

RESOLUTION NO. R-2023-401

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH CARAHSOFT TECHNOLOGY CORP. FOR PERMITTING SOFTWARE LICENSES, MAINTENANCE, AND INFORMATION TECHNOLOGY PROFESSIONAL SERVICES IN AN AMOUNT UP TO \$6,491,872.97 OVER A FIVE-YEAR PERIOD BASED UPON UNITED STATES GENERAL SERVICES ADMINISTRATION CONTRACT NUMBER 47QSWA18D008F IN ACCORDANCE WITH SECTION 38.41(C)(5) OF THE PROCUREMENT CODE; AMENDING THE FISCAL YEAR 2024 CAPITAL IMPROVEMENT PLAN. (PIGGYBACK)

WHEREAS, the Department of Development Services desires to purchase Accela, Inc. ("Accela") permitting software for a more innovative and robust application to be integrated with newer software while also utilizing a cloud based platform to improve core functions, including remote data input and retrieval, special projects, and complex reports; and

WHEREAS, the desired permitting software was competitively bid by the U.S. General Services Administration under Solicitation Number 47QSMD20R0001 for Multiple Award Schedule, Code F, Information Technology Category; and

WHEREAS, Carahsoft Technology Corp. ("Carahsoft"), an authorized reseller of Accela, was awarded the contract, GSA contract number 47QSWA18D008F ("Contract"); and

WHEREAS, the current term of the Contract is from August 22, 2018 through August 21, 2028, with an option to renew the contract for an additional ten years; and

WHEREAS, Carahsoft has agreed to extend to the City the same pricing under the terms and conditions set forth in the Contract; and

WHEREAS, the period of performance during which the desired permitting software will be acquired are over a five-year period for an amount of \$5,901,702.70, and a ten percent contingency for change orders in the amount of \$590,170.27, for a combined total of up to \$6,491,872.97, and the option to renew for up to five additional one year periods; and

WHEREAS, Section 38.41(C)(5) of the Procurement Code allows the Chief Procurement Officer to procure, without formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference and such utilization of other governmental entities contracts shall be permitted only during the term of the other governmental entity's contract; and

WHEREAS, the Director of the Department of Development Services and Chief Procurement Officer recommend that the City Commission approve and authorize the execution of a Blanket Purchase Agreement with Carahsoft for permitting software licenses, maintenance, and information technology professional services over a five-year period in an amount up to \$6,491,872.97, and the option to renew for up to five additional one-year periods; and

WHEREAS, it is necessary to amend the approved FY 2024 Capital Improvement Plan as set forth in the attached Exhibits "1" through "3".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of a Blanket Purchase Agreement with Carahsoft, together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That these Amendments to the FY 2024 Capital Improvement Plan for the fiscal year beginning October 1, 2023 and set forth in detail in the attached Exhibits "1" through "3" are adopted and authorized as Amendments and/or Adjustments to the Capital Improvement Plan of the City of Hollywood, Florida for the Fiscal Year 2024.

Section 4: That the Department of Financial Services is authorized to establish such line-item accounts as may be necessary to properly monitor and track appropriations.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this 6 day of December, 2023.



JOSH LEVY, MAYOR

ATTEST:



PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:



DOUGLAS R. GONZALES
CITY ATTORNEY

Exhibit 1: Budget Amendments
General Fund

This item transfers available funds from the consulting services contingency to General Capital Outlay to fund a portion of the Accela software implementation.

Transfer From:

Description	Account Number	Amount
Consulting Services	001.190104.51900.531300.000000.000.000	250,000
Subtotal		<u>250,000</u>

Transfer To:

Description	Account Number	Amount
Transfer to - General Capital Outlay Fund	001.190102.58100.591390.000000.000.000	250,000
Subtotal		<u>250,000</u>

Exhibit 2: Budget Amendments
Building Fund

This item recognizes and allocates available fund balance for the purchase and implementation of Accela software.

Revenue:

Description	Account Number	Amount
Fund Balance	114.190106.30010.300110.000000.000.000	1,750,000
Subtotal		<u>1,750,000</u>

Expenditures:

Description	Account Number	Amount
Accela Software	New Account	1,750,000
Subtotal		<u>1,750,000</u>

Exhibit 3: Budget and Capital Amendments
General Capital Outlay Fund

This item allocates a transfer from the General Fund to fund the purchase and implementation of Accela software.

Revenue:

Description	Account Number	Amount
Transfer in from - General Fund	334.190107.38100.381016.000000.000.000	250,000
Subtotal		<u>250,000</u>

Expenditures:

Description	Account Number	Amount
Accela Software	New Account	250,000
Subtotal		<u>250,000</u>