ 135,487</u>
<i>Revised 2012-2013 Budget</i>	<u>\$ 104,616</u>
<i>Budget Change</i>	<u>\$ 30,871</u>
552335 - Ammonia	
Bulk ammonia for chlorination process; estimated 75 tons at \$1,488.00 per ton to treat 6,025 MG of water which is based on engineering estimates	\$ 111,650
<i>Account Total</i>	<u>\$ 111,650</u>
<i>Revised 2012-2013 Budget</i>	<u>\$ 41,569</u>
<i>Budget Change</i>	<u>\$ 70,081</u>
552339 - Hypochlorite	
Hypochlorite used for odor control in air scrubbers, estimated consumption of 216 gallons per day at \$0.84 per gallon; dosages based on field trials	\$ 66,225
<i>Account Total</i>	<u>\$ 66,225</u>
<i>Revised 2012-2013 Budget</i>	<u>\$ 30,404</u>
<i>Budget Change</i>	<u>\$ 35,821</u>

LIQUID CHLORINE

BID NO: 14-550-W

Addendum Number 1

December 27, 2013

The following additions and modifications are hereby made to the bidding documents for the above referenced project.

Acknowledge receipt of the addendum by inserting its number on page A-1 of the bid.
Failure to do so may subject the bidder to disqualification.

- 1. Replace page A-3**
- 2. Replace page C-1**
- 3. Replace page D-1**

6. Contract.

- a. The submission of the Bid will be deemed an offer by the Bidder. The Contract will be deemed awarded and validly entered into between the Bidder (Contractor) and SUA when written notice to proceed has been given by SUA through its authorized agent or a purchase order has been issued to the Contractor covering same.
- b. The Contract shall be comprised of the documents listed in the Table of Contents to the Invitation to bid and all attachments thereto. These documents shall constitute the entire agreement between the bidder and SUA. The Contract will bind SUA and the Bidder and their partners, successors, assigns and legal representatives.
- c. The Bidder agrees to comply with its covenants and the specifications for the services or goods as expressed in the Contract.
- d. In case of any default by the Bidder, SUA may take such action as it deems appropriate, including, without limitation, an action for damages or specific performance.
- e. The price is firm for the Contract period. The Bidder acknowledges that the bid price includes all costs and expenses required for the satisfactory completion of the Contract requirements.
- f. The term of the Contract shall be for one (1) year.

7. Delivery of Goods. The provisions of this paragraph apply to Bids for the provision of goods, materials, supplies, equipment and similar items.

- a. Quote "firm net prices", after deduction of any trade or similar discounts. Give both unit price and extended total. Prices must be stated in units of quantity specified in bidding specifications. In case of discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices F.O.B. destination, freight prepaid (unless otherwise stated in special conditions). State discounts for prompt payment. Each item must be bid separately and no attempt is to be made to tie any item or items in with any other item or items. Cash or quantity discounts offered will not be a consideration in determination of award of bid(s). If a bidder offers a discount, it is understood that a minimum of 30 days will be required for payment, and the discount time will be computed from the date of satisfactory delivery at place of acceptance and receipt of correct invoice at the office specified.

CONDITIONS OF THE WORK AND CONTRACT

1. Work. The Work is described in the Conditions of Bid, these Conditions of the Work and Contract and in the attached "Specific Requirements". All Work is to be performed in accordance with good judgment, accepted industry standards, and these documents.
2. Materials. Except as otherwise specifically provided in the Specific Requirements, all equipment, materials and articles incorporated in the Work covered by the Contract are to be new and of the most suitable grade for the purpose intended. Further and unless otherwise specifically provided in the Specific Requirements, reference to any equipment, material, article or patented process, by trade name, make or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition.
3. Termination, Renewal.
 - a. SUA may, by written notice to the successful Bidder (hereafter "Contractor"); terminate the Contract if the Contractor has failed to perform the Work in a manner satisfactory to SUA. The date of termination shall be stated in the notice. SUA shall be the sole judge of non-performance. SUA will not thereby be deemed to have waived any other rights or remedies available to it.
 - b. If the majority of the Work consists of the provision of services, SUA may cancel the Contract upon 30 days' written notice for reasons other than cause.
 - c. The term of the Contract is set forth in the Conditions of Bid. The Contract has the option of the extension for two additional equivalent periods by the mutual, written consent of the Contractor and SUA.
4. Insurance.
 - a. The Contractor shall maintain at its sole expense the following insurance coverage's and terms during the term of the contract and while it has personnel performing any Work:
 - i. For the Contractor as well as for any subcontractor engaged by it, workers' compensation insurance in compliance with all laws for all persons performing any Work. If any laborer, materialman or other employee is to be engaged in hazardous work under this Contract and is not protected under the Workers' Compensation Statute, the Contractor shall provide, and shall cause each subcontractor to provide, Workers' Compensation coverage judged adequate by SUA and meeting state and federal statutory requirements for the protection of such people.

BID NO: 14-550-W
LIQUID CHLORINE

SPECIFIC REQUIREMENTS

LIQUID CHLORINE

Approximate annual requirements = 475 Tons

1. Liquid Chlorine (elemental gas) shall be delivered within 48 hours of phone call ordering same in one ton containers. Orders shall be placed on an as needed where needed basis. Delivery trucks shall have a functional lift gate with adequate stops for unloading full cylinders and loading empty cylinders.

2. Delivery points shall include:

- Hood Road Wellfield
5944 Hood Road
Palm Beach Gardens, FL (located near the Florid Turnpike and Hood Road).
- Hood Road Water Treatment Plant
4170 Hood Road
Palm Beach Gardens, FL
- Richard Road Water Treatment Plant
1156 Richard Road
Palm Beach Gardens, FL
- Lilac Street Repump Station
4075 Lilac Street
Palm Beach Gardens, FL
- PGA Wastewater Treatment Plant
11498 Nursery Lane
Palm Beach Gardens, FL

3. Quantities stated are for Bidders guidance only and no guarantee is given or implied as to quantities that will be used during the Contract period. Estimated quantities are based upon previous needs and estimated usage for the 12 months period. Said estimated quantities may be used for purposes of evaluating the low Bidder meeting the specifications set forth by SUA.



3901 NW 115 Avenue
Miami, Florida 33178
305-888-2623 office
305-463-8369 fax

March 5, 2014

City of Hollywood

Attn:
Ian Superville
iansuperville@hollywoodfl.org

**Re: Seacoast Utilities Bid # 14-550-W
Chlorine Tons**

Mr. Superville:

Please use this letter as confirmation that Allied Universal Corporation will allow City of Hollywood to piggyback on the Seacoast Utilities Bid # 14-550-W, for Chlorine Tons, with pricing listed below.

Chlorine/2000# Tons \$283.73/Ton

This bid contract is good for one year.

The term of this "piggyback" agreement is from March 1st, 2014 to February 28, 2015, during which City of Hollywood agrees to purchase from Allied all of the City of Hollywood Chlorine requirements.

Estimated yearly volume _____ tons.

If you are in agreement and wish to be included in this Bid contract please signify by signing this letter and fax to (305) 463-8369, by March 15, 2014.

Thank you for your cooperation and consideration.

Respectfully,

ALLIED UNIVERSAL CORP.


Bernie Greenberg

ACCEPTED: City of Hollywood

Print name/title

Signature

Date

ap/

cc: J. Palmer, AUC President – CEO ✓
C. Fernandez, AUC Vice President of Sales

3901 NW 115 Avenue
Miami, Florida 33178
305-888-2623

9501 Rangeline Road
Ft. Pierce, Florida 34987
772-464-6195

30 Neil Gunn Drive
Ellisville, MS 39437
601-477-2550

5215 W. Tyson Avenue
Tampa, Florida 33611
813-832-4868

8350 NW 93rd Street
Miami, Florida 33166
305-888-2623

204 SCM Road
Brunswick, GA 31525
912-267-9470

1405 Possum Hollow Road
Ranger, GA 30734
706-334-7377

2100 Port Road
West Memphis, AR 72301
870-732-3107