

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 17, 2016

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Second Amendment to the Agreement with Hope South Florida, Inc. to increase the funding allocation to provide rental subsidies using HOME funds for additional recipients referred by the Broward County Continuum of Care system

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Community & Economic Development
 - 2) Type of Agreement – n/a
 - 3) Method of Procurement (RFP, bid, etc.) - n/a
 - 4) Term of Contract
 - a) initial – March 1, 2014 to September 30, 2017 which was extended until September 30, 2018 pursuant to Resolution No. R-2015-140.
 - b) renewals (if any) – Yes.
 - c) who exercises option to renew – Mutual agreement by the parties. However, the City is under no obligation to extend or renew the agreement and may procure any service from another source.
 - 5) Contract Amount – The proposed 2nd amendment increases the funding \$341,000 to \$439,000 and increases the administrative fee from \$34,100.00 to \$43,900.00.

Termination rights – With or without cause.
 - 7) Indemnity/Insurance Requirements – Yes.
 - 8) Scope of Services – Hope South shall provide rental subsidies.
 - 9) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager