



Department of Public Utilities
Public Utilities Administration
Inter-Office Memorandum

DATE: June 25, 2025 **FILE:** PU-25-95

TO: George R. Keller, Jr., CPPT
City Manager

VIA: Adam Reichbach ^{DS}
Assistant City Manager AR

VIA: Chris O'Brien ^{DS}
Director, Public Safety CO

THRU: Otis Thomas ^{DS}
Director, Procurement and Contract Compliance OT H

FROM: Vincent Morello ^{DS}
Director, Public Utilities VM FJ

SUBJECT: Recommendation to extend the contract with National Metering Service, Inc., for Lead and Copper Rule Revisions (LCRR) Service Line Material Inventory up to 120 days. The 120-day extension will cover the period of July 12, 2025 – November 9, 2025, with no price change.

ISSUE:

The Department of Public Utilities (“Department”) is requesting a 120-day extension for National Metering Service, Inc., for Lead and Copper Rule Revisions (“LCRR”) Service Line Material Inventory up to 120 days, with no price change. The extension is requested due to the pending contract expiring and the Florida Department of Environmental Protection requirements to continue verifying and validating water services line material within the city.

AUTHORITY:

**§ 38.49 TERMINATION, EXTENSION AND RENEWAL OF CONTRACTS.
(B) Extensions.**

The City Manager or designee is authorized to extend for a maximum of 120 days, any contract entered into by the City pursuant to City Commission approval. Any further extensions of such contract require City Commission approval, subject to all requirements of the Procurement Code.

Funding has been provided in the fiscal year 2025 budget for the Department in account number 442.409904.53600.563010.000742.000.000.

RECOMMENDATION:

Approval to extend National Metering Service, Inc., up to 120 days from July 12, 2025 – November 9, 2025, for LCRR Service Line Material Inventory, with no price change.

Signed by:
George R. Keller, Jr. CPPT 7/21/2025

APPROVED BY: BB25DD063647405... George R. Keller, Jr., CPPT Date:
City Manager

- Attachments: LCRR Service Line Material Inventory NMS Inc. Contract Book
LCRR Service Line Material Inventory NMS Inc. R-2024-087
LCRR Service Line Material Inventory NMS Inc. Notice to Proceed
LCRR Service Line Material Inventory NMS Inc. Renewal Agreement Letter

DS DC DS GH DS FJ DS RS. DS VM