



# CITY OF HOLLYWOOD, FLORIDA

## PROCUREMENT SERVICES DIVISION

### Sole Source Justification Form (Use for Purchases(s) in excess of \$2,500)

**Per City of Hollywood Ordinance § 38.40 (C) (3) 'sole source' purchases are exempt from the competitive bid and competitive proposal requirements. Sole-source supplies and services, such as unique, patented, or franchised supplies or services, are exempt if the Director of Procurement Services determines, after a good faith review of available sources, that a particular supply or service is available from only one source.**

Date 02/26/2016

Department/Office Public Utilities

Division/Area 4041

Contact Person Juan Reyes

Title ICE Manager

Phone 954 921-3288

Email jreyes@hollywoodfl.org

1. Requested Vendor AWC Incorporated.

Vendor Number 31685

Address 207 Kelsey Lane, Tampa FL 33619

Contact Person John Kimber

Title Inside Account Manager

Phone 321 207-0120

Email john.kimber@awc-inc.com

2. Product/Service being requested (be specific). Two (2) ABB 54" WaterMaster FEW325 Electromagnetic Flowmeter Systems.

3. Detailed description of the product/service function and purpose. Two (2) ABB 54" WaterMaster Electromagnetic Flow Meter Systems for direct replacement of existing ABB 54" MagMaster Electromagnetic Flow Meter Systems for the Oxygenation Trains 1 and 2 influent flow. These meters have reached the useful life and the coil insulation in the meters have failed; therefore, the meters are giving erratic flow readings and/or at times no flow reading at all. These meters are used to calculate the total incoming flow of raw sewer into the plant.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor. AWC Incorporated is the sole source representative for the municipal and environmental ABB instrumentation business in Florida. ABB Watermaster line is a direct replacement of the ABB MagMaster line; subsequently by

*Procurement Service Division use only*

Requisition # R \_\_\_\_\_  
(As Applicable)

Purchase Order # P \_\_\_\_\_  
(As Applicable)

Blanket Purchase Order # BPO \_\_\_\_\_  
(As Applicable)

replacing the damaged flow meters with a direct replacement (size, features, and functionality) the city will save Thousands of dollars in re-engineering, re-piping and re-configuration of the flow meter systems.

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function.  
internet serch and telephone contacts .

6. Please submit supporting documentation from the vendor or other sources certifying that this vendor is a sole source for the required product/service being requested. For example, the vendor holds the distribution rights, productions rights, copyrights, trademark and/or patent:

- Vendor holds the exclusive rights for the product/service.
- Vendor is the sole provider of the product/service that has unique characteristics essential to the needs which no other product is capable.
- Product is replacing existing product and necessary to maintain warranty or service contract.
- Product is replacing existing product and is not interchangeable with any other product.

7. Total cost of the requested product/service? 64,400.00

8. Total estimated annual (fiscal year) cost of requested product/service? 64,400.00

Account Number(s) \_\_\_\_\_

9. Is this product/service covered by a warranty?  Yes  No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

Yes  No

If yes, please describe the related products/services and estimated cost(s.)

\_\_\_\_\_

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

Yes  No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

\_\_\_\_\_

12. Is this a grant related purchase?  Yes  No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) \_\_\_\_\_

Will this require matching funds?  Yes  No

What is the grant source? \_\_\_\_\_

*Procurement Service Division use only*

Requisition # R \_\_\_\_\_ Purchase Order # P \_\_\_\_\_ Blanket Purchase Order # BPO \_\_\_\_\_  
(As Applicable) (As Applicable) (As Applicable)

(Revised 9/2013)

What is the grant (dollar) amount? \_\_\_\_\_

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Systems for Award Management at [www.sam.gov](http://www.sam.gov).

Date of Advanced Search \_\_\_\_\_

Company Name(s) Searched

Search Results

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### REQUESTING DEPARTMENT RECOMMENDATION

**WARNING:** Per Florida Statutes 838.22(2) – “It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities or services.

I recommend that the competitive quoting/bidding process be waived and that the goods/services be purchased as a sole source.

\_\_\_\_\_  
Contact Person's Signature

\_\_\_\_\_  
Date

02/26/2016

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date


2/26/16

\_\_\_\_\_  
Director's Signature (required over \$10,000)

\_\_\_\_\_  
Date

2/29/16

### APPROVAL (Procurement Service Division Use Only)

Verified By:		Date	3/15/16
Approved By:	Paul to Zam	Date	3/25/2016

*Procurement Service Division use only*

Requisition # R \_\_\_\_\_  
(As Applicable)

Purchase Order # P \_\_\_\_\_  
(As Applicable)

Blanket Purchase Order # BPO \_\_\_\_\_  
(As Applicable)

(Revised 9/2013)



<http://www.awc-inc.com>

207 Kelsey Lane  
Tampa, FL 33619

Your AWC Contact: John Kimber Jr  
Email: [john.kimber@awc-inc.com](mailto:john.kimber@awc-inc.com)  
Phone: 321-207-0120 x2750  
Toll Free: (800) 364-0292  
Fax: 321-207-0739

*Confidential: To be used by recipient's organization only*

Attn: JUAN REYES  
Email: [electric.JPR@gmail.com](mailto:electric.JPR@gmail.com)  
CITY OF HOLLYWOOD WWTP  
1621 N 14TH AVE

HOLLYWOOD, FL 33019  
Phone:  
Fax:

Reference: QUOTE  
AWC Quote #: 1139009  
Quote Version: 001  
Quote Date: 1/21/16  
Quote Expires: 2/29/2016  
AWC Account #: 7C0803

[Set Up an Online Account](#)

[Check Current Availability](#)  
[Request Expediting or Submit Feedback](#)

Need Date	Can Ship Today	Balance Ship Date

Your Price (Unit)	Your Price (Ext)

\$31,200.0000      \$62,400.00

TBD      TBD

TBD

001

2 [AB FEW325.351](#)

ABB 54" WATERMASTER

WaterMaster FEW325 Electromagnetic Flowmeter system, full bore, DN 700 ... DN 2400 (28 ... 96 in.), remote mount, hazardous area design

FEW325.351.H.1.S.4.C2.B.1.A.1.A.3.G.3.B.3.A.1-J.H..MSV3.CWY

FEW325

- Bore Diameter351DN 1350 (54 in.)
- Liner MaterialHHard Rubber
- Electrode Design1Standard
- Measuring Electrodes MaterialSStainless steel 316
- Grounding Accessories42x Potential Equalizing Rings (Stainless Steel
- Process Connection TypeC2Flanges AWWA C207 Class D
- Process Connection MaterialBCarbon steel
- Usage Certifications1Standard (without PED)
- Calibration TypeAStandard factory calibration
- Temperature Range of Installation / Ambient 1Standard design / -20 ... 60 °C (-4 ... 140 °F)
- Temperature Range
- Name PlateAAdhesive label
- Signal Cable Length and Type320 m (approx. 60 ft) cable
- Explosion Protection CertificationGFM Cl. 1 Div. 2
- Protection Class Transmitter / Protection Class Sensor3IP 67 (NEMA 4X) / IP 68 (NEMA 6P), cable fitted and potted

**Quotation**

AWC

Quotation #: 1139009

LI #	Qty	Part Number / Description	Your Price (Unit)	Your Price (Ext)	Need Date	Can Ship Today	Balance Ship Date
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- Cable ConduitsBNPT 1/2 in.
- Power Supply3100 ... 230 V AC, 60 Hz
- Input and Output Signal TypeAHART + 20 mA + Pulse + Contact output
- Configuration Type / Diagnostics Type1Parameters set to factory defaults / Standard diagnostic functions activated
- Lay LengthH1 D Lay Length
- Documentation LanguageM5English (standard)
- Verification TypeV3VeriMaster
- Potable Water and Food & Beverage ApprovalsCWWWithout

NOTE: This is a special lay length design. This has a lay length of 1400mm to match the customers current meter

002	1	<b>MI FREIGHT</b>	\$2,000.0000	\$2,000.00		0	2/1/2016
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**FREIGHT CHARGE**  
 DELIVERY = 16 WEEKS  
 FOB = FACTORY

\*\*\* SubTotal: \*\*\* \$64,400.00

**Quotation**

AWC

Quotation #: 1139009

LI #	Qty	Part Number / Description	Your Price (Unit)	Your Price (Ext)	Need Date	Can Ship Today	Balance Ship Date

**Notes:**

- 1.) All stock subject to prior sale. Orders submitted by 2:00pm (CST) generally ship the same business day. For urgent next day needs please contact us to ensure a timely shipment of your order.
- 2.) Balance Can Ship Dates are based upon receiving an order within one business day from the day of the quote. For updated Balance Ship Dates click on the link at the top of the quotation.
- 3.) Unless otherwise agreed to in writing by both parties all sales resulting from this quote are subject to AWC's "Standard Terms and Conditions of Sale".  
(<http://www.awc-inc.com/AWCTermsAndConditions.pdf>)
- 4.) Standard shipment methods are UPS Ground or Southeastern Freight LTL.
- 5.) Standard freight payments are Prepay and Add.
- 6.) Standard payment terms are Net 30 days from date of invoice, subject to prior credit approval.
- 7.) The quoted sales price does not include taxes, freight, import/export duties or credit card processing fees.
- 8.) Credit card payments are acceptable if made at time of order placement, subject to a maximum of \$10,000. A credit card processing fee of up to 3% of the order amount may be added to the order total.

**Quotation**





**CITY OF HOLLYWOOD**  
**INTER-OFFICE MEMORANDUM**  
*Public Utilities Administration*

**DATE:** March 9, 2016 **File:** PU-16-18\_rev

**TO:** Joel Wasserman, Director  
Procurement Services Division

**VIA:** Steve Joseph, P.E., Director  
Department of Public Utilities *[Signature]* 3/9/16

**FROM:** Francois Domond, P.E., Deputy Director Operations *[Signature]* 3/9/16  
Department of Public Utilities

**SUBJECT:** Procuring of Replacement ABB Flow Meters (Oxygen Trains 1 and 2)  
(City of Hollywood Southern Regional Wastewater Treatment Plant)

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**ISSUE:**

Issuance of a sole source purchase order to AWC, Inc. for the purchasing and supply of two (2) process flow meters for Oxygen Trains 1 and 2 located at the City of Hollywood, Southern Regional Wastewater Treatment Plant (SRWWTP).

**EXPLANATION:**

The City of Hollywood, Southern Regional Wastewater Treatment Plant (SRWWTP) utilizes several flow meters to monitor the amount of raw and treated wastewater, and chemicals and additives that continuously circulate all through the diverse array of (wastewater) treatment processes. The monitoring of the flow is mandated by Federal (Environmental Protection Agency), State (Florida Department of Environmental Protection) and local (Broward County) agencies and the data obtained from the several flow meters is utilized for reporting purposes and to substantiate compliance with the established regulations. Also, with regards to the SRWWTP, and as related to the Large User Agreement, the City must comply with established agreement parameters which include the utilization of best available technology to obtain all relevant flow data.

The influent flow for Oxygenation Trains No. 1 and No. 2 is measured via two (2) ABB 54-inch WaterMaster Electromagnetic flow meters. These existing meters have reached their useful life and their internal coil insulations are failing, prompting the meters to give erratic flow readings and/or at times no flow reading at all. These meters have specific and unique physical characteristics and measurements such as the shape, the size of the exterior body, and the

meters are installed within a confined and custom made underground concrete vault. Therefore, the in-kind replacement of these flow meters will allow the City to continue meeting regulatory and contractual requirements, and will assist the City saving thousands of dollars in possible re-engineering and construction.

AWC, Inc. is the sole source representative for the municipal and environmental ABB instrumentation business in the state of Florida. AWC, Inc. submitted a proposal to supply and deliver the two replacement flow meters in an amount of \$64,400.00. Installation and functional testing of the meters will be performed by Public Utilities staff.

Section 38.40(C)(3) of the Code of Ordinances provides that sole source purchases are exempt from the competitive bid and competitive proposal requirements of the Purchasing Ordinance; therefore, the Department of Public Utilities requests and recommends the issuance of a sole source purchase order to AWC, Inc. for the purchasing two (2) ABB 54" MagMaster Electromagnetic Flow Meter Systems for Oxygenation Trains 1 and 2 influent flow.

Funding for the purchase of the two replacement flow meters is available in the approved capital account No. 42.4000.86532.536.006302.

**RECOMMENDATION:**

The Department of Public Utilities requests and recommends utilization of Section 38.40(C)(3) of the Code of Ordinances to issue a sole source purchase order to AWC, Inc. for the purchasing and supply of two (2) ABB 54" MagMaster Electromagnetic Flow Meter Systems for Oxygenation Trains 1 and 2 influent flow in an amount of \$64,400.00.

(Attachments)

c: Paul Bassar, Contract Compliance Officer, Office of the City Manager  
Juan Reyes, Manager, ICE Division  
Coy Mathis, Utilities Manager, SRWWTP





January 21, 2016

To whom it may concern,

**Municipal representation For Florida**

Please be advised AWC Inc is the sole source representative for the municipal and environmental ABB Instrumentation business in Florida.

Some of the previous familiar names include:

ABB Instrumentation  
Fischer & Porter  
Bailey Fischer & Porter  
Elsag Bailey Fischer & Porter

AWC Inc.  
385 Center Point Circle Unit 1305  
Altamonte Springs FL 32701  
Phone 800-780-7930  
Fax 321-207-0739

Dennis Ciccarelli  
Regional Sales Manager  
ABB Instrumentation

ABB Inc.



## Notice of Intent to Award a Sole Source Procurement

**Date:** March 17, 2016

**NTSS-027-16**

**Due Date for Comments:** March 23, 2016

**E-mail Address:** rlowery@hollywoodfl.org

**Fax Number:** 954-921-3086

### **THIS IS NOT A COMPETITIVE BID**

The proposed contract action is for product or services for which the City of Hollywood intends to negotiate and award with only one source under the authority of the City of Hollywood City Code Section 38.40 (C) (3) Sole-source supplies and services. Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement in the future. Responses will not be considered as proposals, bids, or quotes.

The Procurement Services Division has received a request to make the following sole-source procurement:

**Requesting Department/Office:** Public Utilities

**Product and/or services to be purchased:** Two (2) ABB 54" WaterMaster Electromagnetic Flow Meter Systems (See Quote)

**Anticipated Cost:** \$64,400.00

**Sole Source Justification:** AWC, Inc is the sole source representative for the municipal and environmental ABB Instrumentation business in Florida

#### **Action To Be Taken:**

No action is required if you agree this proposed purchase is a valid sole-source. If you do not agree that this proposed purchase is a sole-source, you may respond by submitting in writing their name, address, point-of-contact, telephone number, email, and a statement regarding capability to provide the specified procurement. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within five (5) business days after the date of publication of this synopsis will be reviewed by the City.

**All responses must be in writing and returned to ATTN:** Robert Lowery, by Email or Facsimile number 954-921-3086 prior to the "Due Date for Comments." Please do not submit a bid for this public posting.



Welcome [dmainero@hollywoodfl.org](mailto:dmainero@hollywoodfl.org) | [Logout](#)  
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 or call 800-990-9339

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[Vendor view of bid](#)

[Chat](#) | [Description](#) | [Attachments](#)

**Bid #NTSS-027-16 - Two (2) ABB 54 Inch WaterMaster Electromagnetic Flow Meter Systems NOTICE TO SOLE SOURCE**

<b>Time Left</b>	<b>Bid has ended.</b>	<b>Notifications</b>	<a href="#">Report (Bidder Activity)</a>
<b>Time Started</b>	<b>Mar 17, 2016 10:07:39 AM EDT</b>	<b># of suppliers that viewed</b>	<b>11</b> <a href="#">(View)</a>
<b>Time Ended</b>	<b>Mar 23, 2016 5:00:00 PM EDT</b>	<b>Q &amp; A</b>	<a href="#">View Questions &amp; Answers</a>
<b>Agency Information</b>	<b>City of Hollywood, Florida, FL</b> <a href="#">(view agency's bids)</a>		<b>Q&amp;A Deadline:</b> Mar 23, 2016 12:00:00 PM EDT
<b>Department</b>	Public Utilities <a href="#">(view department's bids)</a>		
<b>Bid Classifications</b>	<a href="#">Classification Codes</a>		
<b>Bid Regions</b>	<a href="#">Regions</a>		
<b>Bid Contact</b>	<a href="#">see contact information</a>		
<b>View Rules</b>	Click here to <a href="#">change</a> the rules for this bid.		
<b>Best and Final Offer:</b>	<a href="#">Create</a>		

**Approval**

**View Approval Flow** [View Approval Flow](#)  
**Approval Status** Approved

**Description**

**Bid Number** NTSS-027-16  
**Title** Two (2) ABB 54 inch WaterMaster Electromagnetic Flow Meter Systems  
**Budgeted Amount** \$64,400.00 [\(change\)](#)  
**Estimated Amount** \$64,400.00  
**Estimated Amount** \$64,400.00 (This price is estimated - not guaranteed)  
**Description** AWC, Inc is the sole source representative for the municipal and environmental ABB Instrumentation business in Florida

The proposed contract action is for product or services for which the City of Hollywood intends to negotiate and award with only one source under the authority of the City of Hollywood City Code Section 38.40 (C) (3) Sole-source supplies and services. Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement in the future. Responses will not be considered as proposals, bids, or quotes.

**Documents**

[Select All](#) | [Select None](#) | [Download Selected](#)

1. [NTSS-027-16 AWC.pdf](#) [\(download\)](#)

= Included in Bid Packet = Excluded from Bid Packet

**Contractor Advertisements**

[View All Ads](#)

There are no advertisements on this solicitation.

*PAB*

**NOT AWARDED REASON**

The City of Hollywood did not receive any responses to the NTSS and will proceed with award to AWC, Inc.

*PAB*

[Product Feedback](#)

Questions? Contact a BidSync representative: 800-990-9339 or email: [support@bidsync.com](mailto:support@bidsync.com)

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