

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** March 24, 2016  
**FROM:** Jeffrey P. Sheffel, City Attorney  
**SUBJECT:** Proposed Agreement with Ten-8 Fire Equipment, Inc., for Rental of Pumper

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I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Fire
- 2) Type of Agreement – Rental Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
  - a) initial – 3/21/2016 – 4/30/2016.
  - b) renewals (if any) –
  - c) who exercises option to renew –
- 5) Contract Amount - \$0.00
- 6) Termination rights – City can terminate without cause by returning vehicle.
- 7) Indemnity/Insurance Requirements – City indemnifies vendor.
- 8) Scope of Services – Vendor will allow City to use vehicle.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager