

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 22, 2021
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Purchase Order with Bliss Products and Services, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
 - 2) Type of Agreement – Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Section 38.41 (C)(5) of the Code of Ordinances (“piggyback”)
 - 4) Term of Contract:
 - a) initial – September 1, 2020 – 8/31/2023
 - b) renewals (if any) – Multi-year contracts will automatically renew for one year periods, unless the District notifies the Supplier of intent to rebid or renegotiate the terms 90 days prior to the contract anniversary date.
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$281,099.00
 - 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the order in whole or in part for default (a) if Contractor fails to perform in accordance with any of the requirements of the order or (b) If Contractor becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Contractor under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by the City. Contractor, will be liable for excess costs of reprocurement.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall purchase and install playground equipment, safety surfacing and a shade system at Cathy and Bob Anderson Park.
 - 9) Other Significant Provisions: Piggyback based on School District of Manatee County Bid No. MCSD NO.21-0053-M.
- cc: Dr. Wazir Ishmael, City Manager