

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 20, 2017

FROM: Alan Fallik, Acting City Attorney

SUBJECT: Proposed Blanket Purchase Order with ATCi Communications International, Inc. for security systems maintenance and repair services for the City-wide Closed Circuit Television Camera System.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Information Technology.
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback School District of Palm Beach County: Bid #16C-41W.** Section 38.40(C)(5) of the City’s Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
 - a) initial – 2 years, commencing on July 3, 2017 to May 11, 2019.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In an estimated annual amount of \$121,725.00
- 6) Termination rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
- 8) Scope of Services – Vendor will provide maintenance and repair services the City-wide closed circuit television system.

TERM SHEET FOR ATCi COMMUNICATIONS INTERNATIONAL, INC.

9) City's prior experience with Contractor (if any) – yes.

10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager