

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: August 18, 2015

File: BIS 15 – 258

File: TMP-2015-00396

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER FOR GROUNDS MAINTENANCE SERVICES IN ZONES 4 AND 4A BETWEEN WEED-A-WAY AND THE CITY OF HOLLYWOOD IN AN ESTIMATED ANNUAL AMOUNT OF \$45,284.55; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER FOR GROUNDS MAINTENANCE SERVICES IN ZONE 6 BETWEEN NICE & SMOOTH LANDSCAPE CORP. AND THE CITY OF HOLLYWOOD IN AN ESTIMATED ANNUAL AMOUNT OF \$19,205.00; AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER FOR GROUNDS MAINTENANCE SERVICES IN ZONE 7 BETWEEN NICE & SMOOTH LANDSCAPE CORP. AND THE CITY OF HOLLYWOOD IN AN ESTIMATED ANNUAL AMOUNT OF \$50,140.00.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks to award blanket purchase orders for grounds maintenance services to certain identified vendors in certain identified zones of the City. Previously, on March 11, 2014, pursuant to a Notice of Bid Availability numbered as Bid F-4400-14-RD, qualified, interested service providers were solicited to submit bids to provide grounds maintenance services in various zones of the City as identified in the bid

documents. Subsequently, on June 18, 2014 following the review, evaluation, and scoring of the bids received from qualified, interested service providers, the City Commission adopted and approved Resolution R-2014-169 authorizing the issuance of a blanket purchase order, B002621, to Lawn Wizard USA for ground maintenance services in zones 4, 4A, 6, and 10. A second blanket purchase order, B002620, was authorized to be extended to Garden of Beauty, Inc. for grounds maintenance services in zone 7. The initial term of the blanket purchase order was for a three (3) year term with options to renew for two (2) additional two (2) year terms.

Upon City staff's review of the quality of the work provided and the failure of both Lawn Wizard USA and Garden of Beauty, Inc., respectively, to rectify the inadequacies noted, memoranda, PW-15-063 reference Lawn Wizard USA and PW-15-069 reference Garden of Beauty, Inc. were forwarded from the Public Works Department to the Procurement Services Division to terminate the respective blanket purchase orders due to the failure of Lawn Wizard USA and Garden of Beauty, Inc. to resolve the inadequacies in a prompt and satisfactory manner. Notices of the City's Intent to Terminate the Blanket Purchase Orders were provided to the City Commission. A recommendation has been made by City staff to award the grounds maintenance contracts for zones 4 and 4A to the second lowest, responsive, and responsible bidder, Weed-A-Way, on the same terms, conditions and pricing as contained in their original bid submittal in the amount of \$45,284.55 annually.

Moreover, with respect to zones 6 and 7, it was recommended that the second lowest, responsive, and responsible bidder, Nice & Smooth, be awarded the bids for grounds maintenance services on the same terms, conditions and pricing as contained in their original bid submittal in the amount of \$19,205.00 annually for zone 6 and \$50,140.00 annually for zone 7.

With respect to zone 10, due to changes in the landscaping that will need to be maintained in this zone and the anticipated change in the costs to be incurred as a result, it was determined that the grounds maintenance services will be rebid at a later date followed by a bid award recommendation to the City Commission.

The initial term of the blanket purchase order will run from September 2, 2015 through June 30, 2017 for zones 4, 4A, 6 and 7. Funding for the costs to be incurred for the balance of FY 2015 is available in account numbers 01.5171.00481.541.005229 and 01.5171.00481.541.005233 of the FY 2015 adopted and approved Operating Budget and will be requested as part of the FY 2016 Operating Budget as well as in future fiscal years' operating budgets subject to the review and approval of the appropriate fiscal year's operating budget.

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