

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 1, 2019
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Blanket Purchase Order with Allied Universal Corporation
for delivery of chlorine, liquid cylinders.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – **Cooperative Bid, City of Fort Lauderdale as lead agency (Bid No. ITB 12288-393)** in accordance with Section 38.46 of the Hollywood’s Purchasing Ordinance.
 - 4) Term of Contract:
 - a) initial – two years
 - b) renewals – yes, two additional one year periods.
 - c) who exercises option to renew – mutual
 - 5) Contract Amount – In the estimated amount of \$256,000.00.
 - 6) Termination Rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Yes.
 - 8) Scope of Services: Allied Universal will provide delivery of chlorine, liquid cylinders.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager