

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** August 2, 2021

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Legal Services Agreement with Greenberg Traurig, P.A.  
for utilities matters

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Legal Services
  - 3) Method of Procurement (RFP, bid, etc.) – Section 38.40(C)(11)(i) of the Procurement Code.
  - 4) Term of Contract:
    - a) initial – expires on September 30, 2022.
    - b) renewals – yes, based upon a separate engagement letter.
    - c) who exercises option to renew – mutual
  - 5) Contract Amount – In the estimated amount of \$200,000.00.
  - 6) Termination Rights – Either party may terminate.
  - 7) Indemnity/Insurance Requirements – n/a
  - 8) Scope of Services: The law firm will provide legal services to the Dept. of Public Utilities on various utility matters, including but not limited to the Large User issues.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager