



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **November 18, 2014**

RE: **BLANKET ORDER # B001579**

PRODUCT/SERVICE: **Removal, Storage and
Land Application of Stabilized Biosolids**

**Biosolids Distribution Service LLC
Attn: Dan Anderson/Shelli
39347 Flink Avenue
North Branch, MN 55056**

Telephone Contact: 715-350-6909
Email: **MLADIN@BIOSOLIDSERVICES.COM**

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | |
|---|--------|
| <input type="checkbox"/> FORMAL BID # | DATED: |
| <input type="checkbox"/> INFORMAL BID # | DATED: |
| <input checked="" type="checkbox"/> RENEWAL OF FORMAL BID # RFP-3848-03-WG/R-2010-01 | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID # | |
| <input type="checkbox"/> OTHER: 2nd Renewal | |

The term of this order is **2/15/2015** through **2/14/2020**.

The estimated dollar value is **\$6,500,000.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ian Superville** at (954) 921-3552

c: Finance
Public Utilities
Wastewater Treatment Plant



CITY OF HOLLYWOOD, FLORIDA

Procurement Services Division

2600 Hollywood Blvd. • Room 303 • P. O. Box 229045 • Hollywood, Florida 33022-9045
Phone (954)921-3299 • Fax (954)921-3086

November 18, 2014

Biosolids Distribution Service LLC
Attn: Dan Anderson/Shelli
39347 Flink Ave
North Branch, MN 55056

Dear Vendor:

Our Agreement for Removal, Storage and Land Application of Stabilized Biosolids based upon Bid Number RFP-3848-03-WG/R-2010-01, Blanket Purchase Order B001579, expires on February 14, 2015.

The Procurement Services Division would like to renew the agreement for a five (5) year renewal period under the terms and conditions utilizing Blanket Purchase Order B001579 (copy attached).

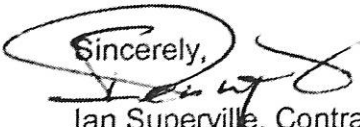
Please advise your interest in renewing this Agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,


Ian Superville, Contracts Officer
Procurement Services Division

IS/dm

I agree: 

I disagree: _____

Name: THOMAS M. ANDERSON
(Typed or Printed & signature)

Date: 12/8/2014



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DATE: November 18, 2014 **FILE:** PR-15-027

TO: Steve Joseph, Director, Public Utilities

VIA: Joel Wasserman, Director, Procurement Services *[Signature]*

FROM: Ian Superville, Contracts Officer, Procurement Services *[Signature]*

SUBJECT: Blanket Contract Renewal for B001579 – Biosolids Distribution Service

ISSUE:

The current period of the above contract expires February 14, 2015. The contract is renewable for a five (5) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 12/8/14 To: Ian Superville, Procurement Services

The Director of Public Utilities recommends the following:

Cog ☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42.4041.00000.536.004360 - Waste Disposal.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Cog ☒ Estimated annual usage/expenditure is: \$1,300,000.00 per year.

By: *[Signature]* 12/10/14

Title: _____

12/18/14 Cog
[Signature]
12/10/14



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office Contract Renewal Evaluation

Date: 12/8/14	
Department/Office: Public Utilities	Division/Area: Wastewater
Contact Person: Coy Mathis	Title: Public Utilities Manager
Contact phone number: 954-921-3288	Contact Email: cmathis@hollywoodfl.org
Purchase Order/Blanket Purchase Order #: BOO1579	
Contract Expiration Date: 2/14/15	
Vendor: Biosolids Distribution Service	Contact Person: Dan Anderson
Contact phone number: 651-674-5477	Contact Email: dan@biosolidsservices.com
Good/Service: Removal, Storage and Land Application of Stabilized Biosolids	Solicitation #: RFP-3848-03-WG/R-2010-01

1. How would you rate the quality of goods/services?

☒ Excellent
 ☐ Good
 ☐ Satisfactory
 ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent
 ☐ Good
 ☐ Satisfactory
 ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes
 ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes
 ☐ No
 ☐ Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

**Department/Office
Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Department/Office Director's Name: Steve Joseph, P. E.

Department/Office Director's Signature: _____

Copy 12/8/14
[Signature] 12/10/14
[Signature] 12/11/14