

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** June 11, 2018

**FROM:** Douglas R. Gonzales  
City Attorney

**SUBJECT:** Proposed Memorandum of Understanding for the 2017-2018 Assistance to Firefighters Grant Program to include the City of Hollywood as a participating agency in said program to receive grant funding.

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I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Department of Fire Rescue and Beach Safety
- 2) Type of Agreement – Memorandum of Understanding
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
  - a) initial – This MOU shall be effective on the date of last signature of the participating agencies and shall continue for 5 years after official closeout of the grant agreement.
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a
- 5) Contract Amount - Grant amount is \$185,325.22; matching funds are \$27,798.78
- 6) Termination rights – n/a
- 7) Indemnity/Insurance Requirements – To the extent permitted by law (Section 768.28, F.S.) each party agreed to be fully responsible for the respective acts and omissions of its agents or employees.
- 8) Scope of Services - The Fire Departments will utilize the grant funding to purchase equipment for the new fire alerting system. **The purchase will be facilitated in accordance with the City' Purchasing Code, and if required brought back to the City Commission.**
- (9) Prior experience with Vendor (if any) – Yes.
- 10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager