



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Piggyback Request Form

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Date 2/28/2022

Department/Office Police

Division/Area Parking

Requestor Hal King

Title Parking Administrator

Phone X3495

Email hking@hollywoodfl.org

1. Requested Vendor Gtechnas US Corporation

Vendor Number ?????

Address 2429 Military Rd., Ste 3, Niagara Falls, NY 14304

Contact Person Sgt. (Ret)' James A. Olivieri, CD

Title Enforcement Solutions Advisor

Phone 514-953-9898, x5268

Email james.olivieri@gtechna.com

2. Contract title and number requesting to piggyback? Sourcwell contract 080321-GTE

Awarding Agency Sourcwell

Contract Expiration Date October 7, 2025

Copy of Contract and Awarding Agency documentation is attached (provide if available).

☒ Yes ☐ No

3. Product/Service being requested (be specific). Parking Management Systems with Related Equipment, Supplies and Services

4. Detailed description of the product/service's function and purpose. The parking management system provides the City with a comprehensive integrated package that processes parking citations and digital parking permits. This will reduce the costs and handling of vinyl and paper parking permits, instead using the license plate as a parking credential. The system will also integrate with a self-service kiosk at the Customer Service office, allowing residents to enter their own data quickly and efficiently, minimizing the need for Parking staff to perform data entry for permits and speeding up the overall process. The parking system is cloud based and provides License Plate Recognition (LPR) software in all handheld equipment, reducing the possibility of errors due to transposition of license numbers. The system has a responsive design that works on computers and mobile phones.

5. Please explain what process the Department/Office took to verify and/or identify this contract. The Parking Division has been interactive with numerous vendors that provide similar services and equipment. Many of these vendors have existing purchasing agreements on Omnia Partners, NCPA, Sourcewell, etc. but some had issues such as limited experience in citation issuance, no handheld LPR or no cashing program. Gtechna satisfies all the service needs we have under this contract. Their pricing is also lower than the City's current vendor.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

☒ Yes ☐ No

Please explain There were other contracts the Parking Division reviewed with different vendors. However, as previously stated, many vendors had issues such as limited experience in citation issuance, no handheld LPR or no cashing program. Gtechna satisfies all the service needs we have under this contract. Their pricing is also lower than the City's current vendor.

7. Total cost of the requested product/service. \$275,895.57

8. Total estimated annual (fiscal year) cost of requested product/service. \$32,511.77 estimated

Account Number: 446.159901.54500.564420.001493.000.000

9. Is this product/service covered by a warranty? ☒ Yes ☐ No

If yes, please attach a copy of the warranty details.

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.

Requestor's Signature

2/28/2022

Date

DocuSigned by:

Chris O'Brien

3/21/2022

Director's Signature

Date

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Piggyback Checklist

Contract Number/Name: Sourcewell contract 080321-GTE awarded to Gtechna US Corporation (competitively awarded under Sourcewell Solicitation Number: RFP #080321 for Parking Management Systems with Related Equipment, Supplies and Services)

Services/Supplies to be provided: Parking Citation and Permitting Management Systems with Related Equipment, Supplies and Services

Using Department(s): Police Department / Parking Division

ITEMS VERIFIED	YES	NO	COMMENT
Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract?	Yes		Sourcewell contract 080321-GTE allows use by all government entities
Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised?	Yes		Sourcewell Solicitation Number: RFP #080321
Piggyback Contract is Valid?	Yes		Contract Effective Date: 10/13/2021; Contract Expiration Date 10/7/2025
Goods / Services requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract?	Yes		
Does the piggyback contract have acceptable terms and conditions?	Yes		
Did the vendor confirm that the piggyback contract is authorized to be used with the established terms, conditions, and pricing?	Yes		Vendor approves of using the contract.
Is pricing "Fair and Reasonable" in the piggyback contract?	Yes		Vendor (Gtechna) was tied for the highest total score in the pricing category among 21 respondents to the RFP.
Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the COH's Risk Management?	Yes		
Piggyback Contract has Warranty Conditions?	Yes		Includes software warranties relating to equipment, installations, and repair/replacement of components.
Piggyback Contract has liquidated damages (if Yes, provide the daily liquidated amount)		No	Includes other remedies for damages/non-compliance.

Verified By: Hal King

Date: 2/28/2022