

RESOLUTION NO. R-2011-269

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA RANKING CONSULTING FIRMS AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AGREEMENTS ON A ROTATING BASIS WITH THE THREE (3) HIGHEST RANKED FIRMS TO PROVIDE PROFESSIONAL SERVICES FOR SURVEYING AND MAPPING SERVICES PROJECTS.

WHEREAS, it is in the best interest of the City to enter into an agreement with multiple consultants to provide surveying and mapping services that are required to implement future projects in an expeditious fashion; and

WHEREAS, services to be accomplished under this contract will include, but not limited to, various, but not as yet identified design surveys, construction layouts, boundary surveys, preparation of sketches and legal descriptions, mapping, AutoCAD drafting, calculations and other related survey and mapping projects; and

WHEREAS, consulting services will be requested on an "as needed – when needed" basis and the initial term of the continuing contract will be for three (3) years with the right to renew the contract for two (2) subsequent one-year terms based on satisfactory performance and mutual agreement; and

WHEREAS, the City has followed the procedures established in the Florida Statutes, Section 287.055, Consultants' Competitive Negotiation Act, to procure services from such a consulting firm; and

WHEREAS, in accordance with the Consultants' Competitive Negotiation Act, the City advertised for Professional Services from surveying and mapping Consulting firms, and a Statement of Qualifications was received from eleven (11) firms; and

WHEREAS, upon review of the Statement of Qualifications, the firms were ranked based upon specific selection criteria, and an Evaluation Committee, comprised of in-house professionals, more specifically; two (2) Senior Project Managers, one (1) Project Manager, and one (1) engineer from the Public Services Department, conducted oral interviews with the following (5) highest ranked firms:

1. Gibbs Land Surveyors
2. Biscayne Engineering Company, Inc.
3. Keith and Schnars, P.A.
4. Calvin, Giordano & Associates, Inc.
5. Craven Thompson & Associates, Inc.

; and

WHEREAS, two (2) firms are local Hollywood businesses: Gibbs Land Surveyors and Calvin, Giordano & Associates, Inc., and both firms received the maximum points in the local business category; and

WHEREAS, it was the recommendation of the Evaluation Committee to rank the three (3) firms in the following order for consideration:

- 1) Gibbs Land Surveyors
- 2) Biscayne Engineering Company, Inc.
- 3) Craven Thompson & Associates, Inc.

; and

WHEREAS, all three (3) firms are responsible and it is in the best interest of the City to select on a rotating basis one firm as needed; and

WHEREAS, the cumulative amount of fees to be paid for services provided by each consultant under each continuing contract shall not exceed \$350,000.00 and sufficient funding will be provided in each of the individual capital project budgets to include the costs of said surveying and mapping services and other related professional and/or engineering services costs, all construction costs and all other ancillary, related capital project costs and budget reserves, subject to the review and approval of the City Commission of each individual capital project prior to the commencement of each capital project when scheduled;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:


Section 1: That it hereby authorizes the appropriate City Officials to negotiate and execute agreements with the top three (3) highest ranked firms to provide professional services to the City of Hollywood pursuant to the Consultants' Competitive Negotiation Act, in a form acceptable to the Interim City Manager and approved as to form and legality by the City Attorney.

Section 2: That, if the appropriate City officials are unable to negotiate an agreement with one of the rated consultant firms, they are hereby authorized to commence contract negotiations with the remaining two (2) ranked firms in order until an agreement is negotiated with the firm.

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Section 3: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 19 day of Oct, 2011.



PETER BOBER, MAYOR

ATTEST:



PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only



JEFFREY P. SHEFFEL, CITY ATTORNEY *az*