



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Sole Source Justification Form (Use for Purchases(s) over \$5,000)

Per City of Hollywood Ordinance § 38.41 (C) (2), sole source purchases are exempt from competitive bid and competitive proposal requirements. Sole-source goods, supplies, materials, equipment and services, such as unique, patented, or franchised goods, supplies, materials, equipment or services, are exempt if the CPO determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one source.

Date 3-23-22

Department/Office Public Utilities

Division/Area ECSD

Requestor Feng "Jeff" Jiang, P.E.

Title Assistant Director

Phone 954-921-3930

Email fjiang@hollywoodfl.org

1. Requested Vendor Parkson Corporation

Vendor Number 06865

Address 1401 W. Cypress Creek Rd., Ste. 100, Ft. Laud. FL 33309-1969

Contact Person Marty Unger

Title Regional Sales Manager

Phone 954-383-1757

Email Munger@parkson.com

2. Product/Service being requested (be specific). DynaSand® Continuous Backwash Sand Filter

3. Detailed description of the product/service's function and purpose. Retrofitting eight reuse water filter cells at the SRWWTP. The current media is past its life cycle and needs to be replaced.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor. Parkson Corporation is the original manufacturer/supplier of the subject product and is the only source for OEM replacement parts. In addition, Parkson is the only company with certified technicians capable of rebuilding/working on the subject product. The Mack Company is the sole or exclusive representative for Parkson within the state of Florida for the purchase of new products, OEM repair parts, repairs and maintenance. No other representative can sell products, repair/replacement parts, maintenance, repair/replacement services, field services and technical support for Parkson.

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function.

Performed a search and confirmed that the process is proprietary, and no other potential vendor exists for this type of media replacement. The manufacturer provided a sole source letter.

6. Please submit supporting documentation from the vendor or other sources certifying that this vendor is a sole source for the required product/service being requested. For example, the vendor holds the distribution rights, productions rights, copyrights, trademark and/or patent:

- Vendor holds the exclusive rights for the product/service.
- Vendor is the sole provider of the product/service that has unique characteristics essential to the required function which no other product/service is capable of satisfying.
- Product is replacing existing product and necessary to maintain warranty or service contract.
- Product is replacing existing product and is not interchangeable with any other product.
- Other (Please explain). _____

7. Total cost of the requested product/service? \$2,750,000.00

8. Total estimated annual (fiscal year) cost of requested product/service? _____

Account Number(s) 442.409903.53600.563010.001466.000.000

9. Is this product/service covered by a warranty? Yes No

If yes, please attach a copy of the warranty details.

REQUESTING DEPARTMENT RECOMMENDATION

WARNING: Per Florida Statutes 838.22(2) – “It is unlawful for a public servant or a public contractor who has contracted with a governmental entity to assist in a competitive procurement to knowingly and intentionally obtain a benefit for any person or to cause unlawful harm to another by circumventing a competitive solicitation process required by law or rule through the use of a sole-source contract for commodities or services.”

I recommend that the competitive quoting/bidding process be waived and that the goods/services be purchased as a sole source.


DocuSigned by:

 89D1FB690EAB4B9...

Requestor's Signature

9/27/2022

Date

DocuSigned by:

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Director's Signature

9/27/2022

Date