

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** October 14, 2021

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Authorization to Proceed with Hazen & Sawyer, P.C. to provide Professional Engineering Services relating to the design of mechanical integrity testing an operating permit renewal for deep injection wells nos. 1 and 2.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
  - 2) Type of Agreement – Authorization to Proceed based upon Continuing Services Agreement approved pursuant to Resolution No. R-2017-283 and the Scope and Fee Proposal for this project.
  - 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-283 continuing services contract)
  - 4) Term of Contract:
    - a) initial – the continuing services contract approved pursuant to Resolution No. R-2018-283- was for a three year term. **This ATP project will be completed in approximately 14 months.**
    - b) renewals (if any) – The existing agreement has two additional one year renewal terms. **The Agreement was renewed on August 9, 2021.**
    - c) who exercises option to renew – both parties.
  - 5) Contract Amount – In an amount not to exceed \$95,148.00.
  - 6) Termination Rights – with or without cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Hazen & Sawyer, P.C. to provide Professional Engineering Services relating to the design of mechanical integrity testing an operating permit renewal for deep injection wells nos. 1 and 2, and facility permit renewal for the Southern Regional Wastewater Treatment Plant.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager